

MINUTES
JACKSON COUNTY ZONING & LAND INFORMATION COMMITTEE
November 14, 2013

November 14, 2013: Committee Meeting

Meeting called to order by Chairman Gaylord Olson at 10:00 a.m. Committee members in attendance are Gaylord Olson, John Chrest, Norm Stoker, Margaret Rewald and Ray Ransom. Others present were Lauree Kratcha, GIS Technician; Tim Jeatran, County Surveyor; Terry Schmidt, Zoning and Sanitation Administrator; and Dustin McCune, Zoning Technician.

A Motion by Ray Ransom, to approve the minutes of October 17, 2013, seconded by Norm Stoker. Motion carried.

A Motion by Ray Ransom, to approve the vouchers for payment, seconded by Margaret Rewald. Motion carried.

SURVEYOR'S REPORT – see report

- Ralph and I have been observing survey corners and completing maintenance with tie sheets on corners in the Town of Franklin. They are continuing to search for old evidence of section corners in the Town of Knapp.
- Manatron Company has finished scanning the deed documents for the Register of Deeds Office. It took them about 3 days to complete the remaining volumes back to Volume 1.
- Discuss proposed projects for the 2014 WLIP Base Budget Grant for the amount of \$34,161.00 with training and education funds in the amount of \$1,000.00. The Land Information Council met earlier today to make recommendations for potential projects. They are recommending a couple of projects including upgrading the GeoLinks mapping software for the Dispatch Center for a cost of \$14,525.00. Additionally they recommended scanning, and online deployment of the tract indexes in the Register of Deeds Office for a cost of \$10,486.00 with an additional \$5,950.00 in software to manage the images. This would be a back-up of these old books. Lauree is going to get an estimate for obtaining the personal property values digitally and Shari would have additional indexing to be completed on the remaining deeds. This would ensure us applying for the maximum grant funding. Tim will write up the grant application and submit it before the end of the year.

A motion by Margaret Rewald, to approve the proposed projects of GeoLinks mapping software upgrade for the Dispatch Center, scanning and online deployment of the tract indexes for the Register of Deeds Office, an upgrade from GCS for digital personal property data transfer and additional indexing of deeds for the Register of Deeds for the 2014 WLIP Base Budget Grant, seconded by John Chrest. Motion carried.

GIS TECHNICIAN'S REPORT

- Working on updating records for tax season. Four reval's remain out with the Boards of Review to be held yet. There is a lot of work to be done yet before she can give the mill rate sheet to the Clerks. These will be later, probably mid-December.

ZONING REPORT - Terry Schmidt.

- 2014 meeting dates calendar provided.
- Tire recycling issues. Previously we never accepted tires except for when we held our round-up. Businesses began contacting us to bring tires in. We have a big problem this year; normally it is 100-110 tires per ton so it would usually be a wash. We have taken \$4,000.00 in revenue, but this has cost us \$20,132.00 for removal of the tires. That's only 20% of the expense covered. We have individuals dumping tires that are not being paid for. We can either raise the price because \$1.00 is very cheap or prohibit bringing them in EXCEPT when we hold the round-ups. They will be a long day, probably 8 hours with additional help needed for the volume. If we go to the round-up day only, then we will need to notify the Highway Department that no one should have access. We may need to consider additional round-up dates. The committee felt that limiting access would be the best way of addressing this issue.
- Insert going into the tax bills this year explaining the changes to the pumping maintenance schedule. Inserts are being printed by the Print Shop and will be distributed to townships with the tax bills. We have blocked the county into four quadrants and will send a postcard reminder for those who have not complied prior with the deadline.
- 250 citations were issued, but a number of parties had the service completed by the court date. We dismissed those that complied with maintenance. 47 remain outstanding and had the default judgment issued.
- The committee reviewed a fee comparison report that surveyed numerous counties within the state. Jackson County's fees are highlighted in yellow. Land Use fees were last changed in 2006 and Sanitary fees in 2010. The committee will review and discuss potential fee increases to cover the revenue requirements for our budget next month.
- Fairchild Rail LLC was approved by county board. Received an email from Scott Cox following the approval what we needed to do. There is a small excerpt in state statute that allows the township a veto resolution since there was a change to the zone change request. If the Town of Cleveland veto's the decision, the town will bear the burden of any appeal.
- Larchmont Holdings was denied by the county board. Mr. Westrate's attorney contacted our office for information, in his opinion they would need to appeal the decision with the Board of Adjustment. They didn't inform us of the appeal request until after the county board decision; we could have postponed action of the county

board if we would have known. We sent the appeal application; we have not received anything to date.

- Corporation Counsel is checking with Pelham's attorney on the status of the H&H study by Ayhres and Associates. He will be in contact for a status update.

A Motion by Margaret Rewald, to adjourn the meeting, seconded by John Chrest. Motion carried. Meeting adjourned at 11:00 a.m.