



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:30 a.m. on Tuesday June 21, 2016 in the Compass Conference Room of the Jackson County Courthouse. Members present were Jeff Amo, Ray Ransom, Ron Carney and Michelle Greendeer-Rave. Also present Chief Deputy Moan and Diane Peterson.

Previous Minute Approval

Motion by Ransom, 2nd by Amo to approve minutes from the May 17th meeting. All in favor; motion carried.

Next Meeting Date/Time

July 19th 9:30 a.m. Will attempt to set standard meeting for the 3rd Tuesday.

Agenda Revisions

Move closed session to beginning.

Divisional Reports

Jail was busier in the month of May than had been in the past. EMP may be down a bit because other counties that used to refer to us now have their own EMP. We still get some from Trempealeau county but Monroe, Vernon etc have their own EMP now. Sentencing timeframes have a lot to do with when we get the EMP inmates. Inmate commissary revenue is not in the county budget. It is a canteen budget but is audited through the auditors. It is a statutory inmate account that allows for items that directly relate to the inmates. The maximum inmate housing is 60 at our facility. We do occasionally reach that but monitor it closely to try to not house over max capacity. When that happens we try to house out of county. Sgt. & Jail Administrator monitor closely and try to release accordingly to keep inmate count below max capacity. When house out of county we pay a daily fee, medical, food etc. There is no EMP cap on how many can be on EMP at any one time. The only cap is when we run out of units but we can get more units in a short turnaround time as needed.

Communications report was made by Dobson but Bowe is the supervisor in charge. Toured the new courthouse addition yesterday. The dispatch center is much larger than what we currently have. Medical workup/screening is done at the time each inmate is booked. Jail nurse evaluates off the medical assessment and performs medical evaluation as well. Can we implement the ignition interlock where we can install them on the cars instead of having them go to other businesses? Believe there is a statute that regulates county Sheriff from doing that. Chief gets the reports each time a new interlock is installed on vehicles for people in our area. Don't have the count on how many people are on that program but the file he keeps is quite large. Also get reports when the interlock has been violated but the reports are received up to 2 weeks after the violation occurred.

EM Report – Miles Peratus had about 2000 participants on June 8th. Don't have the final after action report. Did a good job with PIO but need to have more people trained in our county to help with that so we have a more robust program. We also had a technological issue. Could have used more laptops, Wi-Fi and a printer/scanner. The one we had was not networked so it did not help. Took 1 ½ hours to set up the EOC but having the equipment more convenient would be helpful. Could also have used more scribes. Need better system of how we track our resources. The t-card board used in previous exercises with the DNR would have been very helpful. If we had a logistics/planning chief to keep the exercises straight. Countywide we did a really good job overall. Our facility was a usable facility that allowed for breakout rooms but it would be nice if it was a more modernized room set up as a more of a classroom/training type center with minor changes. If this was a real life event we would have needed more staff to scribe.

Chairman Jensen received a letter. The county board has a hiring policy and the Sheriff has authority based on Chapter 59 statute. The State of Wisconsin requires a background check for all law enforcement applicants. The letter was sent to all the county board members. Much of the information in the letter is not true. Letters that include information that is not accurate or true question the integrity of personnel. Is there a damage control plan? We have consulted our Corp Counsel and get an opinion then go to the DA with it.

Detective division is working fairly well. Trying to keep the cases assigned to about 15 per detective and seems to be working well. The energy in the division is new but cases are being cleared more quickly with the 3rd detective position added. Patrol has had more time to patrol and are making more traffic stops. Most of the Deputies have reduced their



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caseload and have more time to patrol. There have been some changes to the management style. One of the changes is that there is an activity log that the deputies use to track their time and has been a very useful tool.

Any progress on hands free devices? Newer cars have the hands free. The highway has installed radios that are Bluetooth capable. Chief will meet with Jay Borek at the highway department to see how it works. With distracted driving being on the increase, there are systems out there that are motion disabled where if the car is in motion the screens won't work which we need to find more information about to see how it works and if it is feasible.

County Mutual has paid for Lexipol is the company that is writing our policies. The Captains are reviewing the policies but it is very time consuming.

Animal Shelter Policy Update

Table to next meeting. Barking seems to be an issue with some complaints. We have set money aside to redo the fence but did not plan to put up the new fence until the remodel.

Nixle Implementation

New mass notification system which we are implementing. We have found out that Centurylink charges \$500 to access the alyahni database which gives us access to the landlines to send a mass notification to landlines. It is a one time charge but if we would need access again would need to be paid again. Motion by Ransom 2nd by Amo to send request to Exec & Finance to pay the \$500 from HCN funds. All in favor; motion carried.

First Aid & CPR/AED Training

Survey was sent out after the A.L.I.C.E. training. There was a question asking if people would like further training on first aid, CPR/AED training and about 28-30 people were interested in this additional training. The Chief has been communicating with a company that leases AEDs and replaces when need be. Page is looking into the costs of first aid CPR and AED training countywide. There is no funding budgeted currently and still looking into the costs of the training. Personnel & Bargaining would be the committee to start with. Looking at hosting training in the near future.

Staff vacancies and Recruitment Updates

In process of hiring in the jail. Waiting on the test scores to set up interviews. Patrol we have made contingent offers on 2 for LTE's . Scheduled to do psychological, physical, drug. Dispatch is currently staffed with LTE but some of them are not available a lot. May add an additional LTE so that we get better coverage from the LTE's

Vouchers Payable

Inmate medications are rather high. Squad car purchase is the last squad. All are in now. IMResponding service contract is for the fire departments. We paid the bill out right but the fire departments will pay us directly for their share so there is no cost to us. They have a really good response. Hazardous cleanup costs could possibly be subrogated out and funds may be able to be recouped. Motion by Amo; 2nd by Carney to approve vouchers payable. All in favor; motion carried.

2016 Budget Report

Overall budget is running ok. Are there parameters set for 2017 budget? Will likely show request for 0% increase in operational expenses.



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CLOSED SESSION

Motion by Amo 2nd by Carney. Roll call all answered Yes at 9:35 a.m.

The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c)(g) employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; conferring with legal counsel regarding strategy to be adopted by the LEC with respect to litigation in which the County is likely to become involved regarding lease termination.

- 1 year patrol evaluation – Motion by Amo 2nd by Carney to accept evaluation for Schlicht and she will become a permanent employee. All in favor. Motion carried.
- Snow Creek Tower – Keep on agenda for next month.
- Motion to return to open session pursuant to sec 19.85(2) – Motion by Ransom 2nd by Carney to return to open session at 9:55. All answer YES motion carried.

Motion to Adjourn

Motion to adjourn by Greendeer-Rave; 2nd by Ransom at 11:31. All in Favor; Motion carried.