

MINUTES
JACKSON COUNTY ZONING & LAND INFORMATION COMMITTEE
October 19, 2015

October 19, 2015: Committee Site Visits, Committee Meeting and Public Hearing.

Meeting called to order at 8:00 a.m., the Site Visits followed. Committee members in attendance are Gaylord Olson, Ray Ransom, Hoyt Strandberg, John Chrest, and Norm Stoker. Others present were April Schoolcraft, GIS Specialist; Tim Jeatran, County Surveyor; Dustin McCune, Zoning Technician; Beth Storlie, Administrative Assistant; and Terry Schmidt, Zoning Administrator.

A Motion by John Chrest, to approve the minutes of September 21, 2015, seconded by Hoyt Strandberg. Motion carried.

A Motion by Ray Ransom, to approve the vouchers for payment, seconded by Norm Stoker. Motion carried.

SURVEYOR'S REPORT, see report:

- Modernization Plan: The state requires it to be updated every three years. Previously the update cycle was every five years. They have established new standards to be met due to the statewide parcel mapping initiative. The Land Information Council met last Friday and reviewed the proposed update of projects. The Base Budget Grant is approximately \$66,800.00 and a new Strategic Initiative Grant is an additional \$50,000.00. In order to receive this new grant, benchmarks 1 and 2 are due by March 31, 2016. We have the data that is needed for the benchmarks, but it's not in the format that they want. This will take a lot of time.

In order to meet the state's initiative, we need to consider splitting the Real Property Lister from the GIS Specialist/E911 Coordinator positions. The committee questioned if after the project is completed if the need will continue for separate positions. April shared her concerns why the positions should continue separately as the work with other custodian's of data such as zoning, forestry, law enforcement, treasurer, etc. will continue and their layers of data will need to be maintained and updated.

Tim proposed that the Real Property Lister position continue to be funded by levy dollars as it has and the GIS Specialist/E911 Coordinator position be grant funded. John Chrest expressed his reservations of a full-time Real Property Lister position. He stated he wants to see a job description, wage analysis, etc. prior to making a recommendation.

The Land Information Council recommended utilizing the Strategic Grant for the separation of the GIS Specialist/E911 Coordinator from the Real Property Lister and recommended the proposed list of projects. Terry Schmidt added that the volume of work is falling behind and is causing enforcement issues with the Subdivision and

Platting Ordinance as deeds recorded in April are now being split out, six months later and several parcels were created without the required survey.

A Motion by John Chrest, to work with Personnel on obtaining additional information for the separation of the GIS Specialist/E911 Coordinator and Real Property Lister positions, seconded by Hoyt Strandberg. Motion carried.

A Motion by John Chrest, to approve the proposed projects as presented for the WLIP Grant and the proposed separation of GIS Specialist/E911 Coordinator and Real Property Lister, seconded by Hoyt Strandberg. Motion carried.

- Surveyor's Wage Study was reviewed by the committee. Tim is not in agreement with the analysis that was used because he was not compared to many managers even though he is a department head and supervises two full-time employees, just a draftsman. Diane Peterson, Personnel Director, stated that she doesn't know why that was done. He added that surrounding counties such as La Crosse and Clark earn more and are just surveyors. They are not Land Information Officer (LIO). Eau Claire County is a combined surveyor and LIO but they only have 18 townships, not 21 like Jackson County. There are more corners and monuments to be maintained in Jackson County.

The study showed an incorrect wage for Clark County. The managerial aspects needs to be included in the analysis and it should be reconsidered.

A Motion by Norm Stoker, to approve the re-evaluation of the County Surveyor/LIO position, seconded by Hoyt Strandberg. Motion carried.

PUBLIC HEARINGS

- **CONDITIONAL USE PERMIT PETITION # 2015-52** as requested by David Peasley, owner and William Peasley, agent on property located in the SW1/4-SE1/4, Section 35, T22N, R4W, Town of Adams, Jackson County, WI. The request is to allow for filling and grading work within a shoreland area for a cattle crossing over Snow Creek.

Township supports the request. This project is being designed and engineered by NRCS.

