

Land Information Council

MINUTES

March 6, 2012

Meeting Called To Order at 9:00 a.m. by Chairman Jim Olson.

Members Present: Tim Jeatran, Lauree Kratcha, Jim Zahasky, Terry Schmidt, Shari Marg, Carol Bue, Jim Olson and Gaylord Olson.

Others Present: Beth Storlie, Zoning and Land Information Department

Next Meeting: To be determined.

A Motion by Lauree Kratcha, to approve the September 15, 2011 Land Information Council minutes with the correction to the motion to approve the 2012 Base Budget Grant changed to the 2011 Base Budget Grant, seconded by Terry Schmidt. Motion carried.

Old Business:

- Spillman update. We've had a hitch with the update. When we purchased a server for this project and the zoning upgrade, it was the newest being a 2008 server and became the domain server for the county or the central control of all the servers for the county. This made it that Lauree could not install her software as ESRI and Spillman could not be installed on a domain server. They would not support our software if it was, and we pay \$5,000.00 per year for this maintenance. This was something that should have been known or addressed by IT; we have already purchased a server for this project so we felt a new server should be their responsibility. They have ordered a new server and it will be paid for by IT contingency funds. It should arrive within the next month. Spillman was here last week for training.
- Prowest update. The Prowest conversion has been completed. They converted the existing Zoning Access database and the Surveyors Access database to a SQL format. On the zoning side, we are also doing all the permit issuance, and developed all our correspondence related to this. On the surveyor side, it was primarily converting it into a format that easier for the surveyor to research and Tim has been working with it solidly for about the last six months. Tim added it's great to work with and much easier to use. Data entry is a much easier format and changes are much better. We are adjusting to a change in the flow of paperwork; it has been a very good thing for the zoning aspect. This should help Terry and Dustin as far as their time for permit issuance. Especially with the Tough Book development that was done for the sanitary permits, Dustin is able to upload the application and enter all his data in the field during an installation then synch it back into the permit.

We will be discussing the concerns about this application being located on the domain server with Prowest.

New Business:

- While attending the WLIA conference, Tim and Lauree were informed that the State has taken all the funds from the Land Information Program, which totaled approximately \$1.9 million dollars. There would be no base budget grants. The following week after returning from conference, we received the application for the 2012 base budget grants but it would

be funded by revenues earned next year. The funds would begin being earned in July. We are able to apply for \$24,950.00, which \$300.00 would be for training and the balance for any projects. The application must be submitted by May 22nd. A potential project would be for the Register of Deeds by back scanning their deeds with Image Tech for putting out on RODDirect. These scanned images need the grantor, grantee, legal descriptions, and dates all have to be added as Image Tech only assigns the document number, volume and page. We have worked with an LTE, Becky Steine for a while and then we hired Kellpro, but they only dedicated one individual to do the project and the timeframe was not realistic. Shari asked Image Tech about doing this project, but it is too large for them to do. At convention, Tim talked with Manitron from Hudson about this project and they will do it. Winn Cobb worked with an abstract company for ten years before going to Manitron, he knows what is needed. We have not received a quote yet but we could allocate whatever grant funds are awarded to this project and only do what would be covered by the funding available.

A problem with the work completed by Kellpro was the reversed the grantor and grantee. This has been a problem doing research for the mineral rights claims as you can't search just grantor or grantee, it must be and/or. Shari's office is correcting these mistakes as they have time available or as identified.

A Motion by Gaylord Olson, to approve applying for the base budget grant funding and to approve the Register of Deeds data entry project with \$300.00 of grant funds for training and the balance to this project, seconded by Carol Bue. Motion carried.

Land Information Department Report:

- Discussed the county's role in developing a policy for mineral rights claims. Kyle has filed claims. The county will be discussing their current policies regarding hunting and fishing rights or mineral rights due to the current atmosphere and the financial value of these types of rights.
- The Register of Deeds, County Treasurer, and Zoning Departments are all now able to process debit or credit card payments through PayGOV.US. This firm installs the equipment at no charge with no service fees assessed to the county. Beth has added a link on the county website for the Zoning, GIS and Sanitary Forms and Applications pages. Carol added that she has been working with Official Payments but PayGOV.US is less expensive to the customer and they provide all the equipment free of charge. When a customer wants to charge for the purchase of a permit or pay for their property taxes, there would be two separate transactions. One for the permit or payment and one for the convenience fee. We are guaranteed that our payments are processed and not reversed, if payment is disputed. They deal with any collection issues.
- E911 Atlas. Lauree told the DNR that she would do one final major edit to the index and maps. This index has just been returned to her and the final map edits are expected this week. She thought she was done in November, but they keep coming back for change after change after change. This has been a very time consuming project.
- There have been discussions about doing a statewide consortium for LiDar photography. Tim will keep us posted. As well as they have begun discussion for another aerial photo flight in 2015 similar to the last that was statewide.

**A Motion by Terry Schmidt, to adjourn the meeting, seconded by Shari Marg. Motion carried.
Meeting adjourned at 9:30 a.m.**

All recommendations and action will be forwarded to the Zoning and Land Information Committee for further action.

Minutes respectfully submitted by Elizabeth Storlie, Secretary.