



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

March 14, 2019

Chuck Jensen called the meeting to order at 9:35 a.m. Thur March 14 in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Ray Ransom, Ron Carney & Jeff Amo. Also Present Sheriff Waldera, Chief Deputy Moan, Captain Adam Olson, EM Coordinator Kristina Page, and Personnel Director Susie Mienerz

Approve minutes from previous meeting

Motion by Carney 2nd by Ransom to approve minutes. All in favor, motion carried.

Agenda Revisions

None

Set next meeting date/time

April 18th, 2019 9:30 a.m.

Tethering Ordinance

Tethering ordinance discussion. If tethered for more than 8 hours uninterrupted tie out. Also, some dogs are raised as outside dogs. A lot of organizations are pushing for more of outside kennel or run space for the dogs. Maybe someone should look into possible grant funding for those who are in need of building a kennel. Will bring back to April meeting for further discussion.

Divisional Reports

Written reports provided.

TSS: -

- Callworks is fully functional and headsets are working.
- New PCs/MDCs – 2 new PCs have been installed in the squad room. All 3 are less than one year old. 7 MDCs and 5 new PCs have arrived & have been set up by Central IT. Anna will finish set up as time allows.
- Securus – Motorola completed their part of connections needed for the jail kiosks. Had a conference call and now waiting on more info. SGTS & jail are aware of this and will be complying with the visiting hours in order to meet the Securus requirements. Requested a quote to put tablets in the cell block to limit inmate movement and support potential revenue.
- Cameras – SGTS did a site visit to check out the new interview rooms. The quote did not include the camera in the elevator. The new quote without the elevator was a little over \$15,000 for the two rooms.
- Spillman – Anna Gile & Travis Brown attended SAA training Feb. 25th – 28th. Both have passed the test and have SAA status. Have been learning how to add users, etc. Will be working on getting some of the other modules that have not been utilized to their full potential.
- eReferral – Grant funded module initiated by the State Dept of Justice. It will allow referrals to the District Attorney's office to be done electronically.
- RapidSOS is a tool that will be made available to dispatchers. The dispatcher can enter a 911 callback number into this web-based service and get an immediate location. There is the possibility that callers are using SOS instead of calling 911. This would be for internal use by dispatchers to locate a person calling. Are we able to locate where callers are when calling from cell phones now? Somewhat depending on where you are when the call is made. If it will hit the appropriate tower and transmit to the PSAP.
- Orientation Process – Chief Deputy and Anna worked on a new process for new hires to have everything set up and ready to go the 1st day.
- Still working with Central IT on networking when needed but also need to incorporate Anna into the role as liaison as intended to work together with them.



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EM: Grant for all hazard mitigation is a \$40000 pass through grant that the Mississippi River Planning Committee will be doing an update. Should have a zero impact to the budget but will make some of the line items look off. Will check into the mass notification system and make sure it is working properly. When the test calls came out the day before they were received on all devices but when needed for a call out they didn't all work. How did the table top at the school go? There are a lot of resources out there. Law enforcement has a very high volume of resources in these cases and the Sheriff's office will have many resources. Take away that need to look into the Rescue Task Force and the schools need to know what their rolls are. Need to work on incident command. Need to have standard control. Need to have a unified contact. How did the CPR training go? Classes were all full and we need to bring her back for another training. The makeup days have not been set up yet.

Jail: Inmate population is down a little bit but not a lot. Need to talk about inmate medical as our contract is ending at the end of the year because BRMH is not able to continue to provide the service to us. Will bring back to a future meeting for discussion of options.

Patrol: Written report submitted.

Communications: Written report submitted.

Staff Vacancies and Recruitment Updates

Corrections: FTE just hired and LTE is coming on board next week.

Dispatch: is full staff

Patrol: New LTE just started for patrol and working on hiring process.

Looking at revamping our LTE hours standards and will review who is on staff and if they are able to maintain employment status. Looking at being able to have staff of 2 to 3 who can work parks and contracted hours.

Year End Line Item Transfers

Transfers have gone to Exec and Finance. Worksheet from County bookkeeper shows the bottom dollar of 2018 budget of \$78,178 under spent.

Vouchers Payable

Working on getting a draft lease for the tower for the BRF Bus Garage to use the tower on County Rd A. Lease will include the bus garage paying the electric bill which averages \$104/month. They still need to do the tower visit but can't get there right now due to the amount of snow. Snowmobile lease the building is closing and the franchise rights are stopping. Mark is planning on maintaining the service aspect of the business and will be able to maintain the leases throughout the contact.

C&D Auto – oil change. Deputies who live in that area go there. Rick's Towing in Tomah also did an oil change on a transport vehicle. Motion by Ransom 2nd by Amo to pay vouchers as presented. All in favor; motion carried. Load bearing vest trying one out to see how it works and to help with

Budget review

Review lines for the payroll entries to make sure the correct numbers are in the correct account lines. Bailiff budget will need to be revamped for 2020 budget.

Motion to Adjourn

Motion to adjourn at 11:40 by Amo 2nd by Carney all in favor; motion carried.