



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

June 20, 2019

Chuck Jensen called the meeting to order at 9:35 a.m. Thur. June 20, 2019 in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Ray Ransom, Ron Carney, Isaiah Funmaker & Jeff Amo. Also Present Sheriff Waldera, Chief Deputy Moan, Captain Bowe, EM Coordinator Kristina Page, and Human Resource Director Susie Meinerz

### **Approve minutes from previous meeting**

Motion by Carney 2<sup>nd</sup> by Funmaker to approve minutes. All in favor, motion carried.

### **Agenda Revisions**

Move Closed session before adjournment

### **Set next meeting date/time**

July 17, 2019 1:30 p.m.

### **Proposed Chapter 4 Amendment to 4.03 C (1)**

Looking for language regarding Mutual aid & State of Emergency Currently specific to State of Emergency declared by Governor or County Board Chair. Lacking language for salaried/exempt personnel to assist and get compensated at the rate of pay from the event. By working these types of events they gain experience that will also help our agency should we ever be in that situation. There would be no cost to the County because all the wages and travel are reimbursed at 100% by the agency requesting the mutual aid. Could it be worded that we will pay what we are reimbursed? If it reimburses at straight time pay that but if it is reimbursed at time and a half we pay that. Will work on wording and resubmit for approval.

### **Resolution for Authorized Users to Co-Op Credit Union Mastercard**

Presented based on information from CCU. May be able to simply send letter and minutes to authorize users on the account. Motion by Carney to make proposed changes to authorized users 2<sup>nd</sup> by Amo. All in favor; will submit to CCU for changes.

### **Divisional Reports**

Written reports provided.

TSS: Report presented. Callworks are all being recorded correctly when transferred from Dispatch. Final payment will be issued. Spillman/Tracs – Tracs is dumping data to Spillman but Spillman is not receiving the info correctly. Securus – was here last week and installed the equipment in the radio room that is needed for the new kiosks in the jail. Will know more by the end of the week as to when they are coming. SGTS – having problems with door locks in the basement. Will be here to look at the power going to the panel & replace defective boards. Will install new camera equipment in the interview rooms and elevator July 9<sup>th</sup> & 10<sup>th</sup>. Outside agencies have access to the secure area for the intoximeter room. New PCs are all set up except for 2. Discovery requests – burning video for DA's office is a high volume. Currently spending at least a day and half a week and not even keeping up.

Corrections:

Jail Meals – Current meal bid is up June 30<sup>th</sup>. Ordinance says we need to do bids. Is there anyone local that would bid? Haven't been in the past but still need to send out request for bids. Current amount is \$11.27/day per inmate. New proposal is \$12.96/day per inmate. Which is about 15% increase which would increase total meals by about \$28,000 increase. There is a company that rents out storage units for hot and cold meals. Ransom will find brochure on this and give to Jail Captain. Will ask hospital to extend meal contract for additional 30 to 90 days until bid process is completed. Sheriff will look at the kitchen at Gebhardt School and see if perhaps other vendors could use that to supply meals for the jail.



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

---

**DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

Inmate Medical – Hospital is withdrawing their services and will no longer provide inmate medical. Footprints has given us a proposal. It has been sent to Corp Counsel and had a couple changes to the wording. Waiting for final approval. As far as fiscal responsibility we were able to stay within our same budget for now. They will possibly provide on call nursing service. We get more coverage. They will be able to backfill for any time off of the primary nurse. Will include \$500 of lab fees at no charge and additional \$500. Lab rates are considerably less than what the hospital charges.

Jail Commissary – Current commissary provider is Swanson. Has been ongoing issues for a couple years since they changed ownership. Used to come out of Madison and is now coming from Kansas City and is being delayed and shipments are incorrect. Discussed with Corp Counsel to find out how to get out of the contract because it wasn't working. Listed topics that were of concern and Swanson's agreed with it. We have given them notice that if service is not improved, we would need to switch vendors. Have spoken with Stellar which is based out of Stoughton. Met with them within the last couple weeks. Proposal looks good. Have a copy of a letter from Vernon County that they used to cancel their contract with Swanson. Have sent all this information to Corp Counsel with the issues we continue to have with Swanson. Waiting for reply from Corp Counsel. Have copy of Stellar proposal and current contract with Swanson.

## **Staff Vacancies and Recruitment Updates**

Patrol – still trying to hire.

Jail – in process of backgrounds.

Communications – full staffed.

## **Vouchers Payable**

Expensive inmate for medication. Initially VA was going to cover costs but now can't because once incarcerated VA benefits cease. Motion made to pay vouchers made by Amo, 2<sup>nd</sup> by Carney. All in favor. Motion carried.

## **Budget review**

Running about 4% higher than the average for the year.

## **CLOSED SESSION**

Motion to enter closed session by Carney 2<sup>nd</sup> by Amo all answer Yes at 11:08. Motion by Amo 2<sup>nd</sup> by Funmaker at 11:14 to authorize County Board chairman to advise Mindy Dale of Corp Counsel to send letter. All in favor answer yes. Motion by Amo 2<sup>nd</sup> by Carney to adjourn at 11:17.