

**MINUTES**  
**JACKSON COUNTY ZONING & LAND INFORMATION COMMITTEE**  
March 16, 2015

**March 16, 2015:                    Committee Site Visits, Meeting and Public Hearing.**

**Meeting called to order** at 8:00 a.m., committee members in attendance are Gaylord Olson, Hoyt Strandberg, John Chrest and Ray Ransom. Others present were Terry Schmidt, Zoning and Sanitation Administrator; Tim Jeatran, County Surveyor; April Schoolcraft, GIS Specialist; and Beth Storlie, Administrative Assistant.

**A Motion by Ray Ransom, to approve the minutes of February 16, 2015, seconded by Hoyt Strandberg. Motion carried.**

**A Motion by Hoyt Strandberg, to approve the vouchers for payment, seconded by John Chrest. Motion carried.**

**SURVEYOR'S REPORT:**

- Continuing to draw tie sheets for fieldwork that was done last summer.
- The Surveyor Technician position has been filled and Ethan Remus will begin on March 23, 2015. His desk has been cleaned and the computer has been set-up with the survey software in preparation of his start date.
- Tim met with Ayres Associates at the WLIA Conference and they will be holding a meeting on March 25<sup>th</sup> to discuss the LiDAR flight. They may start flying next week.
- Tim would like to purchase a weed burner torch from Mike Labar of the Forestry Dept. Tim used one of theirs to deal with blacktop instead of charcoal this winter and it was much easier. Mike personally has a new one and is willing to sell it to Tim for \$40.00. Tim has priced them out and with shipping it would cost approximately \$55.00. The committee recommended purchasing it from Mike Labar and to maintain a copy of the retail price information in the office records.

**GIS REPORT:**

- WLIA Conference in Green Bay was very helpful. Learned a lot.
- Attending a Deed and Description Interpretation seminar with Shari Marg on Friday in Green Bay. The instructor taught surveying at Madison Area Technical College for twenty years and is very knowledgeable. It should be a great opportunity.
- Completed a lot of parcel corrections since the tax bills went out. Office activity is up due to landowners coming into the office with questions, corrections and changes.
- Completed a new map for Emergency Management.

- Continuing to map splits, addressing issues and updating zoning districts. Picking up due to building season commencing.
- The private driveway issue with three or more residences off of Spors Rd. has been corrected. The property owners have agreed to name the private road “Sunny Drive”. The Town of Melrose will order a new road sign and new addresses of the named private road will be assigned with the township ordering and installing replacement residential address signs.

### **ZONING REPORT:**

- Liberty Tire continues to remove tires from the Highway Shop location. The pile is almost completely eliminated.
- The septage hauler meeting was held on Thursday, February 26, 2015. The consensus was that they need more time in the fall to land spread material. Terry is proposing revamping our letter, the committee reviewed. The septage haulers requested the removal of the inspection option but state statute still requires language for the option of an inspection when the tank is less than 1/3 full or pumping. The ordinance language states that the Certificate of Operation and Inspection be submitted to our office within ten (10) days of the service being performed. Many septage haulers “hold” this information as a way to ensure they receive payment and that is not the intent of the ordinance. Terry stated that we will continue accept a “paid in full” receipt or invoice for proof of service.

He is recommending an adjustment to the service date deadlines as follows:

1. Adams, Albion, Brockway, Irving, Komensky, and Manchester; June 30<sup>th</sup>.
2. Bear Bluff, City Point, Knapp, Millston, City of Black River Falls, Village of Melrose, Village of Merrillan, and Village of Taylor; August 15<sup>th</sup>.
3. Alma, Cleveland, Curran, Franklin, Garden Valley, Garfield, Hixton, Melrose, North Bend, Northfield and Springfield; October 15<sup>th</sup>.

We have contacted Prowest and Associates for an estimate to reprogram the service letter and completing update queries to modify the service deadline dates. They estimate that it will cost between \$700.00 – 800.00 to complete these changes.

### **PUBLIC HEARINGS**

- **CONDITIONAL USE PERMIT PETITION # 2015-08** as requested by Donald Dobson on property located in the NW1/4-NW1/4, Section 25, T21N, R5W, Town of Albion, Jackson County, WI. The request is to allow for filling and grading work within a shoreland area to widen a feedlot driveway.

Township took no position. Terry added that the work has already been completed but some additional shaping needs to occur once the spring thaw is concluded.

