

MINUTES
JACKSON COUNTY ZONING & LAND INFORMATION COMMITTEE
September 19, 2022

September 19, 2022: Committee Meeting, Virtual Onsite and Public Hearing

Meeting called to order at 8:30 A.M. by Chairman Hoyt Strandberg. Committee members in attendance are Hoyt Strandberg, Alton Staff, Ed Chamberlain, and Jerry Schmidt. Others present were Cody Brommerich, County Surveyor; April Schoolcraft, Real Property Lister; Jonathan Hemp, Zoning Administrator; Dustin McCune, Zoning Technician; and Rebecca Ayers, Zoning Assistant.

Next Meeting Dates: Monday, October 17, 2022 at 8:30 a.m.

A Motion by Alton Staff, to approve the August 15, 2022 minutes as presented, seconded by Ed Chamberlain. Motion carried unanimously.

A Motion by Ed Chamberlain, to approve the vouchers for payment, seconded by Hoyt Strandberg. Motion carried unanimously.

CSM EASEMENT REVIEW:

- None

SURVEYOR'S REPORT, Cody Brommerich:

- *We are continuing our remonumentation efforts in the Townships of Franklin and Irving.*
- *We completed PLSS corner requests from private land surveyors for their upcoming surveys.*
- *I finalized the Land Information Department budget and submitted to Cindy.*
- *We finalized our Memorandums of Understanding (MOU) with the Town of Brockway, City of Black River Falls, and Village of Taylor for the 2023 3" ortho flight. Upon the County being billed for the entire project, we will pay the entire invoice, then get reimbursed from the municipalities for their 3" areas.*
- *We paid the remaining balance of our 2022-2023 countywide LiDAR project. The entire project is now paid in full. We will receive final project deliverables in Fall/Winter 2023, around the same time we will receive 2023 WROC deliverables.*

Future Conference/Meetings:

Driftless Area GIS Meeting – September 23, 2022 (Viroqua, WI)

REAL PROPERTY LISTER REPORT, April Schoolcraft:

Accomplishments:

- *Five out of 27 municipalities need to complete their Board of Review.*
- *Attended the 70th Annual State Meeting for the Wisconsin Real Property Listers, had many pertinent speakers, good discussion, and our association is pointed in a good direction for the next year.*

Future Trainings/Meetings:

- *Possibly attend WLIA Regional Meeting, Oct 26-28th at the Blue Harbor Resort in Sheboygan.*

Upcoming Plans:

- *Send split tax bill letters to owners who have a split conveyance for the year.*
- *Begin mapping splits to prepare for the 2023 tax year.*
- *Continue to assist the public, attorneys, title companies, realtors, and anyone else who contacts us.*

Points of Interest:

- *None*

GIS/911 REPORT, Joe Pilkington:

- *Working with the Sheriff's Office on a competitive geographic information system grant from the Wisconsin Department of Military Affairs (DMA). The Wisconsin Department of Military Affairs (DMA) is allocated \$1.5 million annually for awarding grants under the GIS grant program. Applications are due by October 25, 2022. I am in the process of submitting 3 RFPs to potential vendors to update the County's Master Street Addressing Guide. This project is medium priority.*
- *Assisting the Real Property Lister with the Jackson County Parcel Fabric.*
- *Working with ESRI on a software bug that occurs when exporting a map layout.*
- *Continuing to process address applications as received, perform regular data updates to Wgxtreme webmap, updates to Spillman GeoValidation, and data backups. **These processes are high priority.***

GIS Mapping Requests:

Dispatch Lead Chris Underwood has requested updated Dispatch Tow Company Maps for Deputies to use in the field.

GIS Data Requests:

None

Past and Future Trainings / Meetings:

None

Discussion and consideration of amending the fee schedule for GIS data:

Joe Pilkington explained that the tax payers already pay for the items and that by redacting the fees it would allow for better mapping through Google, Apple, and any other mapping/GPS services that people use. (Handout 1)

Alton Staff moved to redact the fees on the fee schedule for GIS data, seconded by Jerry Schmidt. Motion carried unanimously.

Discussion and consideration of the resolution for text amendments to Chapter 6 Emergency Management Ordinance:

Joe Pilkington explained that due to an issue we became aware that some people within the county are putting up novelty street signs that resemble official street identification signs and then using these for their legal address. This has caused some problems, such as one person having to change their address to the legal address on everything, including their drivers license. By removing these signs from the roadway, it would also remove confusion, inconvenience, and the safety of the public.

A motion by Alton Staff, to accept the text amendment to Chapter 6, Jackson County Emergency Management Ordinance, seconded by Jerry Schmidt. Motion carried. All members present signed the resolution. (Handout 2)

Discussion and consideration to waive the road name change fee for the Town of Albion for the renaming of 'Squaw Creek Road.'

A motion by Ed Chamberlain to waive the road name change fee for the Town of Albion for the renaming of 'Squaw Creek Road', seconded by Jerry Schmidt. Motion carried unanimously.