A Motion by Ray Ransom, to approve conditional use permit petition # 2015-52 for David Peasley with the stipulation that all NRCS standards and specifications are met, seconded by Norm Stoker. Motion carried.

- **ZONE CHANGE PETITION # 2015-53** as requested by Peter and Mary Jacobs on property located in the SE1/4-SE1/4, Section 24, T24N, R5W, Town of Cleveland, Jackson County, WI. The request is to change 1.5 acres of the Official Zoning Map from the A-1 (Agriculture) District to the R-4 (Residential) District to allow for the placement of a manufactured home (2) (mobile home).

No position form received from the Town of Cleveland as they do not have a sitting board at this time.

A Motion by John Chrest, to approve zone change petition # 2015-53 for Peter and Mary Jacobs, seconded by Hoyt Strandberg. Motion carried.

- **ZONE CHANGE PETITION # 2015-54** as requested by Legacy Bogs LLC, owner and Jackson County Zoning Department, applicant on property located in the NE1/4-NE1/4, Section 13, T20N, R1E, Town of Bear Bluff, Jackson County, WI. The request is to change 40.0 acres of the Official Zoning Map from the M-2 (Industrial Extractive) District to the A-2 (Forestry and Limited Agriculture) District for agricultural production activities.

Township supports the request.

A Motion by Ray Ransom, to approve zone change petition # 2015-54 for Legacy Bogs LLC, seconded by Norm Stoker. Motion carried.

- **ZONE CHANGE PETITION # 2015-55** as requested by Karen Augustine Revocable Trust, owner and Tedrick & Marcia Hensley, applicants on property known as Lot 1 of CSM 3877 located in the SW1/4-NW1/4, Section 33, T20N, R4W, Town of Manchester, Jackson County, WI. The request is to change 1.5 acres of the Official Zoning Map from the A-1 (Agriculture) District to the R-2 (Residential) District for the construction of a single family dwelling.

Township supports the request.

A Motion by Hoyt Strandberg, to approve zone change petition # 2015-55 for Tedrick and Marcia Hensley, agents and Karen Augustine Revocable Trust, owner, seconded by John Chrest. Motion carried.

SURVEYOR'S REPORT, continues:

- The LiDAR and orthophotography are due to arrive any day. Ayres Associates said that it's the most accurate data they've produced to date.
- Ethan continues to do fieldwork. He has the northern boundary line completed and a portion of the east line. He has found some old bearing tree stumps, the committee reviewed photos of an original 1848 survey post.

GIS REPORT:

- April was contacted by the assessor for Cleveland and had to pull the data for the open book because of his error. They have a new board of review scheduled and the corrected values.
- Split letters have been sent. Waiting for them to come in.

- Created three new roads for a plat done in 2014. New addresses will be assigned off of these new roads.
- Attended the Lister's conference, it was very good and learned a lot. The Bureau of Indian Affairs was at the conference and discussed transfers from tax roll and trust lands.

ZONING REPORT:

- The office was contacted by the WI-DNR for an audit and inspection of our MRF. Two WI-DNR staffers came to inspect the Recycling Center last Wednesday. Based on our forms, we are meeting all our requirements.
- Terry hasn't purchased a camera for the tire site yet. He will consult with several individuals on what type of camera to get for installation. He did speak with the Chief Deputy and we are not required to sign or post that the facilities are under surveillance.
- Terry would like to have a sign made and installed on the building near the loading docks that identifies the metals box for clean metal only. We continue to have issues with the wrong type of material being placed within the box.
- Dustin and Terry will be attending the Fall WCCA Conference in Door County later this week.
- No news on the appeal. Beth is in the process of completing the transcript of the CUP hearings for Fairchild Rail LLC. This was requested by the attorney that is representing Jackson County, who was hired by our insurance company.
- Kerry Sullivan-Flock has sent a letter to Thomas Lister in response to his request to rehear the Bahnub's zone change request.
- The last round of pumping maintenance was due last Friday. There are about 125 individuals who are outstanding but due to the slow mail service we will allow a little additional time for certificates to arrive.

A Motion by Hoyt Strandberg, to adjourn the meeting, seconded by John Chrest. Motion carried. Meeting adjourned at 11:45 a.m.