

PERSONNEL & BARGAINING COMMITTEE MEETING MINUTES
THURSDAY, JUNE 16, 2022
County Board Room
Black River Falls, WI 54615

In Attendance: J. Amo, E. Chamberlain, J. Higgins, A. Staff, C. Jensen, R. Carney, S. Meinerz, G. Konze, C. Hovell, R. Poff, C. Altman

Absent: R. Stevens

OPEN SESSION

- A. Call to Order- by J. Amo at 9:00 a.m. All in attendance with the exception of R. Stevens.
- B. Motion to approve minutes from previous meeting by E. Chamberlain, seconded by J. Higgins. All voted aye, motion carried.
- C. Next Meeting Date and Time: July 19, 2022 @ 9:00 a.m.
- D. WERC – CPI Rates
S. Meinerz shared the current CPI rates with the committee. There has been no change in rates, November 2022 is at 6.86%.
- E. Approve Service Animal Policy
S. Meinerz shared with the committee that an applicant was hired that has a Service Animal. At this time, the County does not have a policy in place that addresses Service Animals. After discussions with Corporation Counsel and C. Hovell, a policy was created. Motion by E. Chamberlain and seconded by J. Higgins to approve the Service Animal Policy as presented. All voted aye, motion carried.
- F. Approve Children & Family Social Worker Job Description changes
C. Hovell shared with the committee the recommended changes in the Children and Family Social Worker job description. The language referenced in the Experience and Training Requirements section of the job description is clarified on how an employee can start at/or be moved to the Social Worker II level and move on to the Social Worker III level. This will hopefully move employees to the higher levels quicker in hopes of attracting more applicants and retaining the employees. Motion to approved the Children & Family Social Worker job description changes by R. Carney, and seconded by J. Higgins. All voted aye, motion carried.
- G. Resolution - Chapter 4 Changes
S. Meinerz shared with the committee the proposed changes to Chapter 4. Many of the requested changes are simply edits to the verbiage already in the Policy and what is being practiced. The two main changes would be to: 4.02 (2)(F)(1) – Step 3, eliminating the need for a County Board member to be present at interviews. A Board member would still be present on Department Head interviews. Also, 4.02 (8) Personal Appearance - this would incorporate a “Dress for your Day” approach. Motion to approve the presented changes to Chapter 4 by C. Jensen, and seconded by E. Chamberlain. All voted aye, motion carried.

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- H. Expense Vouchers and Budget was presented by S. Meinerz. Motion to approve expense vouchers as presented by A. Staff, seconded by R. Carney. All voted aye, motion carried.

- I. Personnel Report
 - Recruitment Report - An updated recruitment report with vacancies and new hires was provided to the Committee.

- J. Adjournment of Meeting. Motion to adjourn at 9:54 a.m. by C. Jensen, seconded by J. Higgins. All voted aye, motion carried.