

Property Committee Meeting Minutes for April 2022

Present:

John Higgins

Ed Chamberlain

Dennis Farnsworth

Desiree Gearing-Lancaster

Excused:

Roger Stevens

1. Call Meeting to Order by J. Higgins at 3:30PM
2. Set Date for Next Meeting
 - a. Tuesday, May 10th, 2022 at Time 3:30PM
3. Approve Minutes of Previous Meeting
 - a. Motion to accept previous month's meeting minutes was made by E. Chamberlain for approval and seconded by D. Farnsworth, All in favor. Motion carried.
4. Discuss/Act- DHHS Storage Garage
 - a. Chris Hovell shared information about the need for a new Storage Garage. DHHS has storage in offices but the offices are needed for employee to work out of. They need a place to park one of the vehicles also in the winter.
 - b. C. Hovell and R. Poff presented the Resolution to the committee asking for approval to move on to the DHHS board for approval.
 - c. They will not build if there is no ARPA funds available
 - d. Motion to move the pending resolution of up to \$150,000 for the Storage Shed for DHHS on to the DHHS board was made by E. Chamberlain and Seconded by D. Farnsworth. All in favor. Motion carried.
5. Discuss /Act -DHHS Parking Lot Bid
 - a. Bid from Mathy Construction \$67,636.27 and Green Leaf Trucking \$98,181.50
 - b. Motion was made to approve the Bid from Mathy Construction for \$67,636.27 for DHHS Parking Lot Remodel from D. Farnsworth and seconded by E. Chamberlain. All in favor. Motion carried.
6. Discuss/Act-UW Extension Parking Lot Seal BID
 - a. Bid from American Pavement \$8,415.26
 - b. Bid from Fahrner \$11,936.50
 - c. Scott Construction \$24,889.00
 - d. Motion was made to approve the bid from American Pavement for \$8,415.26 for sealing and repairing cracks in the US Extension Parking by D. Farnsworth and Second by E. Chamberlain. All in favor. Motion carried.
7. Discuss /Act -American Rescue Act Funding Server Room HVAC Upgrade
 - a. R. Poff stated the heat pump is from 2004 and the backup unit is from 2008 the heat pump is controlled by Building Automated system (BAS) the backup unit is not controlled by BAS so when one is in heating the other is cooling and vice versa.
 - b. R. Poff presented the Resolution for the Server Room HVAC Upgrade to not exceed \$68,000 to replace both units with 3 mini splits to all be controlled in unison by our BAS

- c. Motion was made to allow the resolution for using up to \$68,000 to upgrade the HVAC in the Court house server room to move on to Executive & Finance from E. Chamberlain seconded by D. Gearing-Lancaster. All in favor. Motion carried.
- 8. Discuss/Act- Building needs
 - a. Rick expressed he has no building needs to bring forward at this time.
 - b. Per Ray to the New Board will need to have a Jail Presentation done.
- 9. Monthly Budget Reports
 - a. Motion made to approve budget reports by E. Chamberlain, and seconded by D. Gearing-Lancaster. All in favor. Motion carried.
- 10. Monthly Vouchers
 - a. R. Stevens questioned Rick earlier about the increase in utilities at the Training Center.
 - i. The building is being used more as squad room every day as before it was only used for training when needed.
 - b. Motion made to approve monthly vouchers by E. Chamberlain, and seconded by D. Gearing-Lancaster All in favor. Motion carried.
- 11. Adjournment
 - a. Motion to adjourn at 4:15 PM by E. Chamberlain, and seconded by D. Gearing-Lancaster. All in favor. Motion carried.