



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Call to Order

Chuck Jensen called the meeting to order at 10:00 a.m. Thursday, March 18, 2021 in the County Board Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney. Also Present Sheriff Waldera, Chief Deputy Adam Olson, and Human Resources Manager Susie Meinerz. Cindy Altman, Rick Poff.

Approve minutes from previous meetings

Carney 2nd by Ransom

Agenda Revisions

Set next meeting date/time

April 22nd 10 a.m.

Approval of Summer Internship & Hiring Special Deputies

Started internship last summer with people working in the parks covering Wazee and other areas. Motion by Ransom 2nd by Amo to approve the summer internship program. One of the summer interns from last summer is looking to come on board as LTE and is going through the academy. All in favor; motion carried.

Discuss/Act-Strategic Planning/Building Needs

Looked at ideas of expanding holding cells, adding another suicide room, expanding some of the visitation rooms into rooms that could be used for mental health inmates. Jail inspector has informed us he will not sign off on any improvements to the jail because our linear jail has exceeded it's use and is no longer able to be expanded or improved upon. Will need to start planning on what we do in the future as far as moving forward with strategic planning if there is an expansion at the current location that would meet the jail inspector's expectation. May be able to use Roads to Recovery funds to get a design plan and consultant. Would need to build out toward the road and maybe add a third level for administration. Once the 2nd judgeship gets up and running it is reasonable that the inmate population will increase. Put together a strategic planning committee to further discuss and plan for the future of jail renovations. When the Captain spoke with the jail inspector it sounds like DOC is going with a more standardized jail design which would also allow for the ability to house other inmates. 'Will need a consultant who can help with the design plan. Usually Clark county has space to house out of county inmates. Do we know how much it will cost to fix the holding cell? First estimate was \$4700 and there has been additional damage since then so it would be significantly more than that to repair. Motion by Amo 2nd by Ransom to forward to exec and finance for discussion at the April 12th meeting.

Housing Other Inmates – Rates

Rate of housing other inmates needs to be decided by LE Committee based on Chapter 5. No action needed at this time as we are not looking to house other inmates. ES Sanctions pays \$51.46/inmate/day and Probation is around \$40/inmate/day. Ordinance is worded so that we could set the rate annually if need be and could be part of the budget process. Will pull the MOU with the Nation and bring back to set a rate at April LEC meeting.



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Divisional Reports

Technical Support Specialist (TSS) Monthly Activity Report: two of the laptops have been installed. Waiting on adapters to install the remaining properly. Completed the TraCS migration for the citations. State of Wisconsin will house the records for us so we don't have to upgrade servers for that free of charge until approximately 2023 and then there may be an annual charge. Data will be restored hopefully by the end of the week. We are looking to upgrade the Spillman server this fall. A meeting is scheduled with Spillman on March 25th to discuss the migration to the new server and to schedule the install. Central IT will be involved as well. New desktop phones do not record so back to using old phones. Marco is looking into this issue for us and will get back to us. They may not be compatible with our system.

Patrol: Things have been going fairly smooth.

Staff Vacancies and Recruitment Updates

Communications: at full staff. One new hire is solo as of this week. Two of the new full time hires are still in training but are starting to work at the stations and take calls.

Patrol: Latest full time hire is running through the FTO program and is on course and doing well. Have been holding the FTO meetings at the end of each stage and going well. Looking forward to hiring interns so they will get on board so we can move forward with training in time for summer as well as getting LTEs on board. Currently we only have one LTE who is limited on hours he can work because of Act 10.

Jail: Whitegull has been moved to full time. Johnson promoted to Sgt. Had internal signing by Stenberg. Working on hiring LTE staff. April 2nd will be the last day for Ottow. Also anticipate another full time employee will retire around June.

Surrounding counties are going out recruiting employees but are offering them higher wages in order to get qualified good employees. The five county area was La Crosse, Monroe, Jackson, Vernon and Trempealeau. Trempealeau is increasing wages quickly. If we are going to be competitive with surrounding counties, we need to look at our wage scale.

Vouchers Payable

Motion by Amo 2nd by Carney to approve vouchers. All in favor; motion carried.

Budget Review

Will review Communications tower electric line which likely has a charge miscoded. Will look into the tower contracts with US Cellular. New towers by First Net/AT&T is going up and we may be able to get on those towers for no charge. Will be getting some bills from surrounding counties we used for a case recently, they will be sending us itemized costs so we have them for the courts but they are not expecting us to pay the total amount of the bills. May need to pay for some repairs to equipment but have not gotten any of that information yet.

CLOSED SESSION

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Motion to enter closed session at 11:06 all answer yes. Motion to return to open session at 11:20

Motion to Adjourn

Motion by Ransom 2nd by Carney to adjourn at 11:20. All in favor.