



DATE: November 10, 2023

TO: Personnel & Bargaining Committee
J. Amo, E. Chamberlain, J. Higgins, C. Jensen, A. Staff, R. Carney, G. Rolbiecki

FROM: Susie Meinerz

RE: Meeting Notice

PERSONNEL & BARGAINING COMMITTEE MEETING
THURSDAY, NOVEMBER 16, 2023 – 9:00 A.M.
County Board Room
Black River Falls, WI 54615

AGENDA

OPEN SESSION

- A. Call to Order
- B. Approve minutes from previous meeting
- C. Next meeting date and time
- D. Host for next meeting – December: Ed
- E. Resolution – Salary Wage Scale Adjustment 2024
- F. Resolution – Elimination of Support Staff position and Addition of one FTE Veterans Benefit Specialist
- G. Approve Veteran Benefit Specialist job description
- H. Resolution – Request to reinstate ADS Program Coordinator
- I. Approve ADS Program Coordinator job description
- J. Resolution – Reorganization of County Bookkeeper position to Payroll Specialist and Accountant Position
- K. Approve job description for Payroll Specialist
- L. Approve job description for Accountant
- M. Comp Time Update
- N. Resolution - Ordinance Revision to Chapter 4.03 (C) (1) Personnel Policy
- O. Expense Vouchers and Budget
- P. Personnel Report
 - Recruitment

CLOSED SESSION

- Q. Motion to convene into closed session pursuant to Section 19.85(1)(c) *Wis. Stats.*, for the purpose of: (i) considering employment and performance evaluation data of a specific public employee over which the County has jurisdiction and exercises responsibility;
- R. Adjournment

cc: W.W.I.S. Radio Banner Journal Dept Heads Sam Bach

NOTICE OF POSSIBLE QUORUM: Based on the composition of the members of the Personnel and Bargaining Committee, a quorum of the Executive and Finance Committee and Law Enforcement Committee will also be present at the above noticed meeting. There will not be any formal discussion or any official action taken of any pending or future matters pertaining to Jackson County by the Executive and Finance Committee or Law Enforcement Committee at this meeting. The action items at this meeting will be limited to the Personnel and Bargaining Committee as to the items posted on this agenda.