



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF **NICHOLAS J. GRAY, CHIEF DEPUTY**

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Rolbiecki called the meeting to order at 10:05 a.m. Thursday, November 14, 2024, in the County Board Room of Jackson County Courthouse. Also present were Sheriff Waldera, Chief Deputy Gray, Cindy Altman County Clerk, Facilities Manager Rick Poff, County Board Chair Jeff Amo.

Agenda Revisions

Set Next Meeting Date & Time

December 19, 2024

Approve minutes previous meeting(s) Discuss/Act

Motion by Anderson 2nd by Carney to approve minutes. All in favor; motion carried.

Committee Chairman Comments.

None

Building Needs

Prebook intake: Met with Fire Chief Stoker regarding door. Will receive decision in writing from Chief Stoker regarding being able to lock the door.

Equivant Assessment Update

Scheduled for December 8-14th Laurent asks if there is an in brief and brief for committee members from the Equivant team to allow for in person questions.

Jail Space Study RFP Update

Chairman Amo reports that Kraemer Brothers is coming on site November 15th to do a walk through and will likely be presenting bids. Market & Johnson has also expressed interest but have not scheduled a visit. Retired Sheriff from Illinois will be here November 22nd. Proposals are due December 20th.

Update Authorized Bank Account Representatives

Motion by Laurent 2nd by Carney to approve authorized representatives on all four bank accounts at Co-Op Credit Union, Black River Country Bank (two accounts), and Security Financial Bank. All in favor; motion carried.

Changes to Sheriff's Office Outer Lobby Entrance

Discussion regarding unsheltered people sleeping in the outer lobby entrance to Sheriff's Office. Considering options such as locking the outside door and putting a phone outside, putting up signage as it relates to persons here on official capacity only, etc. Waiting for legal advice. Goal is to inform the committee of the situation. Will bring back for further discussion and possible solutions.



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Flock Cameras

Discussion regarding flock cameras. The purpose is to have them in particular areas for traffic. The camera takes pictures of every vehicle and license plate. These cameras would be beneficial in helping with endangered person alerts and investigations. Cost is \$3,000 per camera per year. The program has an option to have 4 cameras for a 60-day trial and if we decide to continue, we may. If it is decided it doesn't work for our agency, we discontinue using it. Money in capital computer to fund for one year using 2024 funds. Questions from Laurent regarding how the data is stored and accessed being that it concerns Jackson County citizens' travel. Regulatory guidelines are set at Federal and State levels. Retention is 30 days. Will ask if representative from company can come in and give presentation to committee.

Divisional Reports

Written reports submitted. Jail population is down.

Staff Vacancies and Recruitment Updates

Update on staffing. Three full-time vacancies in communications. Part-time in communications staff is really helping out. Two full-time openings Jail has. Three full-time vacancies in patrol. Interviews set for next week. We have applicants in communications and corrections in the background phase. Discussion regarding recruitment possibilities.

Approve Vouchers Payable Discuss/Act

Perkins invoice for September was not received in time to pay in October. SGTS provides preventative maintenance for the jail doors and locks. Hotel for K9 training is for five nights. Motion by Hart 2nd by Laurent to approve vouchers. All in favor motion carried.

Budget

Two months left of 2024. Overall looks fine.

Closed Session

Motion by Carney 2nd by Laurent at 11:15 to convene into closed session for discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call all yes.

Discussion on 6-month review for full time employee, LEC members reviewed the review.

Discussion of Leave of Absence

11:38 a.m. Motion to move into open session by Anderson; 2nd by Hart; Roll call vote all yes, passed unanimously. Motion to deny leave of absence by Carney 2nd by Laurent; roll call vote all yes, passed unanimously.

Motion to Adjourn

Motion by Laurent; 2nd by Hart to adjourn at 11:40 a.m. All in favor; motion carried.