



DATE: September 16, 2024

TO: Personnel & Bargaining Committee  
**Jeff Amo, Ed Chamberlain, John Higgins, Ron Carney, Garth Rolbiecki,  
Mike Kunes, Sarah Peloquin**

FROM: Jessica McDonald, Human Resources Director

RE: Meeting Notice

**PERSONNEL & BARGAINING COMMITTEE MEETING**  
**THURSDAY, SEPTEMBER 19<sup>TH</sup>, 2024 - 9:00 A.M.**  
**County Board Room**  
Black River Falls, WI 54615

OPEN SESSION

- A. Call to Order
- B. Approval of Minutes from August 15, 2024 Meeting
- C. Host for Next Meeting - Jessica
- D. Resolution to Reclass the Administrative Assistant - Confidential to Administrative and Clerical Supervisor for DHHS - Discuss/ Act
- E. Child Support Agency Background Investigation Policy and Procedure - Discuss
- F. Human Resources Budget Review - Discuss/ Act
- G. County Code of Ordinance, Chapter 4 Leave Policy Updates - Discuss
- H. CPI Rates - Discuss
- I. Expense Vouchers and Budget - Discuss/ Act
- J. Recruitment Report - Discuss
- K. Future Agenda Items - Discuss
- L. Closed Session: The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
  - 1. Internal Document Review - Action Plan Example
  - 2. Leave of Absence
- M. Adjournment

cc: W.W.I.S. Radio      Banner Journal      Dept Heads      Sam Bach

NOTICE OF POSSIBLE QUORUM: Based on the composition of the members of the Personnel and Bargaining Committee, a quorum of the Executive and Finance Committee and Law Enforcement Committee will also be present at the above noticed meeting. There will not be any formal discussion or any official action taken of any pending or future matters pertaining to Jackson County by the Executive and Finance Committee or Law Enforcement Committee at this meeting. The action items at this meeting will be limited to the Personnel and Bargaining Committee as to the items posted on this agenda.