



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:00 a.m. Monday June 23, 2014 in the Compass Conference Room of the Jackson County Courthouse. Additional members present were Ron Carney, Jeff Amo, Ray Ransom, and Tyler Kapfer. Also Sheriff Waldera, Chief Deputy Moan and Steve Pott from PSC Alliance.

Previous Minute Approval

Motion by Ransom 2nd by Amo to approve minutes from the May 19, 2014 meeting. All in favor; motion carried.

Agenda Revisions

Move item K to beginning of agenda

Next Meeting Date/Time

July 28 9:00 a.m.

Citizen Complaint

Marv from NCN introduced himself, stated he had the worst year ever concerning drugs and prostitution coming from the trailer across the street. Pat Murphy owns Jimmy's In Between Place is equipped 24/7 with cameras. There are several local business people who frequent the establishment. There has been very little law enforcement contact in the 2 ½ years he has owned it. Invites law enforcement to come visit and see the establishments. Doesn't call law enforcement when there are 2500 people in attendance when licensed for 1500 or when kids sleep in his back lot or are in his lot with golf carts & flashlights. Should look at the people across the road when they have the RAVEs going on. Marv has been banned from Jimmy's In Between property. Recommends looking at the NCN website for more information as to what goes on. Both need to start cooperating with Sheriff's office if they want to accomplish anything. Both have stated concerns and if you want this resolved. Has already filed complaint with law enforcement regarding drugs and prostitution. Has been in several times and states never got a response. It was reported and looked into by deputy and unless there is new information regarding the complaint we can't do anything. NCN states law enforcement is always welcome at his property as well and did put in cameras as well.

Radio Project Update

Ended the 1st 30 day test period with Tait because they weren't responsive to the alarm testing. Don from Two Way was at the sites while they worked remotely. There are a couple loose ends with the microwave and GPS timing equipment. Tait is sorting through the alarm "traps" to determine which ones we need to receive. Cameras are working at all the sites and they can be seen from the Syscom logger. There were some issues with the radio clicking. Don had to shut down the microwaves in Melrose. No update at this time. Will be updated Wednesday on the conference call. Sounded like constant mic keying on the F1 and Highway frequency. Don will update after the call on Wednesday with Tait. The clicking was also on the fire channel. 30 day burn in period could run up to 30 days. Once that ended a new 30 day period starts and is cumulative. QS2 link lost. Had over 200 in a 1 hour period from 6:30 to 7:30 one evening. Tait said one of the engineers was working late doing testing and that was the cause of the alarms.

Taylor: applied for the frequency coordination. AASHTO was where the application was sent to. Should know in the next couple weeks if that is approved. Waiting for reply from Steve to advise if the bill should be paid. He will let us know if ok to pay. After we know if the frequency is approved, only thing that may be needed is a filter but equipment is already on the tower. Once it is through frequency coordination it is able to be used. Expense approved up to \$5,000

Anything new on switching the MARC repeater on DOT Snow Creek tower? We have approval to put the MARC repeater there using the same contract the Highway dept has in effect from 1962 because it is not using any new footprint. Highway repeater that is currently at DOT Snow Creek is Vertex repeater. The thought is to keep it on hand and it could possibly be used at Knapp. Going to put the Master III station that was at DNR used for fire paging in the old system. Probably won't need to buy the new base station that was budgeted for.

Fence at Brockway: after seeing tower, do we still need a fence put up? Question was asked if we told Brockway we were going to put a fence there or not. Will check to see if that is something we agreed on. Will check the lease and speak with Brockway to see what was agreed upon. There is good visibility there and we have cameras and alarms so it should be



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fine without a fence for now at least. The final drawings for Brockway do show a fence but think that it was agreed if we had trouble could put the fence up. Fed Coop can lock the propane tank so we don't have to worry about anyone turning off the propane.

Sandblasting and priming are done at Brockway not sure if the painting has been completed yet. Will check on the painting of the dry tube as well.

Discussion as to how much we owe Tait: There may be cost savings if we can abandon in place and there were other areas where we may have saved some money. Kristina will send out an updated spreadsheet on costs. Most of the additional bills from Two Way Tait is responsible for.

Animal Shelter Compensation Approval

Compensation recommendation was presented and is still below midpoint. Motion by Ransom 2nd by Amo to increase Humane Officer salary to \$21.31/hr. All in favor; motion carried.

Divisional Reports

Written reports submitted. Since the previous meeting with Judge regarding fees the Sheriff has met with him on a couple occasions and the Judge has mentioned bringing on a Diversion Director to handle internally the bond monitoring which will delay or eliminate convictions. May impact the jail and how our fees are charged. Will be fine with EMP for 2014 but depending on outcome of programs may be reduced in future years. Seems that costs presented during discussions with Judge do not include personnel costs. We are required to have the jail staffed whether we have 5 or 51 inmates. This Ho-Chunk Nation contacted us a couple weeks ago about searching for the missing person Gene Cloud Jr. in a certain area that the elders/clan mothers had a vision of where he was. They are going to search specific areas using volunteers and National Association of Search and Rescue/SARS on Saturday and they will have trained people assisting them however the JCSO will not be helping because we do not have staff but will have a representative (Sgt. Mazur) at their command post to assist with the search. They will be using cadaver dogs/volunteers/horses. They will not come into an area unless they have support from area law enforcement. The Chief Deputy will be going out to the command center at some point but has another event going on which is the Pace and Pedal event.

