



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:00 a.m. in July 23, 2012 the Compass Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ron Carney, Ray Ransom, Marge Rewald as well as Steve Pott – PSC, Sheriff Waldera, Chief Deputy Moan, Captain Ring and Captain Nichols.

## **Previous Minute Approval**

Motion by Ray Ransom; 2<sup>nd</sup> by Jeff Amo to approve the June 25, 2012 meeting minutes after changing to read the detective report on the Rustic Mill was referred to U.S. Attorney's Office. All in favor; motion carried.

## **Agenda Revisions**

None

## **Next Meeting Date/Time**

August 27, 2012 at 9 a.m. in the Compass Conference Room, basement of Jackson County Courthouse.

## **Animal Shelter Quarterly Report**

Quarterly report presented. Discussion regarding possible upcoming training. Barb has attended this training when she first started as the Humane Officer. Any known reason for increase in amount of dogs, does the heat have anything to do with it? Not certain why there is an increase. Barb is not in support of a bigger shelter, we don't usually have the animal population that we have now and our shelter is large enough to accommodate. Motion by Amo 2<sup>nd</sup> by Carney to accept quarterly animal shelter report.

## **Chief Deputy Report**

Written receivables submitted. K9 Demonstration for the USSA (United States Sporting Association) off of Hwy 54 for children who are terminally ill. Fair is coming up and will be doing Kid Safe ID's and selling homemade dog treats as a fundraiser for the K9 unit. Final numbers for the fundraiser with the Boys & Girls club was \$10,000. After expenses each organization will get just over \$4,000 each. Everyone is aware of the escapees from the correctional camp.

## **Dive Team Quarterly Report**

Not a lot to report on the dive team. Working on getting the vehicles up and running. Have been having trouble with the van. Need to check into the van and see what we have before spending a lot of money on it. Team member count is kind of low right now. Looking at having a trailer built to hold the boat. A member has a relative that is considering building the trailer. Dive team is trying to raise money on it.

## **Emergency Management/Communications Division**

Written report submitted. Calls up a little during the month of June but not alarmingly higher. Did some public outreach regarding the heat wave and how to stay safe. One hazmet response to Alma Center. There were no injuries. It was regarding equipment that was not working properly.

Approval of Commodity Flow Study in conjunction with Chippewa County Grant – Chippewa county did a grant through the State. Chippewa offered to do addendums to the grant for other counties to get study done. There would be no cost to the county. A full report will be submitted upon completion and Ross will forward to the committee. Motion by Ransom to approve Commodity flow study in conjunction with Chippewa County grant. 2<sup>nd</sup> by Rewald all in favor. Motion carried.

- Approval of site access agreements with US Cellular – was sent to Corp Counsel no problems with it. Sent to County Clerk to be sure we had the coverage needed and we do. Asking for approval to have agreement executed and put into place. Motion by Amo 2<sup>nd</sup> by Rewald. All in favor; motion carried.



