



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF **NICHOLAS J. GRAY, CHIEF DEPUTY**

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Rolbiecki called the meeting to order at 10:05 a.m. Thursday, October 17, 2024, in the County Board Room of Jackson County Courthouse. Laurent excused unable to make connection work via phone. Anderson absent. Also present were Sheriff Waldera, Chief Deputy Gray, Cindy Altman County Clerk, County Board Chair Jeff Amo.

Agenda Revisions

Resolution bank account – postpone to November

Set Next Meeting Date & Time

November 14, 2024 10:00 a.m.

Approve minutes previous meeting(s) Discuss/Act

Motion by Carney 2nd by Carney to approve minutes. All in favor; motion carried.

Committee Chairmand Comments.

None

Building Needs

Prebook intake: Looking at securing door at jail entrance door. First step is to find out if it can be done by fire code. Would need a different type of door. Weapon lockers would need to be moved etc. There is a need to make it a secure area if possible and feasible. Chairman asks if it is possible to have policy when other agencies are bringing in people to interview in our facility that they go through the body scanner prior to interview interrogation room.

Repairs/updates: Pause on the hearing rooms. Discussed the idea of having remote hearing rooms where visitation used to be. It could be done but would need to make the rooms as safe as possible prior to doing so. Like making sprinkler heads recessed, monitor on the opposite side of glass, remove conduit, etc. The Public Defender office wants to have the ability to meet with their clients face to face during revocation hearings, but we only allow via video as it stands today.

Ad Hoc Committee Update: Proposal was written for new jail space needs study and approval at Exec & Finance for Equivant to come in and do classification assessment.

Request for Proposal Jail Space Needs Study – Discuss/Act

RFP was sent out with LEC packets to LEC members prior to the meeting. Motion by Carney 2nd by Hart to approve RFP and send it out. RFP will be sent out by Sheriff's Office and proposals will be returned to County Board Chair Amo.

Ho-Chunk Tribal Grant Resolution – Action Item

This grant helps to offset the costs for one deputy position. The amount to be awarded for 2025 is \$27,389. Major item to note is item ten where it relates to deputization, training, and insurance of law enforcement officers. Motion by Hart 2nd by Carney to approve resolution and forward to Exec and Finance.



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CCU Account Authorization

Postponed to November.

Wisconsin County Mutual A.L.E.R.T. Grant

Letting committee know we have applied for grant. Put in for cost of three PBT and replacements of two radars. The intent is to start replacing some of our equipment.

Divisional Reports

Written reports submitted.

2024 Jail Inspection Report

No violations noted during this year's inspection. There is a new person being assigned to Jail Inspector.

Staff Vacancies and Recruitment Updates

Dispatch: There are two full-time vacancies in dispatch. Conditional offer out to two applicants. Still have interviews scheduled for next week.

Corrections: One full time female vacancy for correctional officer. Will have one vacant sergeant position as of 12/31/24 due to retirement. Frey is transitioning from corrections to LTE patrol as well. Looking at bringing in one as "floater" between jail and dispatch to start but ultimately wants certified patrol.

Patrol: Will be one opening in full time patrol deputy as of November 1st. 4 total vacancies. One going through academy currently should finish in early December. One just started FTO program and is in week 2 of training.

Recruitment: Sgt. Edington and Cpt. Rich are at CVTC today for the recruitment fair. Will be going into high schools and working with guidance counselors to get the word out about the need for this career path. Considering some lateral language which may change benefits, pay etc., would not pertain to seniority.

Jail Medical: Still discussing working with the partnership with Trempealeau County. Have sent information out to local facilities (Ho-Chunk Nation, Krohn Clinic and Advanced Healthcare and one other larger provider)

Approve Vouchers Payable Discuss/Act

Discussion regarding inmate security at hospital. Opioid Abatement Grant items are covered by the criteria of the grant. Motion by Carney 2nd by Hart to approve vouchers. All in favor; motion carried.

Budget

K9 fund is showing the costs of training for new K9. We have three dogs on staff and use of two additional as needed that are owned by part-time bailiffs. Discussion regarding the types of dogs we have and what they are able to accomplish.

Motion to Adjourn

Motion by Hart 2nd by Carney to adjourn at 11:16. All in favor; motion carried.