



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 1:00 p.m. Monday, September 19, 2011 in the Compass Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ron Carney, Lois Ferries and Ray Ransom. Sheriff Waldera, Chief Deputy Mark Moan, Captain Mike Ring, EM Coordinator John Ross and Ken Lechner & Terri Goettl from IT were also in attendance.

Previous Minute Approval

Motion by Ray Ransom, 2nd by Lois Ferries to approve minutes from the August 22, 2011 meeting as submitted. All in favor; motion carried.

Agenda Revisions

No agenda revisions.

Next Meeting Date/Time

Next regular LEC meeting will be October 24, 2011 at 9:00 a.m.

IT

Patrol Division Recording Equipment Interview/Interrogation Rm: Current recording system in interview rooms and intoximeter room is running out of room on the server. Bids from Inter-Quest (IRecord System) allows for monitoring from computers at desk. This one is the IRecord professional. Allows for taking of still photo. Quote includes 1 additional camera and the other additional camera may not be needed. Asked to include a 16 terabyte server for storage space which is where the \$11,000 difference between the two quotes. For an 8 terabyte server the cost only decreases by \$1,100. We are state mandated that all adult felony in custody cases and all in custody juvenile cases be recorded. Currently if video needs to be watched at time of interview it does not work well with the current setup of the Optiview system. Advantage of IRecord is that it can be watched at desks on pc's. New system allows for switch in room that activates the recording system so there is no need to go physically start the recording system prior to interview. 2nd quote/bid also includes ear bud which would allow for the person using ear bud the person watching the interview can speak into the ear of the person doing the interview to have them ask something. Allows for notes to be put in regarding the interview. Current interview system was funded with a \$6,000 grant from when Sheriff Young was in office and was the most we could get at the time. One camera at eye level in the wall may want to be considered. System allows for windows media to play video without needing IT support. Company is very thorough and easy to work with. Most cables are already run and may be an option to cut some labor costs. There are other companies that do this type of thing but this system is by far the best for the money and easiest to use. There is no good plan for funding this system per the Sheriff. Cpt Nichols has not found any grants available to fund it with. There have been cases where the quality of our current video is so poor audio that cases have been thrown out. Current video system is not overly efficient if you are playing back trying to write a report. Recommendation for the 2nd quote for \$45,169.79. Cost could be reduced by about \$750 and some of the labor costs could be reduced by running the wires yourself. If wall plate camera is installed in intoximeter room there would be an additional cable that needs run. Motion by Ferries to send the quote of \$45,169.79 to exec and finance for funding either by capital equip or Ho-Chunk funds 2nd by ransom. All in favor motion carried. Also possible to split it so ½ from 2011 funds and ½ from 2012 funds. Cpt. Nichols will contact the company about split payment. Exec and finance meets Monday, Oct 10th @ 8:30.



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Jail Video/Security Recording: Looking at incorporating the total courthouse and the jail cameras. Looked at a system that would be able to work for the jail & courthouse. Only one of the 3 bids would be able to have a central location. Would set up the central location in the radio room where it would be secure and environmentally stable.

Sgts. Inc is based in WI and handles alot of jail camera bids. The current bid is \$61,600 but will be able to be lowered. Will support the current plus up to 32 additional cameras and will be able to be added to in the future. The current cameras in the County Board room and courtroom are very bad and will be able to be upgraded. Also has the ability to add high def if wanted. Allows us to use IP rather than coaxial. Hoping if a system can be installed in courthouse and jail and that some of the cost can be shared with the Security Committee/Ho-Chunk funds. Currently have 48 cameras that are monitored. Bid will include 48 current and 16 additional. Will go up to 32 additional cameras. This bid would allow for video monitoring to be 4 times larger than what we currently have. The cost per camera would be \$1,432 standard \$1,720 high def per camera which is not included in this bid. Jail staff is already monitoring cameras so would not be a need for additional staff to monitor the cameras. At this time there has not been anything said as to how many cameras the courthouse would need. Funding would hopefully ½ of the funds from the courthouse security committee to pay for ½ of it. Amo recommends \$50,000 this year from Ho-Chunk funds for courthouse security and \$50,000 next year to finance the courthouse security. Cpt. Ring will bring estimates at next meeting from our current vendor for camera costs. Motion by Amo to ask for \$50,000 out of Ho-Chunk nation funds to fund the video system proposed by Cpt. Ring with the balance coming from jail assessment. 2nd by Carney. All in favor. Motion carried will send resolution to exec and finance for Oct. 10th meeting at 8:30.

