



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

SHERIFF DUANE M. WALDERA

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Rolbiecki called the meeting to order at 10:00 a.m. Tuesday, May 21, 2024, in the County Board Room of Jackson County Courthouse. All members present. Also present were Sheriff Waldera, Captain Nick Gray, County Board Chair Jeff Amo, Sergeant Evan Mazur, Emergency Manager Jack Workman, Elizabeth Jones, Behavioral Health Coordinator, Facilities Manager Rick Poff and County Clerk Cindy Altman. Six citizens in attendance.

Agenda Revisions

No action taken.

Set Next Meeting Date & Time

June 18 10:00 a.m.

Approve minutes previous meeting(s) Discuss/Act

Motion by Laurent; 2nd by Anderson; All in favor; motion carried

Committee Chairman – Committee Expectations

Discussion, no action taken.

Building Needs

City would rather not close any streets. If 3rd Street is closed it would be an absolute last resort. No action taken

Discussion on jail work group update. Follow up on SB170 early release of state inmates and potential transfer to county facility. Laurent to research and bring back at later date. Rolbiecki states we need site location options before a building plan can be established. Anderson comments regarding alternate location and the site behind Walmart. Also, with offsite location there would be a transport need. Poff speaks that Samuel's Group needs to specify the amount of land needed.

Motion by Laurent 2nd by Carney for property committee to take lead for determining alternate site for jail and report back to Sheriff for future discussion presented to LE Committee. All in favor; motion carried.

Action items for follow up:

Sheriff: Jail designs by county; Change orders from Trempealeau Cty.; Jeff grant from Tammy Baldwin's office; SB170; How much of current jail can be changed before we have to change entire building to bring up to current code vs grandfather. Comment by Tom Cooper Cty Board Supervisor District 10 States no current contract/agreement MOU with Samuel's group as to what the \$150,000 contract would be.

June agenda items:

- Discuss contract needs and expectations of County needs and request for RFPs if needed. Cooper states original \$25000 agreement expired 75 working days after signature. Item will be placed on agenda for June.
- Sheriff to research info from other counties that have used Samuel's group.
- 5.09 Jail expense reimbursement policy & charges; review of MOU DOC housing.



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Update Behavioral Health Coordinator Program

Written update provided by Captain Rich. Jones provided verbal update as well. Will look at 2025 budgeting. Currently no facility in the state bills for mental health. Discussion, no action taken.

Grant Funded Project Employee Discuss/Act

Was presented in Personnel & Bargaining and April LEC meeting; Motion by Hart 2nd by Laurent to approve project employees through grant funding. All in favor; motion carried.

Report out on Jail Inspector drop in inspection

Discussion; Per phone conversation Sheriff had with Jail Inspector only deficiencies are required to be documented. There is no documentation from the unannounced inspections; No action taken

Update on preparations for next jail inspection

Discussion; No action taken. Follow-up future LE Committee jail walk through. Laurent would like copies of completed/open work orders for jail since last committee walk through.

Divisional Reports

Written reports submitted. Discussion – Laurent asked about forklift batteries. Jail reporting classification has changed since Nov/Dec Follow-up with Cpt Rich regarding inmate classification reporting. Why does it no longer include sex offender, medical, mental health etc.

Staff Vacancies and Recruitment Updates

Verbal update provided by Sheriff Waldera.

Approve Vouchers Payable Discuss/Act

Motion by Carney; 2nd by Hart to approve vouchers; all in favor motion carried.

Budget

No action taken. Two payrolls to enter still. Discussion regarding jail meals and documents and discussion with DOC that they did not want to do jail meals.

Closed Session-

At 11:44 a.m. Laurent moves to take a 5 minute recess and enter closed session upon return. Anderson 2nds, all vote yes. Motion carries with unanimous vote.

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(b), to consider dismissal, demotion, licensing, or discipline of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Jail related complaint Discuss/Act – no action taken. Motion by Carney; 2nd by Laurent to return to open session and adjourn at 12:54 p.m. All in favor; motion carried.