



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Call to Order

Chuck Jensen called the meeting to order at 9 a.m. Thursday October 28, 2021 in the County Board Room of the Jackson County Courthouse. All members present except Funmaker. Also Present Chief Deputy Adam Olson, Jail Captain Kaylan Rich, Patrol Captain Nick Gray, Lt. Travis Brown, Human Resources Manager Susie Meinerz, Facilities Manager Rick Poff and County Clerk Cindy Altman

Approve minutes from previous meetings

Motion by Ransom 2nd by Carney; all in favor motion carried.

Agenda Revisions

None

Set next meeting date/time

November 18, 10:00 a.m.

Animal Shelter

Presented 3rd quarter report. Barking dogs after 6:30 p.m. Have been going back to shelter to be sure the doors are all shut down. What can be done to help break up sound waves so the barking doesn't noise doesn't travel. Possibly other foliage or draping.

There are staffing issue and volunteers are more difficult to locate. Phone doesn't ring in other areas of the building so if caring for animals the phone doesn't get answered. Finding help as casual employees is also difficult. Consistency of part time staff is hard to regulate as well. The Sheriff's office is not oversight for the animal shelter. The committee is oversight but need more direction as to what will improve operations.

Rick spoke with a vendor who does this on a regular basis. Minimum to clean only the kennel run and kennels it takes 4 hours for cleaning. The other areas would take 2 ½ to 3 hours to clean in addition. Policy says clean twice a day. That does not include the safe drop room only for the interior. That comes to 15 hours a week alone. LTE can work up to 29 hours per week and not have benefits paid to them. Humane Society said they would have plenty of volunteers to help out but that hasn't developed. Still trying to get the Volunteer Coordinator.

There is likely a need for a full time operations manager who can operate and keep the facility up and running properly over the years. Perhaps a committee of 3-4 people need to meet and come up with a strategic plan that could help. Reach out to the Humane Society to see what they are able to offer. Rick and Barb to figure out what is needed to clean per day/week.

Discuss/Act-Strategic Planning/Building Needs

Jail study is moving forward. Samuels Group will present again to LEC in November and then to County Board. Training center/dead records building had problems with the walls caving in. Working on restoring retaining wall area and getting the building structure sound again.



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Divisional Reports

TSS report: Spillman server seems to be working as expected. We did have on day where it went down for about 2 hours due to an issue with a backup failure. Solutions II fixed the problem and it hasn't caused any issues since. Callworks – Motorola has fixed most of the issues caused by the last update however the softkeys still are not working correctly. 911 was down for two days this week. The problem originated at Centurylink and also affected surrounding counties, meaning dispatch was not able to redirect calls to surrounding counties. Centurylink/Lumen was not able to give an explanation. 911 is now back online as of yesterday morning. Usually when 911 is down it routes to neighboring county but when other counties are down as well it makes it more difficult to route incoming calls.

Written reports submitted. No further discussion. Jail is getting busier. Still waiting for the padded cell to be redone. Body scanner is here and up. Waiting for them to come and train staff on usage. Car vs Deer crashes are increasing.

Staff Vacancies and Recruitment Updates

Jail – Down 4 fulltime hoping to have 2 males through the process soon. 2 Sgt positions.

Patrol – Hopefully 1 LTE will be one board soon.

Communications – Down one full time. Interviews two weeks ago. One no longer considered other only wants part time. One out on FMLA and another going out soon.

Recruiting is tough right now. Candidates are not showing up for interviews. This is a state wide issue. Badger Sheriff's is working on recruitment plans State wide. Badger Sheriff is also working on a fundraising campaign that has Jackson County Sheriff name on. Will update community on it again.

Court Bailiff has had 2 on duty most days. A lot of the jury trials have been settled or cancelled.

Vouchers Payable

Bullet proof vest costs vary depending on what is added. County pays \$600 and deputy pays for any additional costs. Provision is 8 cents off gallon. Kwik Trip is 3 cents off. Provision is bringing patronage back.

Motion by Ransom 2nd by Carney to pay vouchers as presented. All in favor motion carried.

Budget Review

Overall budget is running ok. Will watch fuel line and vehicle maintenance. Tire cost is up.

CLOSED SESSION

Motion to enter closed session at 10:45 all answer yes.

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Motion to return to open session and adjourn at 11:58; all answer yes. Meeting adjourned.