Chief Deputy

Written Receivables submitted. Will bring last years receivables to October meeting to see where we are in comparison.

Emergency Management/Communications Division

Written support submitted. Plan of work closes Sept. 30th will submit final next month. Functional exercise at Hatfield hydro went well. There will be one in Merrilan Oct 15 involving chemical threat to the village focus on command structure and BRMH. Communications project firming up site acquisitions. Met with both sides of Snow Creek Tower rental and have a good feeling will be ok with long term lease. Repeaters have been ordered for vehicular repeaters and can be installed upon arrival. Voice logger equip. was successfully funded and installation date is set for around 10/1.

Corrections Division Report

Written report submitted. Good month for revenue. Staffing agreement passed personnel and exec and finance is on agenda tonight to be signed at full county board. Should be completed by end of this month. EM continues to go well but want to do more. Trying to eliminate middle man in 2012 and not have to pay out 50% of revenue. SCRAM bracelet is \$1,500 each and we retain 75% of fee instead of 50%. Currently pay \$10/month with alcohol sensor \$12. monitoring is only \$5/day. Cpt Ring will be certified to set these up and monitor people on the bracelet. Will slowly replace current vendor with SCRAM bracelet. Going to buy 3 units now for drug court and 4 more in Jan. Will eliminate the need for a deputy to do checks. \$1,500/bracelet \$5.30/day for monitoring. There is a lot of revenue coming in from EM so it will cover the cost. Better to buy in rotation for replacement purposes. Company recommends replacing batteries and alcohol sensor every 90 days and replacements are included in costs of rental. Two jail officers in jail school right now. All full time have completed jail school. This class will graduate in Dec. and will only leave one employee left. Sgt. That was out on medical leave is now back to work full time with full medical clearance.



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Detective Division Report

Written report submitted. Detectives are currently working on a few major cases.

Patrol Division Report

Written report submitted. Speed wave grant is done the end of Sept. Have not heard yet what we are getting for next year. Will be purchasing a piece of equipment with the money. Will be purchasing another camera with the grant funds. Getting close to having cameras in all the cars and have all the cars that have the VHS system replaced.

Staff Vacancies & Recruitment Updates

One patrol LTE will be going to full time employment with another agency. Not sure if current list has anyone left on it. We are at the end of the "busy" cycle and could wait for filling if need be. The State contract is up on 10/16 and we don't know yet if they want to do it again next year. Fulltime communications is up to staff. Hired an LTE this morning for one part time position. Communications has 3 left on eligibility list and will need to get one more LTE hired.

Vouchers Payable

Juvenile detention seems to be increasing. EVOG is emergency vehicle operation. Motion by Ferries to approve vouchers 2nd by Amo. All in favor motion carried.

2011 Budget Report

We are right at 76% and will be watching line items closer. Still seeing spike in certain areas including fuel consumption. Will be introducing plan to reduce fuel consumption. Looking at self report for things like theft where there is not a "crime scene" like other counties do. We also need to make sure we are increasing DNR use where we have the \$17,000 that is not reimbursed by the program by having officers working 2 hours during each shift in an area where they can do multiple enforcement like traffic and DNR enforcement at the same time so we can be reimbursed for part of their time from DNR enforcement. If other officers monitor the DNR/snowmobile trails it will recoup some of our costs and reduce fuel consumption along with reducing calls where a self report could be completed. Also possible that there could be calls that could be handled over the phone and don't require an officer to go to the citizen. Possibly looking at implementing DOT registration/plate issuance in order to increase revenue and not have to send people other places in order to better serve the public.

Closed Session

Motion by Ransom; 2nd by Ferries to enter closed session pursuant to section WSS 19.85(1)(c)(e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, 19.85(1)(d)

- Patrol Captain Annual Review
- Motion by Ferries; 2nd by Ransom to approve above average review and approve step increase.
- Motion to return to open session pursuant to sec 19.85(2) at 3:38 p.m. by Ferries; 2nd by Carney. All in favor, motion carried

Motion to adjourn

Motion to adjourn at 3:40 p.m. by Ransom; 2nd by Amo. All in favor; motion carried

*******These minutes will be approved by LEC Committee at the 10/24/11 LEC meeting**