

PERSONNEL & BARGAINING COMMITTEE MEETING MINUTES
THURSDAY, APRIL 16, 2020
County Board Room
Black River Falls, WI 54615

In Attendance: R. Ransom, J. Amo, R. Carney, C. Jensen, K. Thayer, R. Stevens,
S. Meinerz, A. Staff, G. Konze, R. Poff

Absent: N/A

OPEN SESSION

- A. Call to Order- by R. Ransom at 8:30 a.m. All in attendance.
- B. Motion to approve minutes from previous meeting by R. Stevens, seconded by C. Jensen. All voted aye, motion carried.
- C. Next Meeting Date and Time: Tuesday, May 26, 2020 @ 8:30 a.m.
- D. Approve Chief Deputy Job Description changes
 - S. Meinerz explains to the Committee the minor changes to the job description. The residency requirement had been questioned. Supervisor Amo stated some residents feel the Administrative staff should reside in the County. Motion to approve the changes and residency requirement for the position will be in accordance with state statues, local ordinance and subject to LE committee approval by C. Jensen, seconded by R. Carney. All voted aye, motion carried.
- E. Approve annual increases
 - S. Meinerz shared the proposed annual increase recommendations for the Human Resources Department and Support Staff. Motion was made to approve the annual increases by J. Amo, seconded by R. Carney. All voted aye, motion carried.
- F. Discussion of Department / Committee Names
 - Chairman Ransom explains to the committee the possible need of committee name changes to reflect the name of the department; i.e. Property Committee changing to Facilities Committee. The committee agreed to leave it for now and it may be revisited in the future.
- G. Expense Vouchers and Budget was presented by S. Meinerz. Motion to approve expense vouchers as presented by J. Amo, seconded by R. Stevens. All voted aye, motion carried.
- H. Personnel Report
 - Recruitment Report - An updated recruitment report with vacancies and new hires was provided to the Committee.
- I. Adjournment of Meeting. Motion to adjourn at 9:11 a.m. by J. Amo, seconded by R. Carney. All voted aye, motion carried.