



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

March 18, 2020

Chuck Jensen called the meeting to order at 9:30 a.m. Wednesday, March 18, 2020 in the County Board Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney and Isaiah Funmaker. Also Present Sheriff Waldera, Chief Deputy Moan, Captain Adam Olson, Human Resources Manager Susie Mienerz

Approve minutes from previous meeting

Motion by Ransom 2nd by Carney. All in favor motion carried

Agenda Revisions

None

Set next meeting date/time

April 16th 9:30 a.m.

Divisional Reports

Written reports submitted.

- TSS report submitted. NICE (phone recording system) and VIEVU (body cameras) servers have been installed. Training Center is now on the network. Looking at CradlePoint to boost connectivity in squads and possibly using rugged tablets instead of MDCs. Looking for voice recognition options to help productivity with reports. We had a Spillman upgrade (records management system). TraCS is also doing an upgrade and there may be a small fee of around \$300 per year.
- SGTS camera upgrade bill when the camera system failed in December. Discussion is if the entire bill should be paid by Ho-Chunk funds or if it should be split among departments. Facilities committee was looking at moving it forward for payment by Ho-Chunk funds to cover the entire cost. Would have to go to Exec and Finance and if covered fully it would need to go to full County Board. So it won't be addressed until the April meetings. Motion by Carney 2nd by Amo to pay a portion of this bill from Sheriff's Office budget to reduce the need for Ho-Chunk funds to under \$25,000.

Staff Vacancies and Recruitment Updates

Chief Deputy has announced he will be retiring May 1st. Chapter 5 has a provision for recruitment procedure for the Chief Deputy position. When would the committee like to start recruitment for this position? It will be an internal/external recruitment. Motion by Funmaker 2nd by Carney to move forward with opening the recruitment procedure.

Dispatch: Application process and testing is completed. Holding off on doing interviews for LTE's.

Jail: Still have an open Sergeant position in the jail. We do have an external candidate for this position. Will be meeting with him soon and moving forward with interview process.

Patrol: interviews scheduled for the 26th and internship candidates are scheduled for the 24th.

Resolution for Sergeant Wage Differential

Tabled



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Covid-19 Procedure Updates

Internally we have implemented several procedures on how to reduce face to face contact with patrol and jail. Have worked with the DA's office on referrals. There are certain cases where there is a mandated arrest. In communications we are adding questions to try to identify if the callers have been in high risk areas and if they have had any contact or symptoms. With the newest order on closures we need to meet with DA's office to discuss further. We will be checking areas and asking them to voluntarily comply but will not be making arrests in these situations. Current directive from the Governor does not have an end date. Law enforcement does have the authority to act but we need to determine how. We are doing very minimal transports right now. A lot of it depends on the court system. Judge has created an order that misdemeanor warrants are not being acted on and will be temporarily quashed. The Judge is requesting video or audio conferences for everything that can be. Some felony cases need to allow for in person appearance. Judge has also requested DA's office to proceed with pleas and settle without going to court.

Vouchers Payable

Inmate medication continues to be high for January but should be less going forward. Motion by Amo 2nd by Ransom to approve vouchers. All in favor motion carried.

Budget Review

2019 budget needs further review.

Closed Session

Motion by Ransom 2nd by Carney to enter closed session at 12:02 p.m. all answer yes.

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- a) Patrol Deputy 1 Year Probationary Evaluation Motion by Amo 2nd by Funmaker to approve successful completion of 1 year probationary period and retain as full time deputy. All answer yes.
- b) Motion to adjourn by Ransom at 12:15 2nd by Funmaker all answer yes.