



# **Jackson County Sheriff's Office**

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**DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY**

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November 17, 2020

Chuck Jensen called the meeting to order at 9:30 a.m. Tuesday, November 17, 2020 in the County Board Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney. Also Present Sheriff Waldera, Chief Deputy Adam Olson, Captain Nick Gray

## **Approve minutes from previous meeting**

Motion by Ransom 2<sup>nd</sup> by Carney. All in favor motion carried.

## **Agenda Revisions**

No closed session.

## **Set next meeting date/time**

December 15, 2020 10:30 a.m.

## **Divisional Reports**

Written reports submitted. TSS – Attended Flex Virtual Summit Conference. Internet at training center has failed a couple times last month and is currently down again. TraCS Migration to the State DOJ server as the database software. MS Access was no longer supported after this year. Should be migrated sometime in the first quarter 2021. 2<sup>nd</sup> test was submitted last month. 3<sup>rd</sup> month needs to be submitted yet for the certification testing.

Patrol: Month to month seem to stay status quo. Had multiple times where we were working with short staff due to COVID exposure. SRD provided presentation to BRF School Board last night as an update to where things are at.

Jail: Question was asked if there had been any COVID issues in the jail. We have had a few but have been able to isolate them prior to exposure to current inmates. Some employees have tested positive due to exposure out of the work environment. General staffing has been tough due to coverage for COVID exposure.

## **Staff Vacancies and Recruitment Updates**

**Patrol:** Full time patrol deputy has accepted offer. Tentative start date of 12/7/20. LTE – still trying to fill LTEs. We had 29 applicants but have run into issues with the backgrounds. Do not want to lower our expectations of the quality of applicants. Most are recent graduates.

**Jail Sgt.:** 1<sup>st</sup> candidate turned down the position, 2<sup>nd</sup> candidate was eliminated during background. Still have staffing levels for full time Corrections Officers. Would like to fill FTE Corrections Officers and republish the Sgt. Position at a later date. There are LTEs working many hours during a pay period and would be able to fill the FTE staffing issues with no issues. Would be nice to be able to fill Sgt position internally. Jail Captain Scott Bowe will be retiring in February 2021. Over the years we have had that position as protected/sworn classification. May look at going with civilian status to fill vacancy when it occurs. Would be a good time to discuss classification of sworn/civilian status. In State of Wisconsin it is about a 50/50 split as to sworn/civilian. By switching to civilian it would be no cost or even cost savings to do so. Will discuss in more detail in December.

**Dispatch:** Fully staffed. LTE almost completed with training and will be on own soon.

## **Vouchers Payable**

Voucher listing presented. Motion by Carney 2<sup>nd</sup> by Ransom to approve vouchers. All in favor; motion carried.

## **Budget Review**

Nearing end of year and taking closer look at overall budget. May look at getting some equipment for next year if possible, with funds from the 2020 budget. Inmate mental health is still being provided by Dr. Hakes but we are still trying to find a provider that will be able to do the jail inmate mental health.

## **Motion to Adjourn**

Motion by Amo 2<sup>nd</sup> by Carney to adjourn at 10:20 a.m. all in favor; motion carried.