



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:00 a.m. in the Compass Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ron Carney, Lois Ferries and Ray Ransom along with EM Coordinator John Ross, Sheriff Waldera, Chief Deputy Mark Moan and Captain Mike Ring

Previous Minute Approval

Motion by Ron Carney; 2nd by Jeff Amo to approve the March 21st meeting minutes all in favor; motion carried.

Agenda Revisions

None

Next Meeting Date/Time

May 16th, 2011, 9:00 a.m. in the Compass Conference Room, basement of Jackson County Courthouse.

Animal Shelter Quarterly Report

1st Quarter written report submitted. First Quarter total was 92 dogs and 65 cats; disposition was 99 dogs & 39 cats of which 65 dogs were adopted or rescues. Sheriff will set up a meeting with DA regarding cats from case.

Dive Team Quarterly Report

Nothing new to report regarding the dive team. They did make changes to their directors and who holds what offices. Chief will get updated listing to committee when received.

Chief Deputy Report

Written receivables submitted.

Emergency Management/Communications Division

Written report submitted.

Closed out 1st half of plan of work. Copy of midyear reports submitted to state including financial and narrative. Still working on FEMA reimbursements from September. Another batch of checks is being mailed out this week. Tornado awareness week last week. Mock drill went well. Not aware of any sirens that malfunctioned. Talk on Federal level that funds will be cut from FEMA but no information yet as to if or how much.

PSC Alliance Update – Amo, Ross & Chief Deputy had a conference call last Thurs to discuss some ideas to cut the cost came up with some cuts that would reduce the cost by almost \$400k including reducing with contingency and removing alarming and what was used for shelters. Planning to present both the \$2.7 million and \$2.4 million proposals to County Board and see how they react. Spillman mobile is one of the items that may or may not be included. State of WI is phasing out the data radios and all connectivity we have with our radios could be lost. State Patrol is switching over to cellular. Wiscom is geared toward mobile data system as well. With Spillman mobile we would be able to streamline data. Conversion could be as early as this fall and into next spring on the state side. Radio & licensing fee we pay about \$2400 up front. With cellular there would not be the upfront costs but monthly recurring charges.



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Corrections Division Report

Written report submitted. The Captain and Sheriff will be meeting with a vendor next week regarding a new type of bracelet that would be the same cost whether we lease or buy. Judge wants us to lower the cost for drug court participants. New bracelets would be about ½ the cost of our current program. Captain is also meeting regarding testing of IDIP instead of going through hospital where they charge \$90 a test and we could do it for about \$40.

Detective Division Report

Written report submitted. The Wesho case has been considered solved. Detective Bowe had been assigned to high profile cases in the past but will now be able to clear cases in a quicker manner.

Patrol Division Report

Written report submitted.

- Taylor LE Contracted Services – Sheriff met with Village of Taylor regarding the cost of fuel. Can open up the contract to negotiate the maintenance agreement or have them pay for the fuel with a separate card that the Village of Taylor will give us. Will also look at the wage cost. Will look at the contract and see if it needs to be resigned.
- State Parks LE MOU – Corp Counsel reviewed the contract and has said it is ok as written. Chief wants to review the costs of wages. \$15/hr for LTE and \$46.90 for FTE overtime wage. Minimum of 75% of all hours filled with an LTE. MOU is pretty specific as to the hours they want someone working. Ryan Schlittler will be the one who will work this. The max amount set forth in the MOU is \$16,500. We will bill DNR \$.40/cents per mile to cover vehicle costs when hauling their ATV and trailer. Mileage reimbursement will be changed to the “current State rate of mileage reimbursement” Chief will contact DNR about making suggested changes. Motion by Amo 2nd by Ransom to approve MOU with noted changes to county board for April. All in favor motion carried.

Staff Vacancies & Recruitment Updates

- Authorization to fill full time vacancy in dispatch – Eligibility list has been exhausted for both LTE & full time. Motion by Ferries to approve full time hiring of vacancy in dispatch for one FT and 2 LTE's. 2nd by Amo. All in favor; motion carried.
- Authorization to fill full time vacancy in corrections. Current list is almost at expiration. There are two people on that list still. Motion by Ferries to fill full time vacancy in corrections. 2nd by Amo all in favor; motion carried.

Disposal/Sale of 1985 International Truck

This vehicle was acquired by the 1033 program and assigned to the EM division. The Highway Department uses broker service and uses assessed value. Forestry sold one through Craig's list. Will advertise locally for 2 weeks and post on Craig's list. Motion by Ferries to sell via local advertisement & Craig's list and that when money comes in it goes back to LE vehicle capital purchase funds. 2nd by Carney; all in favor; motion carried.

Vouchers Payable

Motion by Amo; 2nd by Ransom to approve vouchers. All in favor motion carried.



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2011 Budget Report

Overall looks ok but there will be some line items such as fuel that will be over. Department is looking at ways to possibly save on fuel costs. May look at incorporating down time into the shifts and have the deputy either in office or sitting in other areas of the county without car running. New vehicles will have voltage sensor on it that will shut all equipment down when the battery reaches a certain voltage.

CLOSED SESSION

Motion by Ransom; 2nd by Carney to go into closed session at 11:24 a.m.

The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(c)(e) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, 19.85(1)(d)

- A. Probationary Employee Evaluations
- B. Non Union Annual Evaluations
- C. Motion to return to open session pursuant to sec 19.85(2)

Motion by Ransom, 2nd by Carney to return to open session at 12:11 a.m.

The Law Enforcement Committee will reconvene into open session to act upon any matters discussed in closed session (if applicable) and to consider the remaining items set forth on this meeting notice and agenda.

- Review probationary employee Jeremy Issensee six month evaluation. Results satisfactory no motion or action taken.
- Review Captain Ring annual evaluation was satisfactory or above evaluation. Approved employee to advance to level E which is a 2 step increase per committee. Motion by Amo; 2nd by Ransom; All in favor; motion carried.
- Sgt. Johnson Annual Evaluation was satisfactory. No action taken.
- Chief Deputy annual evaluation was satisfactory or above. Approved eligible to advance to next level on wage scale. Motion by Ferries; 2nd by Carney; All in favor. Motion carried.

Motion to adjourn

Motion to adjourn at 12:09 by Ferries; 2nd by Amo; All in favor, motion carried.