A motion by Alton Staff, to recess for 5 minutes, seconded by Ed Chamberlain. Motion carried.

ZONING REPORT, Jonathan Hemp:

- *Land Use Permits have stayed busy (19 this month so far)*

- *DSPS Field Audit September 14 w/ CeCe*
- *Dustin still has been going on soil tests and septic installation inspections daily*
- *Dustin has been trying to stay on top of Travel Trailer Registrations*
- *3rd round of Sanitary pumping violations start going out the end of this week*
- *Recycling center:*
 - *Last Tire Round-up Saturday September 17*
 - *I have 2 quotes for a new forklift and 1 quote for trade-in of our old one (still waiting for the other one yet)*
 - *Have sharps pick-up scheduled for October 18*
 - *Fluorescent bulb pick-up scheduled for September 29*
 - *Have not heard anything back from companies on maintenance for cardboard baler*
 - *Received quote from Dynamic Audio & Video for cameras at recycling center*
 - *Ordered sweeping compound*
 - *Bought 2 brooms and a scoop shovel*
 - *Shipped out a load of shredded paper*
 - *Need to get trees and brush cut away from recycling center building, also clean-up around building*
 - *Need to figure out a better way for cardboard pick-up from towns*
- *Comprehensive zoning plan*
 - *Currently drafting letter and maps to send out notices to all towns and municipalities on updated Comprehensive Zoning Plan*
- *Review raising fee prices & updating application forms. Will put proposal together and present to Zoning Committee in coming months*
- *2023 Budget submitted for zoning & recycling. Meetings start sept 20*
- *Still working with Land Con on various issues*
- *Attended August 23 Jackson County Towns Meeting*
- *WCCA Fall conference October 19—21 (Dustin & Jon)*

Discussion and consideration of wages for part-time recycling employees and payment of cameras at Recycling Center.

Motion by Ed Chamberlain, to raise the wages for the part-time recycling employees by \$1 per hour, seconded by Hoyt Strandberg. Motion carried unanimously.

OLD BUSINESS:

- **CONDITIONAL USE REQUEST #2022-37** as requested by Jason Romskog, on property known as lot 5 of CSM 4096 and Lot 1 of CSM 1931 located in the SE1/4-SW1/4, Section 36, T19N, R6W, Town of Melrose, Jackson County, WI. The request is to allow for hobbyist cars for personal use.

Jerry suggested, after looking at the pictures provided, that Mr. Romskog apply for a salvage yard permit and that he contact the DNR for all he would need to do so.

A motion by Ed Chamberlain, to deny Conditional Use Petition #2022-37 for Jason Romskog, seconded by Jerry Schmidt. Motion carried, unanimously.

Public Hearing meeting was called to order at 9:00 a.m. by Hoyt Strandberg.

NEW BUSINESS:

- **ZONE CHANGE PETITION #2022-39** as requested by Fairchild DG, LLC, on property in the NE1/4-NE1/4, Section 3, T24N, R5W, Town of Cleveland, Jackson County, WI. The request is to change 4.732 acres of the Official Zoning Map from the A-1 (Agriculture) District to the B-2 (Outlying Business) District for the construction of a commercial retail facility, parking lot, and utility connections.

Town of Cleveland supports the request.

A motion made by Ed Chamberlain, to approve Zone Change Petition #2022-39 for Fairchild DG, LLC, seconded by Alton Staff. Motion carried, unanimously.

- **ZONE CHANGE PETITION #2022-40** as requested by Stephen Spangler, on property known as Lot 2 of CSM 4311 located in the SW1/4-SW1/4, Section 24, T21N, R5W, Town of Albion, Jackson County, WI. The request is to change 3.37 of the A-2 (Forestry and Limited Agriculture) District to the R-6 (Residential-Rural Ag) District for the construction of a single-family home and small hobby farm to house their animals.

Town of Albion did not respond. Gaylord E. Olson II, Land Conservation Department, brought a handout (3) which added conditions to the owning of animals.

A motion by Alton Staff, to approve with conditions set forth by the Land Conservation Department the Zone Change Petition #2022-40 for Stephen Spangler, seconded by ED Chamberlain. Motion carried, unanimously.

- **CONDITIONAL USE REQUEST #2022-41** as requested by Joseph Gingerich, on property in the SW 1/4-NW 1/4, Section 16, T20N, R6W, Town of Franklin, Jackson County, WI. The request is for the building of a storage shed to house anything, including inventory for business.

The Town supports the request.

A motion by Ed Chamberlain, to approve Conditional Use Petition #2022-41 for Joseph Gingerich, seconded by Alton Staff. Motion carried, unanimously.

Motion made by Ed Chamberlain, to adjourn Public Hearing Meeting at 9:46 AM and return to old business, seconded by Alton Staff. Motion carried.

A motion by Ed Chamberlain, to adjourn the meeting, seconded by Alton Staff. Motion carried. Meeting adjourned at 10:38 AM.