Staff Vacancies and Recruitment Updates

Resignation from Communications division for a FTE; Andrea Zebell is leaving. Preliminary exit interview shows distance for commute and pay. Still 2 FTE vacancies and 2 LTE vacancies. 2 other applicants being reviewed. Jail 4 LTE vacancies pending. Patrol – holding off on LTE's but may hire one more LTE. For next year's budget need to look at an actual training budget so we have enough money budgeted to hire patrol LTE's and properly train them to work as a solo deputy. By providing the proper training, we are trying to mitigate or reduce liability issues by not properly training the deputy. It is 12 weeks patrol training, 8 weeks communications and jail is about 10 weeks. After graduating from the academy you still need the 12 week training program to acclimate to the particular department policy and procedures, etc. We need to revisit the training program and see if there is another way to provide the training. Recommendation to contact County Mutual and see if they are willing to develop some type of classroom training to cover some of the training and would reduce costs. Still need hands on one on one but maybe it could be reduced by some kind of classroom setting which may reduce some field time training.

Communications – How short staffed are we. Chief will check to see if we need to start recruitment again. One LTE will likely be going FT which will leave 1 FTE vacancy and 2 LTE's. Sheriff attended a conference where a company called AMPCO approached him and there is no cost other than advertising that we are interested. They do the screening and testing and contact us with the names to schedule for the interview. Candidates pay a fee to use the service, AMPCO provides the testing and presents the info to us. Will present info during a webinar. Recommend to go through Personnel and see what committee it needs to go through.

Motion by Carney 2nd by Kapfer to fill vacant FTE position in communications using current eligibility list. All in favor; motion carried.



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Transportation

Lock N Load Contract Review – There is cap on the contract that goes up to 350 in a year. They will transport scheduled known transports. Chief attended meeting at DHHS regarding transports with Lock N Load. A scheduled transport is something we know is going to happen such as court appearances. Unscheduled transports are Chapter 51, juveniles for secure detention, people picked up on out of county warrants that need transported to other jails. Our intern compiled the data from 2013 and found 325 transports which he broke down into where it started/ended, type of transport, location, etc. We will start capturing the transport information in a better form to use for negotiations for future contracts with Lock N Load. The information was provided to DHHS, the contract is for around \$44,000 and covers any scheduled transport for the county whether SO or DHHS. There is still an area that it does not cover which is the unscheduled transports. Currently we budget \$40,000 for transport costs. We will not have enough money in that account line to cover all the transport costs including non-scheduled. We will need a total of about \$55,000 in the transport budget line to cover all the costs. If using mileage based billing for DHHS it would be a higher cost. The presented contract is all inclusive and would be more cost effective. Sheriff's office will take care of the transports either way but we need to have additional funding of about \$15,000. The savings will show up in the capital cost, personnel costs, etc. down the road. Would recommend finishing out the year status quo and enter in to the contract at the 1st of the year. Upon Corp Counsel review, will contact Lock N Load and enter into the contract beginning January 1, 2015 in the meantime we will use them as a pay as you go service. They take care of all the admin on these as well. We fax them the warrant they take care of coordinating the transport and contact the courts, etc. We have no administrative costs with them. Motion by Carney 2nd by Amo to enter contract effective January 1, 2015 per Corp Counsel approval. All in favor; motion carried.

Noise Ordinance

What we are finding is that the decibel is not working. The base is the issue. After the last occurrence they were cited under the disturbance ordinance. The decibel is not working to cover the base. Issue is that the ordinance does not allow for us to shut down the music. Some of the events have music that runs nonstop from Noon on Friday and it does not turn off until Sunday when event is done. Is it possible to have a quiet time/peace time in the ordinance? Also may want to look at having a number count provided upon request. Recommendation to SO to look at wording of current noise ordinance and make recommended changes to ordinance and present to LE Committee in July. Will also look at large assembly ordinance.

Contracted Services

Village of Hixton – They would like contracted services similar to Alma Center contract. Hixton would like 20 hours per month. Same contract presented as for Taylor and Alma Center. Concern regarding park area where hypodermic needles are found/possible drug use. Enforcement of ordinances, etc. Not a lot of patrol issues. The dual certified officers in the Jail have been helping out in the areas of contracted law enforcement. Motion by Ransom 2nd by Kapfer to move forward with contract negotiations with Village of Hixton and proceed with contracted law enforcement. All in favor; motion carried.

Vouchers

Do we have a quote on healthcare for 2015 yet? Not but working on. Need to meet with the accountant at BRMH. Motion by Amo; 2nd by Ransom to approve vouchers. All in favor; motion carried.

Budget Report

Closed Session – Motion by Ransom 2nd by Carney to enter closed session at 11:46 all in favor motion carried.

A. CLOSED SESSION –

- The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c) employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;
 - Personnel Matter(s)
 - Motion by Amo 2nd by Carney to return to open session pursuant to sec 19.85(2) at 12:10 All in favor; motion carried.



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Motion to Adjourn

Motion by Ransom; 2nd by Carney to adjourn at 12:11 p.m.; All in favor; Motion carried

*******These minutes will be approved by LEC Committee at the 7/28/14 LEC meeting**