

PERSONNEL & BARGAINING COMMITTEE MEETING MINUTES
TUESDAY, MAY 26, 2020
County Board Room
Black River Falls, WI 54615

In Attendance: R. Ransom, J. Amo, R. Carney, C. Jensen, K. Thayer, R. Stevens,
S. Meinerz, A. Staff, G. Konze, Captain Olson

Absent: N/A

OPEN SESSION

- A. Call to Order- by R. Ransom at 8:28 a.m. All in attendance.
- B. Elect Chairman and Vice Chairman
- J. Amo nominated A. Staff for the open 7th chair to represent the Highway Department.
 - R. Ransom appointed J. Amo as the Executive and Finance Committee representative.
 - R. Stevens nominated R. Ransom for Personnel and Bargaining Chairman, 2nd by A. Staff. R. Carney moves to cast unanimous vote, 2nd by A. Staff.
 - R. Stevens nominated J. Amo for Personnel and Bargaining Vice Chairman, 2nd by K. Thayer. K. Thayer motions to close nominations, cast unanimous vote. 2nd by R. Carney. All in favor. Motion carried unanimously.
- C. Motion to approve minutes from previous meeting by K. Thayer, seconded by R. Carney. All voted aye, motion carried.
- D. Next Meeting Date and Time: June 16th, 2020 @ 8:30 am in the County Board Room.
- E. Approve Resolution – Appointment of Chief Deputy
- S. Meinerz discusses the appointment of the new Chief Deputy and the wage (85% of midpoint) that was voted on at the Committee interview. There is some concern with compression within the Command Staff and hourly employees over time. After much discussion a motion was made to approve the resolution with the exception of amending the 5th paragraph to read, “Whereas, the Law Enforcement Committee approved the appointment of Adam Olson as Jackson County Chief Deputy and approved starting wage of 85% of pay group 3 and at least a 6% increase for the six-month evaluation for the Chief Deputy Position, contingent upon County Board approval” by R. Carney, and seconded by J. Amo. All voted aye, motion carried.
- F. Approve Job Description for Special Deputy/Intern
- S. Meinerz shares the job description with the Committee and explains the main responsibilities. The Special Deputies/Interns will be a presence in the Parks; however, they will not carry weapons. Motion to approve the job description for the Special Deputy/Interns by J. Amo, seconded by A. Staff. All voted aye, motion carried.

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- G. Discussion / update on COVID-19
- R. Ransom discusses the recent updates on COVID-19 within the County. The 1st weekend of June concessions at Wazee will be opening, and will be treated as “carry outs”. The Campgrounds to include the bathrooms will be open. At the fairgrounds an ultra violet trailer will be there to clean PPE. Kristina Page, will continue to order all items for the County as it pertains to PPE for the safety of all employees.
 - S. Meinerz provided the May 18, 2020 COVID-19 update. The travel section has been modified to read that there is no longer a 14-day quarantine for those that travel outside of their home communities or to viral hot spot areas. Also, shared that the County will continue to work with employees that are affected with school/daycare closings. As well as those that are able to telecommute.
- H. Expense Vouchers and Budget was presented by S. Meinerz. Motion to approve expense vouchers as presented by R. Stevens, seconded by R. Carney. All voted aye, motion carried.
- I. Personnel Report
- Recruitment Report - An updated recruitment report with vacancies and new hires was provided to the Committee. S. Meinerz shared a handout that included a pie chart to show employees reasons for leaving within the last year in Jackson County.
- J. Adjournment of Meeting. Motion to adjourn at 9:20 a.m. by J. Amo, seconded by R. Stevens. All voted aye, motion carried.