**A Motion by John Chrest, to approve conditional use permit petition # 2015-08 for Donald Dobson, seconded by Hoyt Strandberg. Motion carried.**

- **CONDITIONAL USE PERMIT PETITION # 2015-09** as requested by Rolfe E Nelson on property located in the SE1/4-NW1/4, Section 22, T23N, R6W, Town of Northfield, Jackson County, WI. The request is to allow for filling and grading work within a shoreland area for streambank repair and riprapping. The request also includes removal of shoreland vegetation within the 35 foot buffer zone.

No position received from the township prior to the hearing. The permit has been issued by the WI-DNR and a copy provided to Jackson County Zoning. The petitioner is working with the Land Conservation Department for the engineering, design and oversight of construction.

**A Motion by Hoyt Strandberg, to approve conditional use permit petition # 2015-09 for Rolfe E Nelson, seconded by John Chrest. Motion carried.**

- **ZONE CHANGE PETITION # 2015-10** as requested by Eric Frazee on property located in the SE1/4-SE1/4, Section 20, T24N, R5W, Town of Cleveland, Jackson County, WI. The request is to change 3.0 acres of the Official Zoning Map from the A-2 (Forestry and Limited Agriculture) District to the R-2 (Residential) District. This will allow for two separate 1.5 acre home sites to remain on the properties for the existing homes.

Township supports the request.

**A Motion by John Chrest, to approve zone change petition # 2015-10 for Eric Frazee, seconded by Hoyt Strandberg. Motion carried.**

- **ZONE CHANGE PETITION # 2015-11** as requested by Badger Mining Corporation on property located in the NW1/4-NE1/4, the SW1/4-NE1/4, the NE1/4-NW1/4, the NW1/4-NW1/4, and the SE1/4-NW1/4, all in Section 6, T21N, R6W, Town of Springfield, Jackson County, WI. The request is to change 209.92 acres of the Official Zoning Map from the A-2 (Forestry and Limited Agriculture) District to the M-2 (Industrial Extractive) District. This would allow for non-metallic mining activities to be approved for these sites.

Township supports the request.

**A Motion by Ray Ransom, to approve zone change petition # 2015-11 for Badger Mining Corporation, seconded by John Chrest. Motion carried.**

- **ZONE CHANGE PETITION # 2015-12** as requested by the Jackson County Highway Department on property located in the SE1/4-NE1/4, and the NW1/4-NE1/4, Section 5, T19N, R5W, Town of Melrose, Jackson County, WI. The request is to rezone approximately .13 acres of wetlands to the upland district after filling is completed. The applicant also requests a conditional use permit for filling and grading work within a shoreland area.

No position received from the township prior to the hearing. Randy Anderson

explained that the current road edge is a 1:1 slope and if a vehicle left the road at this location it would definitely roll. They would like to fill and slope the shoulder to at least 2:1, which he feels would greatly improve the safety along this portion of Cty Rd N.

**A Motion by John Chrest, to approve zone change petition # 2015-12 for the Jackson County Highway Department, seconded by Hoyt Strandberg. Motion carried.**

**A Motion by John Chrest, to approve conditional use permit # 2015-12 for the Jackson County Highway Department, seconded by Hoyt Strandberg. Motion carried.**

- **ZONE CHANGE PETITION # 2015-13** as requested by the Jackson County Highway Department on property located in the SE1/4-NW1/4, the NE1/4-SW1/4, and the NW1/4-SE1/4, all in Section 32, T19N, R6W, Town of North Bend, Jackson County, WI. The request is to rezone approximately .08 acres of wetlands to the upland district after filling for culvert replacements. The applicant also requests a conditional use permit for filling and grading work in a shoreland area.

No position received from the township prior to the hearing. The project will entail replacement and installation of culverts to ease the flooding hazards and washouts over Cty Rd VV.

**A Motion by Ray Ransom, to approve zone change petition # 2015-13 for Jackson County Highway Department, seconded by John Chrest. Motion carried.**

**A Motion by Ray Ransom, to approve conditional use permit petition # 2015-13 for Jackson County Highway Department, seconded by Hoyt Strandberg. Motion carried.**

**A Motion by Ray Ransom, to adjourn the meeting, seconded by John Chrest. Motion carried. Meeting adjourned at 11:30 a.m.**