



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 1:00 p.m. in the Compass Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ron Carney, and Lois Ferries, along with EM Coordinator John Ross, Sgt. Mike Johnson, Captain Tim Nichols, Sheriff Waldera, Captain Mike Ring, Steve Schreiber, Personnel Director Tam Burgau and presenters from PSC Alliance.

Previous Minute Approval

Motion by Lois Ferries; 2nd by Ron Carney to approve the January 24th meeting minutes All in favor; motion carried.

Agenda Revisions

None

Next Meeting Date/Time

March 21st, 2011, 9:00 a.m. in the Compass Conference Room, basement of Jackson County Courthouse.

Law Enforcement Resolution – LTE Wage Structure

Looking to restructure the wages for LTE employees and simplify the process hoping it will assist with recruitment and retaining employees in the future. The resolution is not asking for more money the cost is from a pool of money. In the long term it may produce a savings by not paying overtime, training by retaining employees, etc. Motion by Amo to pass resolution 2nd by Carney. All in favor. Motion carried.

PSC Alliance Draft Report

PSC Alliance Communications & Assessment Study Report – Draft report was provided. Presentation given. Committee will read through report and bring back to March meeting for recommendation and then present to County Board for April meeting.

Chief Deputy Report

Written receivables submitted.

Emergency Management/Communications Division

Emergency Management Communications Division Report – written report submitted. Policies were provided to committee. The EMD policy has been used and it did work well in keeping the caller on track and calming them down.

- A. Communications Work Group
- B. Authorization to fill Vacancy created by Rosemary Dvorak Retirement – Request approval from committee to fill vacant position. Motion by Ferries to approve request to fill current vacancy for FTE position created by retirement. 2nd by Carney. Motion approved.
- C. Authorization to recruit for full time, LTE and eligibility list for Communications – Motion by Ferries to authorize recruitment to establish fulltime and LTE eligibility list. 2nd by Amo, All in favor, motion carried.

Corrections Division Report

Written report submitted. DVR system is failing. Replacing all the hard drives to keep it operational.



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Detective Division Report

Detective Division Report - written report submitted. Server for recording interviews with suspects/victims is also becoming full. IT is looking into options.

Patrol Division Report

Written report submitted.

Staff Vacancies & Recruitment Updates

The application deadline was 2/16 for LTE's. Prescreen interviews are set for next week Tues/Wed. Had 31 applicants, 24 were passed through to testing. Final interviews are set for the 18th of March. Personnel would like 3 committee members to attend interviews. Jensen, Carney and Amo will attend at 9:00 a.m.

Vouchers Payable

Discussion regarding vouchers, motion by Ferries, 2nd by Carney, all in favor motion carried.

2011 Budget Report

No discussion.

CLOSED SESSION

Motion by Ferries 2nd by Amo to go into closed session at 3:59 p.m.

The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(c)(e) To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, 19.85(1)(d)

D. Probationary Employee Evaluations -

E. Motion to return to open session pursuant to sec 19.85(2)

Motion by Carney, 2nd by Amo to return to open session at 4:08 p.m.

The Law Enforcement Committee will reconvene into open session to act upon any matters discussed in closed session (if applicable) and to consider the remaining items set forth on this meeting notice and agenda.

Motion was made in closed session by Ferries to approve completion of probationary period for Deputy Rosandich and Deputy Olson.

Motion to adjourn

Motion to adjourn 4:09 p.m. by Ferries 2nd by Amo. All in favor motion carried.