



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:30 a.m. on Wednesday, June 13, 2018 in Explorer Conference Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney, Karena Thundercloud. Also present Sheriff Waldera, Chief Deputy Moan, Head of Maintenance Dept Rick Poff, and Personnel Director Susie Mienerz.

Approve minutes from previous meeting

Motion by Carney 2nd by Thundercloud to approve minutes from previous meeting. All in favor motion carried.

Agenda Revisions

Move F to E

Set next meeting date/time

July 19, 2018 9:30 a.m.

Flooring in Max Security Area – Jail Assessment Fund

Flooring in the max security hallway needs to be replaced. Rick is going to look at the funds allocated to the maintenance dept from jail assessment funds. There were a couple leaks in the water closets that have been occurring for a couple years and has now been located. Glue won't stick to replace the tiles. LTS Asbestos Company will be here Monday to test for asbestos. Once that is determined if no asbestos, the flooring installer will put the new floor down. Motion by Ransom 2nd by Carney to move forward with floor replacement. All in favor; motion carried.

Set 2018 Employee Wage Increases

Personnel Director presented proposed wage increases for 2018. Want to increase the Sgt wages to eliminate the compression between the Sgts and detectives. Increased Conf Sec to help catch her up to midpoint. Also authorized the top longevity positions in dispatch to move them above midpoint. Moved Patrol Captain up closer to midpoint. Motion by Carney 2nd by Amo to approve wage increase packet for Sheriff's office personnel and move to Personnel & Bargaining and Exec and Finance for final approval. All in favor; motion carried.

Resolution Updates

- Ho-Chunk Nation Inmate Housing Agreement Motion by Amo 2nd by Carney to adopt resolution 29-6-2018 and pass on to County Board.
- Next Gen 9-1-1 (Funding Source) Motion by Amo 2nd by Thundercloud to adopt resolution and pass on to County Board.

Resolution Jail Security Control System Replacement

Quote presented from SGTS in the amount of \$98,900. Could start project in the fall and split the funding across budget cycles using \$24,000 from jail assessment, \$13,500 capital computer and \$11,950 from Ho-Chunk Funds with remaining \$49,500 to be budgeted in 2019. Currently have 3 different systems in the jail which don't interface. Also allows for further improvements of additional touch screens and access to certain areas. SGTS programming is nonproprietary where Stanley is proprietary. Motion by Amo 2nd by Carney to forward resolution to Exec & Finance in August. All in favor; motion carried.

Divisional Reports

Written reports submitted. Discussion regarding accidents. Explained these are manual entry and there is a delay from occurrence and entry of data. Discussion regarding Asian beetles in the Brockway Tower. Thought buildings were supposed to be water and insect proof. Chief will discuss with maintenance and see what may be able to be done. Taylor generator is not operational but we are not ready to move forward with replacement at this time due to the cost. At some point may need to budget for spare batteries at each tower location.



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Staff Vacancies and Recruitment Updates

- Dispatch – 4 full time vacancies. Ryann Dobson has been directed to go back into rotation to help out so she will be doing less of the Communication Lead responsibilities. Are in the middle of hiring process. Don't have any LTEs that want to go full time. Learned at a recent conference that PSAP is thinking about professionalizing communications. Strategies have not been finalized yet. Training and standards is waiting for final strategies to be presented. Looking at a 2 year plan to certify communications.
- Patrol – There are some retired personnel coming back. John Christophersen, Chris Eversum and Steve Spangler, Jr. will be all coming on board as LTEs in various divisions. Do we have enough LTE staff to cover parks shifts for the summer? We have one LTE in FTO training and bringing on board 3 more.
- Jail – full time fully staffed. LTEs could use a few more still. Currently shifts are being covered with minimal overtime
- Clerical – receptionist position will be vacant as of June 22. Will bring back for further discussion in July for options. In the meantime the Conf Secretaries will pick up the duties.

Vouchers Payable

Kish & Sons bill was generator repairs. Motion by Ransom 2nd by Thundercloud to approve vouchers. All in favor; motion carried.

2018 Budget

Bottom line is budget is on track. Revenues look ok as well.

CLOSED SESSION

- Motion by Amo 2nd by Carney; All yes at 11:20 a.m. All in favor motion carried.
- The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;
 - a. Motion to return to open session and adjourn by Carney 2nd by Amo. All answer yes at 12:07. Motion carried. No action taken.