

MINUTES
JACKSON COUNTY ZONING & LAND INFORMATION COMMITTEE
March 6, 2020

March 6, 2020: Special Committee Meeting

Meeting called to order at 1:00 p.m. by Chairman Hoyt Strandberg. Committee members in attendance are Hoyt Strandberg, Norm Stoker, Ed Chamberlain, and Alton Staff. Others present were Ethan Remus, County Surveyor; Susie Meinerz, Human Resources Director; and Beth Storlie, Administrative Assistant.

- Discussion to hire the LTE Surveyor Assistant position occurred. Ethan Remus said they have a candidate and they completed interviews. The candidate he is recommending hiring for the LTE Surveyor Assistant is Tommy Torkelson. He served in this position a couple of years ago, and did a good job. He completed school and now is looking to get out in the workforce.

The committee questioned if there were additional candidates who applied. Susie Meinerz shared that there were ten applications submitted, they intended to interview up to five candidates but the others withdrew. She added that Tommy is experienced in this role and start almost immediately. He will be able to work up to 1200 hours under the LTE umbrella.

Discussion occurred regarding the wage scale and Ethan asked to hire him at mid-point on the wage scale, which would be \$16.30 per hour.

A Motion by Alton Staff, to approve hiring Tommy Torkelson for the LTE Surveyor Assistant position, seconded by Ed Chamberlain. Motion carried.

A Motion by Ed Chamberlain, to approve hiring the LTE Surveyor Assistant at mid-point of the recommended wage scale, seconded by Alton Staff. Motion carried unanimously.

- Discussion to hire the internal candidate for the County Surveyor position occurred. Ethan Remus shared with the committee that he offered his resignation as County Surveyor to pursue opening his own survey business in the private sector. His last day with Jackson County will be Friday, March 20th. In order to make the transition as smooth as possible, this is why Susie Meinerz recommended calling a special meeting to Chairman Strandberg and Ethan Remus. She would be able to take it through the appropriate committees and the County Board of Supervisors before Ethan's last day.

The resolution to hire the internal candidate was read into the minutes. Susie shared with the committee the Financial Analysis that will be attached to the resolution. Following the interviews and approval of the candidate, the candidate was offered a starting salary of 90% of scale to begin. He countered requesting 92% of scale as he has not seen any wage increase following the completion of his education and obtaining his license through the State of Wisconsin. The interview committee agreed to this and 92% will be the information utilized for the Financial Analysis.

A Motion by Ed Chamberlain, to approve the resolution and the hiring of the internal candidate with the recommended financial analysis as presented, seconded Alton Staff. Motion carried.

Meeting adjourned by the Chairman Hoyt Strandberg at 1:15 p.m.