



OFFICE OF COUNTY CLERK
307 MAIN STREET
BLACK RIVER FALLS, WISCONSIN 54615

Cindy Altman, County Clerk
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Mary K Johnson, Deputy County Clerk
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MARRIAGE LICENSE CHECK LIST

- You must be at least 18 years of age, or 16 years of age with Parental Consent form filled out in front of the County Clerk/Deputy or Notary Public.
- You must apply for your marriage license at least 3 calendar days before your marriage, which does not include the day you come in or Sunday, but not more than 60 days prior.
- You may obtain a marriage license from any county in Wisconsin and then you can be married anywhere in the state.
- A Social Security number is required.
- Required** – A certified English birth certificate, if obtainable (*a hospital birth certificate is unacceptable*); current (unexpired) photo ID; and proof of residency (*driver's license if address is current, utility bill, rent receipt, bank statement, payroll stub, etc.*) are necessary. You have the right to request judicial review of the material submitted as proof of identification for an opinion as to its sufficiency.
- Previous Marriages: If either has been divorced, "Final" divorce papers are required; it must be 6 months from the final date of divorce, regardless what state the divorce takes place. If annulled, annulment papers are needed. If widowed, a death certificate is required.
- There is a \$75.00 charge for the license. Cash or Check only.
- Marriage license hours are 8:00 a.m. – 4:00 p.m. Monday through Friday at the County Clerk's office
- Both the bride and groom must be present to apply for the license.
- Any questions please call the County Clerk's Office 715-284-0268.
- An additional \$25.00 fee is charged if the 3-day waiting period is waived. Waivers can only be issued under approved circumstances. **Please call ahead for approval. 715-284-0268.**