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- Approve purchase of equipment shelters – One shelter purchased already and will likely go to Taylor site. The Thermo bond shelters that are on the state contract are 8x14 shelters which are what we are looking for. Will use ½ of shelf space. \$22,000/each delivered to the site. Looked into buying used shelters and dollar for dollar the cost is about the same and you have a lot of variables that may create problems in getting exactly what you need. Think it is best to purchase new so that we get exactly what is needed. Shelters are available 60 days from receipt of order. Had 1st meeting with Tait last week and they stated it would be 10 weeks from detail design to receipt. PSC typically tries to get the generators from the shelter manufacturer. Not on contract so PSC gets 2 quotes from independent vendors. One is from the vendor which is the county currently uses(B&B Electric) for our generators. Looking at using propane generators and will have to purchase the LP tanks. PSC was asked to provide estimates for 4 channels instead of 2 channels. Tait radios are capable of 40 site alarms per radio per site. So the alarms are a built in feature. Shelters were originally estimated at \$60k each for 8 shelters. Now need 9 shelters and are slightly smaller because generators are outside so the new estimate is \$22k per shelter and \$20k per generator. Utility service was increased a little bit due to US Cellular requiring us to pay from Meter to shelter. VHF antenna cost is increased due to the large amount of feed line that is needed. Civil prep went up. Was based off previous projects that were done in the MN area. Independent compliance inspection went down a little. Contingency was wiped out completely because the County Board took it out upon approval. Not likely to be able to get through a project this large without some sort of contingency but will present as needed. Still having problems with Verizon responding to calls and emails about McKenna site. There is a new tower going up right in City Point off old 54. Will look into that as well as contacting our account rep with Verizon to see what can be done. Portable radios we are down to needing about 5 more. WISPERN, POINT, IFERN base station will be looking at Cty Rd. A and DNR towers to use for this because of Snow Creek. US Cellular tower rent was proposed at \$300 per month but their response came back at \$700 per month based on the amount of centerlines requesting. US Cellular thinks we are going to use 3 centerlines. Tremp. County Lease with US Cellular they are paying \$50 per month per antennae. At this time no real estimate of annual operating/utility expense. Motion to approve purchasing of 8 shelters under the state contract for a cost of 7 - 8x14 shelters up to \$22,500 and 1 12x16 shelter at a cost of \$31,829.29 and generators for tower sites. Motion by Amo 2nd by Carney to approve. All in favor, motion carried.
- Approve purchase of generators for tower sites – Will hold a special meeting to approve purchase of generators.
- Approval of MOU with Village of Taylor for use of tower space – Motion by Ransom 2nd by Rewald to forward resolution to Exec & Finance. All in favor, motion carried.

## **Corrections Division Report**

Written report submitted. Continue to be right on the border of having to house outside jail. Jail inspection was a week ago and should have report next week. Suggested to remove the bed completely from the side cell and pour a 6" slab and put a mattress on that and coving a vent so there is nothing to tie off to.

## **Proposed Jail Fee Schedule**

LE committee has authority to adjust jail fees except for Huber fees which require full county board . The 3 fees related to huber would remain the same, all other fees would be able to be changed with LE Committee approval. Day reporting fees are currently not something we charge for. It is a charge where the offender is required to report for PBT testing. Motion by Rewald 2nd by Ransom to adopt proposed jail fee schedule except for Huber. All in favor, motion carried.



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## **Jail Rounds Tracker Software**

Currently use a pipe system to monitor jail cells. There is a software that will work with our Time keeping system that will automatically generate our reports to show that we are keeping within our compliance. Motion by Ransom 2nd by Carney to purchase the rounds tracker software using jail assessment funds. All in favor motion carried.

## **Detective Division Report**

Written report submitted.

## **Patrol Division Report**

Written report submitted. Grant enforcement now through Sept. alcohol crack down currently in place. Also, have been offered 3 more for next year but will have to look into what we are able to do. Vehicle set up cost has been reduced by using Mike LaBar with forestry & parks department and the savings is beneficial. Worked an air duty in conjunction with the State Patrol and had 3 cars working that.

## **Staff Vacancies & Recruitment Updates**

- Request to fill FTE patrol deputy vacancy – Motion by Amo to fill vacancy off eligibility list 2nd by Rewald. All in favor motion carried.
- Request to fill FTE jail corrections officer vacancy – Motion by Ransom 2nd by Carney to fill vacancy using current eligibility list. All in favor motion carried.

## **Voucher Approval**

Kustom Signals we were able to purchase 2 systems for a little more than the cost of 1 and will be reimbursed for part of the cost. Motion by Amo 2nd by Rewald to approve vouchers. All in favor motion carried.

## **2012 Budget Report**

No discussion.

## **Closed Session**

Motion by Ransom; 2<sup>nd</sup> by Carney to convene into closed session at 11:05 a.m. for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c)(e) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to consider dismissal, demotion, licensing or discipline of any public employee licensed by a board or commission or the investigation of charges against such person(s).

- Personnel Matter(s)

Motion by Rewald; 2<sup>nd</sup> by Carney to return to open session at 12:10 p.m. pursuant to sec 19.85(2). All in favor, motion carried

Motion by Ransom 2<sup>nd</sup> by Carney to adjourn 12:11 p.m. all in favor. Motion carried.