



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:35 a.m. on Thursday, June 22, 2017 at the Law Enforcement Training Center. Members present were Jeff Amo, Ray Ransom, Ron Carney. Also present Chief Deputy Moan and EM Coordinator Kristina Page and HCN Prosecutor Rebecca Makey?.

Approve minutes from previous meeting

- Motion by Ransom 2nd by Amo to approve minutes from previous meeting. All in favor motion carried.

Set next meeting date/time

Thursday July 20 9:30.

Agenda Revisions

Move O to E and no closed session regarding HCN MOU

Ho-Chunk Nation MOU – Inmate Housing

Ho-Chunk Nation allowed to house inmates at JCJ at \$59/day and all medical expenses will be paid by Nation as well. Misdemeanor warrants nothing longer than one year. If on EMP the inmate would be through HCN. If jail population was too high would work with HCN to see if the inmate would be housed in another county. Need to clarify if we don't have availability what will the protocol be. Also includes a 90 day termination. HCN is in the process of implementing new set of codes. Primary responsibility will be on the Nation. Language regarding urgent medical care and sole responsibility of expenses. Nation will reimburse for the expense. Jail is currently running at 80 – 90%. Nation does not know how many inmates we would have however, preliminary records show that the majority of the ones we would have are already in the county court system so may not be additional inmates. Overflow could be housed at Clark and Nation would pay accordingly. Wording will be added for billing for actual costs and if the cost adjusts it will be increased with 30 day written notice to the Nation. Motion by Carney, 2nd by Amo to approve agreement with clarification of urgent medical, adjustment to rate and clarification of overflow housing. Send to Exec & Finance and County Board. All in favor; motion carried.

Resolution Sergeants 2017 Internal Wage Increase

Effective July 1st detectives will have pay increase. The Sgts need to be at a higher pay than the detectives. Motion by Ransom 2nd by Amo to move resolution to Personnel & Bargaining. All in favor; motion carried.

Merit Pay Increases for Animal Shelter Employees

LTE merit increases need evaluations in order to get pay increases. Need department head to complete evaluations before merit increases can be given. Motion by Carney 2nd by Ransom to approve merit pay increase for Pfaff. All in favor; motion carried.

Divisional Reports

Patrol reports – ATV boat patrol/snowmobile area our rec officer is very active and has been doing a very good job. What would be classified as a utility problem? Power outages, power lines etc. Traffic hazards increased too because of the storm in May which would have been trees across road or washouts.

Donation to BRF Fire Dept of Computers for Door Lock System

Old door system was used to control the BRFFD and no other doors that we have. Would like to donate the computer tower and old laptop in order for them to program doors. Motion by Ransom; 2nd by Carney to donate the computer system no longer used by Jackson County. All in favor; motion carried.

Approval of the Security Procedures Manual

We now have a security procedure manual in place and will have to look at who approves and maintains updates/changes. Page asked other area EMs what their role was in that. EM was involved but most areas have it under risk management or sheriff's office.. Recommendation to add to Annex D and update annually. LEC will be the approving committee. Personnel will be the disseminator of the procedure to new employees. It is a confidential document. Motion by Amo 2nd Carney to add to Annex D and move forward with approval process of Annex D. All in favor; motion carried.



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Approval of the Disaster Declaration

The May storm damage hit the northern area of the county. This damage assessment is between \$120 - \$150,000 motion by Carney 2nd by Amo to forward to county board. All in favor; motion carried.

Hatfield Siren Repair

Owned by the county. Siren would not turn off during the last test. It is controlled by a pager. Turning it on works well, but turning off does not work. Best way to fix is to switch to a different controller. This is not a budgeted item and would cost \$1600 plus additional \$450. Estimated total of \$2060 motion by Amo; 2nd by Carney to move forward with repairs. Funding to be determined later. All in favor; motion carried.

Staff Vacancies and Recruitment Updates

Communications – one full time position has been offered to Wruck. Demaske and Underwood are both doing well. Full time vacancy will occur end of June due to retirement.

Patrol – 3 LTEs hired and all are doing well. Not ready to work patrol. Still in FTO. One is almost done with FTO. All doing a good job.

Corrections – no current vacancies.

Vouchers Payable

Discussion regarding transport cost for extradition. La Crosse County is juvenile secure detention. Motion by Amo 2nd by Ransom to approve vouchers. All in favor; motion carried.

2017 Budget

Budget is on track.

CLOSED SESSION

Motion by Amo; 2nd by Carney. Roll call all answered yes at 11:06 a.m.

- 6 month patrol deputy evaluation – no action taken.
- Chief Deputy – Motion by Amo 2nd by Carney to approve annual evaluation. Motion by Carney; 2nd by Amo to return to open session at 11:28 a.m. roll call all answered yes.

Motion to Adjourn

Motion by Amo 2nd by Carney to adjourn at 11:28 a.m. all in favor; motion carried.