

**MINUTES**  
**JACKSON COUNTY ZONING & LAND INFORMATION COMMITTEE**  
May 16, 2016

**May 16, 2016: Committee Site Visits, Meeting and Public Hearing.**

**Meeting called to order** at 8:30 a.m., the Site Visits followed. Committee members in attendance are Hoyt Strandberg, John Chrest, Norm Stoker, Michelle Greendeer-Rave and Alton Staff. Others present were Tim Jeatran, County Surveyor; April Schoolcraft, GIS Specialist; Ethan Remus, Deputy Surveyor; Matt Randerson, GIS Technician; Terry Schmidt, Zoning Administrator, Dustin McCune, Zoning Technician and Beth Storlie, Administrative Assistant.

**ELECTION OF CHAIRMAN AND VICE CHAIRMAN:**

**A Motion by Hoyt Strandberg, to nominate John Chrest as Chairman, seconded by Michelle Greendeer-Rave. Called three times for additional nominations.**

**A Motion by Norm Stoker, to close nominations and cast unanimous ballot for John Chrest as Chairman, seconded by Hoyt Strandberg. Motion carried.**

**A Motion by Norm Stoker, to nominate Hoyt Strandberg as Vice Chairman, seconded by Michelle Greendeer-Rave. Called three times for additional nominations.**

**A Motion by Alton Staff, to close nominations and cast unanimous ballot for Hoyt Strandberg as Vice Chairman, seconded by Michelle Greendeer-Rave. Motion carried.**

**A Motion by Norm Stoker, to approve the minutes of April 18, 2016, seconded by Hoyt Strandberg. Motion carried.**

**A Motion by Norm Stoker, to approve the vouchers for payment, seconded by Hoyt Strandberg. Motion carried.**

**RETURN OF TABLED REQUEST # 2016-18 FOR TOWN OF BROCKWAY AND JACKSON COUNTY ZONING:**

- Terry clarified that the B-2 (Outlying Business) District allows for a home for the owner of the business. The Town of Brockway recommended approval of the B-2 District. An ongoing concern of Terry's is the accumulation of junk, inoperable vehicles. He added that you are limited to two or less of these types of vehicles. Wade Nieman, the landowner, stated that he will work with the county and township to get the property tidied up and meet the ordinance requirements.

**A Motion by Hoyt Strandberg, to approve zone change petition # 2016-18 for the Town of Brockway and Jackson County Zoning with the stipulation that the property is maintained to meet the ordinance requirements, seconded by Norm Stoker. Motion carried.**

### **CSM REVIEW:**

- Norm Hurlburt delineated and described a proposed 66 foot easement to serve existing lot #4 owned by David Epstein in the Town of Millston, which is along Lake Lee and off of County Trunk Highway O. The location of the proposed easement entrance is approved by the Jackson County Highway Department but is not adjacent to the north property line due to safety concerns and the distance between driveways on Lot 1. After discussion, the committee questioned why the easement is not proposed along the north line to serve Lots 2, 3 and 4? Terry explained that Mr. Epstein is part owner of the surrounding land and has first right-of-refusal for acquiring Lots 2 and 3.

**A Motion by John Chrest, to approve a 66 foot easement for David Epstein with the stipulation that the easement is run along the north property line of Lots 2, 3 and 4 or the side property lines of said lots are extended to the proposed easement line, seconded by Norm Stoker. Motion carried.**

### **SURVEYOR'S REPORT, see report:**

- Referenced corners for upcoming road construction along Arrow Rd., Town of Knapp, Tyler St, Black River Falls, and for a gas line from Alma Center to Northfield.
- Completed two surveys for the Highway Department, one is ten acres for the Highway Department for their shop and at the intersection Cty Trunk B and Cty Trunk FF for an encroachment issue.
- Continuing to reestablish PLSS corners.
- Ethan has been obtaining GPS coordinates of the section corners along the Trempealeau County line for the county boundary.
- Busy assisting landowners and surveyors with their questions and property issues.

### **GIS REPORT:**

- Submitted GIS data to DOA within the extended deadline. Peter Herried, Grant Administrator for the WI Land Information Program, gave feedback last Wednesday that there were no major issues with the data that would require resubmittal. A more detailed report on the data will be coming in the summer. The next submittal is in 2017. We have begun developing models and data input standards for the next round.
- Attended a one day seminar on Next Generation 911 with three individuals from the Sheriff's Department. The first half talked about the importance of GIS data and the role it will play. 911 systems will be migrating from phone company MSAG management to all GIS based. There will be many more meetings and workgroup sessions about this process.
- Hosted the district meeting for the Property Lister's Association.

- First Statement of Assessment was submitted to the Department of Revenue for Manchester today. 15 of 27 municipalities assessment rolls have been returned to me and awaiting the open book or Board of Review.

### **ZONING REPORT:**

- City of Black River Falls is discussing introducing a Chicken Ordinance to allow their residents to have chickens within the city limits. Terry questioned if this is introduced, do we need to look at the Zoning Ordinance to allow a restricted number of chickens in the residential districts. Normally, we would survey our participating townships to get their feelings regarding the change and then draft the language. He would like to see a minimum acreage requirement with limited numbers allowed. He will keep the committee informed on this.
- Shoreland Ordinance rewrite is underway. Upon Beth's completion, the draft will be sent to the WI-DNR for review and approval before bringing it forward to public hearing.
- Pelham property update. Nothing has happened. Talked with Kerry Sullivan-Flock about the next step and will continue to work on this to move forward with the removal of the violation. We need to act promptly to prevent jeopardizing the National Flood Insurance Program eligibility for all of Jackson County.
- The Electronics and Appliance Round Up was very successful. We filled two semi-trailers and a third half full. Collected a lot of material.

### **PUBLIC HEARINGS**

- **CONDITIONAL USE PERMIT PETITION # 2016-31** as requested by Beth Rose on property known as Lot 10 Cardinal Lane Assessor's Plat being part of the NW1/4-NW1/4 and the SE1/4-NW1/4, Section 3, T22N, R3W, located at N9595 Cardinal Lane; and Lot 3 of CSM 2542 being part of the NW1/4-SW1/4, Section 26, T22N, R4W, located at N7884 W Snow Creek Rd.; and Lot 3 of CSM 3882 being part of the NE1/4-SE1/4, and the NW1/4-SE1/4, Section 27, T22N, R4W, located at N10744 Hannon Rd.; all in the Town of Adams, Jackson County, WI. The request is to allow for short term rentals of the existing homes and the proposed wedding barn venue, which are within the R-1 (Residential), the R-2 (Residential) and A-2 (Forestry and Limited Agriculture) Districts.

Township supports the request. Public comment was received in support.

**A Motion by Michelle Greendeer-Rave, to approve conditional use permit petition # 2016-31 for Beth Rose with the stipulation that copies of the Jackson County Health and Human Services licenses are submitted to Jackson County Zoning Department, seconded by Hoyt Strandberg. Motion carried.**

**A Motion by Norm Stoker, to adjourn the meeting, seconded by Michelle Greendeer-Rave. Motion carried. Meeting adjourned at 11:15 a.m.**