



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Chuck Jensen called the meeting to order at 10:02 a.m. Tuesday, June 20, 2023 in the County Board Room of the Jackson County Courthouse. Ron Carney, Garth Rolbiecki, Max Hart and Bill Laurent present. Also Present Sheriff Waldera, Chief Deputy Olson, Captain Kaylan Rich, Jail Sergeant Lucas Johnson, Patrol Captain Nicholas Gray, County Board Chair Jeff Amo, and Human Resource Manager Susie Meinerz.

Agenda Revisions

None

Set next meeting date/time

July 18, 2023 10:00 County Board Room

Approve minutes from previous meetings

Motion to approve minutes with change of last meeting date to May 16, 2023 by Rolbiecki; 2nd by Laurent; all in favor motion carried.

Discuss/Act -Strategic Planning/Building Needs

- At a pause for the community letter plan. Waiting on response from potential outside funding sources.

- **Jail Inspection**

Annual jail inspection was completed last week. We have been put on notice regarding classifications. We need to submit our response with plan of action to Jail Inspector by July 31, 2023. We must come up with a plan to correct our classification to properly house and classify our inmates. We are at a point where we could lose sanctions if we don't come up with a plan for classification. We also don't have the space for storage of equipment and other items in the jail. Mental health assessments need to take place in an area that is outside of their office. Thought is to use the program room but is already being used for other things.

Classification: If the State comes down harsh on our classification and we are found to be violating they will cut the beds out and we will lose 24 beds. Up to this point we have modified classifications to make it work. In order for us to make the classification work we will have to house out of county and it will be quite extensive. In order to correctly house inmates as of today we have 42 inmates for an example we need 16 housing areas and only have 10. You can house high together, medium classifications can be housed together but if it is a special needs inmate of any kind such as mental health or medical need, they can't be housed together. Can not house medium and high together ever. Based on ADP of 38 we will have 16 beds. We would need to house out 17 or 18 inmates. Would need to have a contract with county in order to make sure we have beds. Rough estimate to properly house out of county looking at \$480,000 per year. Are there any jails surrounding us that can house 18 inmates? Clark may be able to. Even if we were in the process of building a new jail and had ground breaking already, we would still be in the same situation until that jail was completed. Estimate as to what a contract with Clark County would cost? Depends on what you want some include some transportation, medical etc. Contract estimated at about \$500,000 per year. Can't just put up a wall to create more blocks. Need to meet



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specific space requirements. Court system is moving forward with sentencings so they are moving out of our facility a little quicker. If we need to increase transportation to court, we don't have a great plan and would need to utilize patrol staff or outside vendor to help with transports. EMP applicants are down. Have been trying to take on more ES Sanctions to help offset decrease in EMP revenue.

How do we reach out to State Legislature to address issues and explain it is a mandated burden that is not fiscally able to be met? Will reach out to contact groups and see if they have any contact information. The bulk of the jails that likely have the same problem are any that are linear in style.

Have drafted an initial letter for classification plan. Will send it to Corp Counsel for review.

Will put plan together to come up with estimated spending for the rest of 2023.

Also need to look at office space to see if we are able to locate off site to training center and dead records and turn squad room into administrative/storage space.

Divisional Reports

Written reports submitted. TSS nothing new to report out on. School Resource Deputy contract has been presented to the schools and passed through 2 of the 3 districts for sure. Waiting to hear from 3rd district. Will reach back out to HCN once new legislature takes office.

Staff Vacancies and Recruitment Updates

Conditional offer to behavioral health coordinator. Background is completed, drug test it being done today. 30 day notice to current employer. Looking at August 1st start date.

Staffing levels are good. No vacancies other than part time. All full time are full. Working on backgrounds for LTE's. Forestry and Parks no longer has patrol by LTE. We have worked with F&P and have weekend shifts that are being filled with full time deputies at overtime rate. F&P is then paying for that.

2022 Annual Report

Sheriff presented draft of 2022 annual report. Will send out electronically once finalized.

Add ERT stats. Crime in Jackson County compared to the rest of Wisconsin? Crime by transient vs locals?

Vouchers Payable

Motion by Carney 2nd by Hart to pay vouchers as presented. All in favor; motion carried.

2023 Budget Review

No discussion.



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Closed Session 11:44 a.m. motion to enter closed session Laurent; 2nd Rolbiecki. Roll Call all yes.

- a. The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 - Leave of Absence Request
- b. Return to open session by Rolbiecki 2nd by Laurant at 11:48 a.m. all in favor; motion carried.
- c. Motion by Hart 2nd by Rolbiecki to approve leave of absence.

Motion to adjourn

Motion by Hart 2nd by Rolbiecki to adjourn at 11:48 a.m.