



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Call to Order

Chairman Jensen called the meeting to order at 10:07 a.m. Thursday, June 16, 2022 in the County Board Room of the Jackson County Courthouse. Chuck Jensen, Ron Carney, Garth Rolbiecki, Max Hart and Bill Laurent present. Also Present Sheriff Waldera, Jail Captain Kaylan Rich, Human Resources Manager Susie Meinerz, County Clerk Cindy Altman, Rick Poff Facilities, County Board Chair Jeff Amo.

Agenda Revisions

None

Set next meeting date/time

LEC meeting July 19, 2022 10:00

Approve minutes from previous meetings

Motion by to approve April minutes, May special meeting, May minutes; Motion by Carney 2nd by Hart; all in favor motion carried.

Resolution Community Outreach Plan for new jail

Resolution for community outreach/communication regarding plans/needs for new jail. Motion by Rolbiecki, 2nd by Hart to approve resolution to move forward with Community Outreach Plan. All in favor; motion carried.

Discuss/Act -Strategic Planning/Building Needs

Discussion has taken place regarding what other options are available other than building a whole new facility. Want to present facts well enough so everyone is clear what is going on.

1. What are the top three drivers that have caused the need for a new jail?
 - Biggest is classification or the housing arrangement within the facility so we meet the State statute regarding that as well as, the inability to properly quarantine.
 - Receiving areas are not adequate. Have a need for an area that would be able to house up to eight people at a time.
 - Staffing efficiency/line of sight for inmate security.
 - Space in general – programming needs, religious programming needs, AA, NA, education, services provided so that when inmates leave incarceration to be better members of society. We currently only have one area for all the programming.
2. Would the jail inspector approve plans to remodel/add on to existing space? Plans could possibly be approved, but something would need to be given up in order to improve a different area. We don't have a significant plan to present any of those options.
3. Could a 3rd story be added on and used for office spaces? Still would have issues with the jail that need to be fixed. Have a need for new pod, sally port, and receiving. Need to get through a floor plan that is part of the communication plan. Currently we still can't classify properly.
4. Code requirements have changed since original build of jail. Jail would need to be on one level.
5. The elevator for coming from sally port to jail is not a good option.



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6. Also keeping the connection between the jail and court system. Current sally port is not big enough to help get people out of the car, elevator does not go to a secure area of the jail. If restructure existing facility it would still be linear which would not fix the problem of not having a pod style. Amo has had discussions with city utilities regarding the electrical lines. It is not impossible to move the lines, City Utilities is looking at possibility of closing Harrison and what it would cost.
7. Looking at the plans that we have it seems that we would not want to move the government center.
8. What if we leave the courts here and build a jail off site? That would mean transporting prisoners to and from court. VTC has reduced the need for in person court hearings. How would that cost compare? A similar county is looking at that and it is about \$26 million. Would still want to have a long range plan. A stand alone jail could have potential for using the current jail area for evidence storage etc. When separating admin from jail it does create issues with staff detachment. Anytime you move an inmate out of the secure setting out of our control it increases the liability. Maybe we need to start out small and add plans for expansion later. Needs are still here; all options need to be considered with a long range plan. What would it cost if only a jail was built here?
9. DOC code 350 talks about the housing of inmates. What is the magnitude of the violations and how many times have we been given notice about issues? Those incidents are documented in the annual jail inspection report. How many classifications are there? A quick list is male/female, max, medium, minimum, transgender, juveniles with adult charges, co-conspirators, special needs, sick, keep separates, admin confinements, disciplinary. There is a difference between a jail and a prison. JCI is medium security and is male only. Everything is processed before the inmate gets there. When an inmate comes to jail, they are not necessarily clean from alcohol and drugs. Classification is not always black and white. Will explore options of using Harrison St. Would still need to house out of county at some point but it could potentially be reduced. Judicial concerns with facilities as well. The judicial courts will need to be part of the discussion. There are things that need to be improved in the current jail which may need fixed before the potential time frame it would take for the new jail to be built. Will move forward after Monday County board meeting if next phase is approved.

Law Enforcement Contract Service Discussion

Contract presented has some modifications. Village of Hixton wants to wait until January 1st. This agreement is for the remainder of 2022 which from approval date of all boards. Percentage of cost sharing if Hixton stays at 12.5% it keeps it close to what they are currently paying. County would be responsible for 12.5% which could be offset by rec reimbursement to help sustain the program. Deputy would be an ordinance enforcer (and more) for the villages. Hours of work are more flexible and fluid to meet the needs of the villages. Motion by Laurent to move forward with the contract agreement for the remainder of 2022. Updated contract will be presented for 2023. Will present as a one year contact with auto renew. 2nd by Hart; all in favor; motion carried.

Divisional Reports

Written reports submitted. Body scanner is finding contraband. Fire depts no longer has HAZMAT response team. Working with fire chiefs to establish people who would be within the county. If we don't have in county we lose out on funding. Need a level B HAZMAT team and hopefully will be resolved.



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Staff Vacancies and Recruitment Updates

No discussion took place.

Vouchers Payable

Motion to approve vouchers by Roliebecki 2nd by Carney. all in favor; motion carried.

Budget Review

Fuel is high. Will watch budget and other line items to be mindful of spending.

Motion to Adjourn

Motion by Hart 2nd by Laurent to adjourn at 11:50 a.m all in favor motion carried.