



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Chuck Jensen called the meeting to order at 10:00 a.m. Tuesday, March 21, 2023 in the County Board Room of the Jackson County Courthouse. Ron Carney, Garth Rolbiecki, Max Hart and Bill Laurent present. Also Present Sheriff Waldera, Chief Deputy Olson, Captain Nick Gray, County Board Chair Jeff Amo, Human Resource Manager Susie Meinerz, Rick Poff Facilities Supervisor, Samuels Group Representatives and County Clerk Cindy Altman

Agenda Revisions

None

Set next meeting date/time

April 25, 2023 10:00 County Board Room

Approve minutes from previous meetings

Motion to approve minutes by Rolbiecki; 2nd by Laurent; all in favor motion carried. Add Jeff Amo to attendance.

Discuss/Act -Strategic Planning/Building Needs

Finalized more detailed floor plan and working on website info. Letter will be finalized and brought back to April meeting and go to County Board for approval in May to be sent out to taxpayers. Housing pod is to maintain 85 beds. If Justice Center, courtroom size has been discussed with Judges, there are separate areas to keep jury members separated from public. All on second floor. All inmate corridors are separate from public access. Can be built in stages allowing for expansion of jail and courts in the future. Letter will go out with info for website, board of supervisors/contact info and meeting locations/times. Cost for justice center will be presented. Also will provide cost without justice center right away. Website will be a live location showing progress photos. FAQ page, testimonial page with letters of support from Jail Inspector, Sheriff, County Board members, etc. Timing – will bring back to April 25th meeting for approval, full county board at May meeting, approve letters to go out and website goes live. Options also allow for jury to have a way to access without public. Communications plan will inform public how the process to be booked into jail takes place, classification of inmates and what is required for inmates as far as programming to hopefully help them so they aren't repeat offenders. Example of recent incident with current jail design, where 6 new inmates were brought in and required movement of 12 – 15 inmates in order to classify appropriately and get the inmates booked and housed. When time comes regarding cost it will also include any staff increases/costs. From a funding standpoint, we should not have any issues with what has already been approved for communications plan. Presented location is Hwy 54/Bauer Rd area. Would need to get utilities to the location as well. Need to provide dates and locations for town hall meetings to Kurt & Corey. County Board Chair did submit for funding from Congressional grant funds, submitted request for minimum 20 million to max of 40 million.

Divisional Reports

TSS: Office 365 has been rolled out to only IT members so far. Working out some bugs. Once deployed to all users employees will have access to a range of apps from Microsoft including ability to create impromptu teams



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meeting by sending a message to other users. Changes are not visually different but there will be more options for users. Windows 11 is coming preinstalled on new pcs.

EM report submitted; He is at Regional meeting today so unable to be here.

Jail report submitted: Jail Captain is at Jail administrator meeting.

No further discussion on written reports.

Staff Vacancies and Recruitment Updates

Full staffed in dispatch but one out on injury; jail is full staffed; working with two LTE positions to get them into training; Patrol, one full time vacancy. In process of backgrounds.

Inmate Mental Health Options

Looking at finalizing outside vendor. Right now, her current licensing would not allow for others to work under her. Meeting with her on March 30th for further discussion and will report back in April with more info. This topic also ties in with Opioid Funding discussion item.

Opioid Funding for Behavioral Health/AODA Position

Preliminary stages of this. Would like to bring in a person who would also be a case manager to help inmates get ready to reenter public setting. Possibility of using Opioid funding to help pay for position. After meeting on March 30th would discuss more. Roughly right now at \$40/hr as contract employee would be \$119k per year. However, may be able to be reduced if was a County Employee due to insurance and costs she would need to maintain. This would be hybrid position for behavioral health/AODA. Could possibly use TAD grant if it was rewritten to be supervised by someone other than the Judges. Would be nice if DHHS could help backfill days off etc. This is a very early discussion and has several other committees to go through yet to help determine costs, description, etc. Would be a position of the Sheriff's office and would likely work together with DHHS.

Vouchers Payable

3 new squads came in, waiting for set-up. Replacement of old squads that will rotate out and be sold toward the end of the year. Motion by Carney 2nd by Laurent to approve vouchers. All in favor; motion carried.

2022 Budget Review

Expenses are all in; waiting on 2022 revenue from EM and State grant money for traffic grants.

2023 Budget Review

Send out budget to LEC. Budget is pretty much on track to date.

Village LE contract is going well. Hours of operations are still being worked out.

Jail Walk Through

Nothing to report.

Motion to adjourn

Motion by Hart; 2nd by Laurent to adjourn at 12:46 p.m. All in favor; motion carried.