



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

## **Call to Order**

Chuck Jensen called the meeting to order at 10:00 a.m. Tuesday June 22, 2021 in the County Board Room of the Jackson County Courthouse. All members present except Funmaker. Also Present Chief Deputy Adam Olson, Human Resources Manager Susie Meinerz, Rick Poff. Jail Cpt. Kaylan Rich, Patrol Captain Nick Gray and County Clerk Cindy Altman

## **Approve minutes from previous meetings**

Motion by Ransom 2<sup>nd</sup> by Carney. All in favor motion carried. Correct Jeff Amo to Excused absent.

## **Agenda Revisions**

None

## **Set next meeting date/time**

July 20, 2021 9:30 a.m.

## **Resolution Facility Needs Study**

Motion by Carney 2<sup>nd</sup> by Amo to forward resolution using funds from American Rescue Recovery Funds. All in favor, motion carried.

## **Discuss/Act-Strategic Planning/Building Needs**

Scheduling different meetings with vendors to have meetings about early stages of planning. Waiting on scheduling for repairs which the funds can come from the American Rescue Recovery Funds. Motion by Ransom 2<sup>nd</sup> by Amo to pay bill through American Rescue Recovery Funds and forward to Exec & Finance.

## **Divisional Reports**

Written reports submitted.

TSS – Has been working a lot with Callworks to figure out why all phone calls aren't recording from the beginning. Has also been working with GIS regarding mapping software and improving data on mapping.

EM: Last week we were involved with a SARS Patriot Act training exercise. Ran mock ATV/UTV crashes with about 40 volunteers using search and rescue dogs. We worked incident command and found radio communication was a bit of a struggle but worked through it. Used Clark County mobile command.

Jail: Inmate count is up. Getting more arrests and probation holds.

## **Staff Vacancies and Recruitment Updates**

Patrol – 2 LTE have started. One just started FTO the other has been working park shifts. Reaching out to possible intern to get trained. F&P is very pleased with seeing the LTE in the parks.

Communications: 1 on extended FTO will operate on own starting Wednesday.

Jail: Started backgrounds on 2 will move on with 1. Retirement starting on Friday. One will move from Full time to part time this weekend. Sgt are working 12 hour shifts to help with coverage. Utilizing other staff in jail control as needed. Looking for good applicants so we can continue to move forward.

## **Vouchers Payable**

We will be getting our high cost medical inmate back by August. IAMResponding is the program that sends notice to dispatch who is responding from other agencies. Motion by Amo 2<sup>nd</sup> by Carney to approve vouchers. All in favor; motion carried.



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## **Budget Review**

No discussion. We are going to start having a Bailiff issue soon. Retired Chief Deputy and Jail Captain will be coming back on duty to help with bailiffs.

## **CLOSED SESSION motion to enter closed session at 10:30 by Ransom 2<sup>nd</sup> by Carney All answer yes; motion carried**

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Evaluation Jail Sergeant –

Motion to adjourn at 10:38 by Ransom 2<sup>nd</sup> by Carney. All answer Yes Motion carried.