



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

SHERIFF DUANE M. WALDERA

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Rolbiecki called the meeting to order at 10:13 a.m. Thursday, September 19, 2024, in the County Board Room of Jackson County Courthouse. Carney excused absent. Also present were Sheriff Waldera, Captain Nick Gray, Rick Poff Facilities manager, Cindy Altman County Clerk, County Board Chair Jeff Amo.

Agenda Revisions

Set Next Meeting Date & Time

October 17, 2024 10:00 a.m.

Approve minutes previous meeting(s) Discuss/Act

Motion by Anderson 2nd by Hart to approve minutes. All in favor; motion carried.

Committee Chairmand Comments.

None

Building Needs

Repairs/updates Discuss – Jail Cameras currently with SGTS. Pending list to get things fixed. Discussion regarding camera vendors. Hearing rooms are not complete. Upper jail lobby is non secure entrance but has become a pre booking area. Looking at changing the entrance to be secure.

Chapter 5

i. Resolution 5.07 Provision for Chief Deputy – went to Exec & Finance postponed for redline version. Chairman Rolbiecki explains his reasoning for sending 5.07 back to LEC. Feels it should remain as is and take more time to review for future changes. HR Director states that a & b were the original discussion relating to the hiring of Chief Deputy. Sheriff states his opinion as it relates to the provision for Chief Deputy and that it should be across the board for every constitutional officer not just Chief Deputy. Discussion regarding 5.07. Motion by Laurent to postpone indefinitely for further review of changes. No 2nd. Motion by Hart to approve resolution as presented and send back to exec & finance. No 2nd. Motion by Hart 2nd by Anderson to approve revisions for sections a & b as presented and strike changes to c, d & e. Anderson yes, Laurent yes Hart yes Rolbiecki yes. All in favor; motion carried.

Ad Hoc Committee Update

Discuss/Act Equivant Corrections Operational Assessment. Sheriff reached out to Joe Dorsey by phone and email. Referred to website for cost. \$13,000 for a minimal one-day assessment; \$20,000 for full 5-day assessment; Discussion regarding goals of the assessment. Motion by Anderson to approve five-day operational assessment at a cost of \$20,000 2nd by Laurent to move to exec and finance for funding; Roll call Anderson Yes, Laurent yes, Hart yes, Rolbiecki yes. Will send to Exec and Finance

Amo reports that they are seeking RFPs for remodel/changes of existing jail for options. Next ad hoc meeting is October 8th.



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2023 Annual Report

Printed copy of report presented to committee members.

Divisional Reports

Written reports submitted.

Staff Vacancies and Recruitment Updates

Chief Deputy will take position 9/28/24. Creates vacant Captain position. Communications one vacant full time due to resignation. One possibly 2 additional full-time vacancies. Jail – full staff full time. Patrol – 3 vacant full-time positions. Seeking part time recruitment. Chairman approved to move forward with internal recruitment for Captain vacancy. Also approved to fill vacant full-time communications with internal LTE.

Approve Vouchers Payable Discuss/Act

Motion by Laurent 2nd by Hart to approve vouchers. All in favor; motion carried.

Budget

No action taken. Jail nursing will be done 12/31/24. Need to look at other options. Existing vendor options are Advanced Correctional Healthcare and one other vendor. Also looking at the possibility of splitting position/cost with Trempealeau County. Sheriff will bring back more info at future meeting.

Closed Session

Closed session Motion by Hart 2nd by Laurent at 11:40 Roll call all yes. After 5-minute recess closed session resumed at 11:45 a.m. Motion by Hart 2nd by Laurent to return to open session at 11:55. All yes.

Motion to Adjourn

Motion by Hart 2nd by Laurent to adjourn at 11:55. All in favor; motion carried.

DRAFT - Will be approved at 10/17/24 REC Meeting