



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

Jeff Amo called the meeting to order at 9:00 a.m. Monday July 28, 2014 in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Ron Carney, Ray Ransom, and Tyler Kapfer. Also Sheriff Waldera, Chief Deputy Moan, Captain Ring and Kristina Page.

## **Previous Minute Approval**

**Motion by Ransom 2<sup>nd</sup> by Carney to approve minutes from the June 23, 2014 meeting. All in favor; motion carried.**

## **Agenda Revisions**

Move Animal Shelter and Dive Team quarterly reports to August meeting.

## **Next Meeting Date/Time**

August 25, 2014 9:30 a.m.

## **Radio Project Update**

There was an issue with radios last week. The Castle Hill site had gone down and we were not aware of it. Coverage was terrible in Merrilan area. Having many microwave resets. Tait tried to load in firmware and when they did that the Melrose site went down in the process the Taylor site was taken down. What happened at Castle Hill? Trying to figure out what was causing the alarms and tried to load the firmware for debugging and it took down the sites. Tait sent a rep from Houston and Iowa to work on it. Still don't know why it is resetting. All the links are back up and our regular radios are back up and have been readjusted so they work properly. Will add a pair of loaner radios in the event if this problem arises again. Still troubleshooting on why it is resetting. Also, this past week Don from TWC was here and the SO site was not properly grounded and has been fixed. There was a loud noise floor and it was not grounded properly. Took out some of the extra line and reduced the noise floor. All is covered under install. Not in the 30 day burn in period until the microwave issue is taken care of. Kristina is continuing to stay on top of the issue and keep them on track. Our warranty has not begun yet. Sheriff has concerns with Tait and the project manager has been made aware of the lack of confidence we have. After speaking with other counties who are using Tait, it has been found that there are concerns with the customer support and importance of public safety. Syslog computer has been changed out to Windows 7 and is working much better.

Lease Termination Agreement for Snow Creek. Kristina talked with Glenn Prior and John Lund and both agree to have the equipment abandoned in place. Will present the termination agreement to Lund and Hart and see how it goes. Have contacted the NWS and area RACES rep and notified them that we would like to cut the power effective Aug 31<sup>st</sup>. Not sure what would happen with the tower lights and would there be a liability risk? Will get in touch with Corp Counsel for their advice on this issue.

## **Divisional Reports**

Written reports submitted. No questions. Will be doing Kid Id's Thurs, Fri & Saturday at the fair. Working with the HCN and WTC Police Science Dept on Aug 5<sup>th</sup> 4-7 p.m. for the National Night Out at Lunda Park. We will be doing dog demos and kid Id's

## **IAMRESPONDING**

IAMRESPONDING is a program for fire & first responders. It is a program that allows them to either use a smart phone app or 800 # to advise if they are responding to a call. Taylor & BRF Fire currently have the program and have asked if we can support it and get the interface that would link them with our system. The only interface Spillman allows is called Rip and Run. The quote is \$3,806 from Spillman and there is a \$295 maintenance cost which the fire departments have agreed to pay. IAMRESPONDING requires a one point billing contract. Asking if we could be the point of billing. The cost would be billed to the fire departments. IAMRESPONDING is either 3 or 5 years. Would like to leave the contract term up to the fire departments. It also includes a mapping feature. Would ask for Ho-Chunk Nation funds to cover the cost of the Rip & Run interface through Spillman. Motion by Ransom 2<sup>nd</sup> by Kapfer to 2<sup>nd</sup> all in favor forward to proceed with the Quote from Spillman for Rip & Run to Exec & Finance for funding through HCN funds and allow us to be the billing point of contact.



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## **Staff Vacancies and Recruitment Updates**

Approval to start hiring Communications FTE, LTE & Eligibility List

- Theresa Anderson has accepted a position in Madison that is non dispatch related.
- Sheriff has requested that Personnel complete exit interviews.
- Conditional offer to Kristine Johnson as LTE pending drug test.
- Jennifer Amundson was promoted to FTE.
- 2 FTE vacancies and 1 LTE still vacant.
- Starting the recruitment process. Communications has reached the end of eligibility list. Motion by Ransom 2<sup>nd</sup> by Carney to formalize the follow through of hiring process in communications. All in favor; motion carried.
- Motion by Ransom 2<sup>nd</sup> by Carney to fill FTE vacancies using current LTE list. All in favor; motion carried.

Question arose, if anyone is trained to do the 911 mapping updates because the GIS position is now open. GeoLynx was here last week and got everything updated.

Sari Goodness will be leaving our LTE and has accepted a FTE position with Marshfield PD. Have one who will be starting soon. Have a LTE list and have qualified candidates who may be starting. Problem is we don't have money for training the LTE's. Looking at changing our training program to reduce the amount of time and cost of training. Looking at doing about a week of classroom training to help reduce the training expense. Some of the applicants have background experience and would be able to get through a quicker training program. Can you look at the training cost average over the last few years and present an actual training account budget line. Sheriff will present that with the 2015 budget. How come qualified candidates aren't already trained ready to go on the road when they are hired? In order to be a law enforcement officer, the requirement is to have 60 college credits in criminal justice; have completed a general police academy which is going from 520 to 700 hours. Once they complete that and are hired they need to complete a Field training program to "test" them in the actual application of what they learned during schooling. Sometimes they go through the schooling but when it comes to the actual job they find they are not a good fit for that type of employment. Problem is we train the LTE and then they leave for FTE employment but we have absorbed the cost of the training. Looking at bringing in 3 at a time for classroom training.

There are 4 LTE corrections vacancies. One conditional offer for a female. Looking at bringing on one male LTE as well. Have eligibility list.

## **Notice of Cancellation of Contracted Services Village of Alma Center**

There is 90 day termination clause but both parties agreed to waive the 90 day termination. Alma Center has chosen to go with Merrilan PD to cover Alma Center. Motion by Ransom 2<sup>nd</sup> Kapfer to waive the 90 day termination and end contracted services with Village of Alma Center.

## **Resolution Contracted Services – Village of Hixton**

Chairman wants to see that we are covering our costs by providing a record of wages, mileage, etc. We will provide information showing the amount of hours worked, wage costs billed, maintenance cost billed and payments received from the Villages to cover the costs. Motion by Carney to approve resolution and pass to Exec & Finance. 2<sup>nd</sup> by Kapfer all in favor; motion carried.

## **Discuss Inmate Healthcare Costs BRM Hospital**

Have been working on reducing our healthcare costs related to inmates for about a year. It is known that the jail inspector does not like correctional officers doing med pass for inmate meds. Currently have nurse on staff from 8-4. Looking at bringing on BRMH to provide us with 3-4 hours of nurse a day on a split shift seven days a week. Will provide us with a nurse 7 days a week 3 hours a day. As far as cost, we have let the hospital know how much we currently pay and they are hopefully going to come in at or below our current contract rate with Advanced. It is believed that we will get a better service. Will there be an issue with conflict of interest and it has been already discussed. May present a confidentially agreement. The hospital does not have any mental health coverage so that is why we went with Don Powis. Will present contract in August to LE committee.



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## **Vouchers**

Hallis Auto oil change included tire rotate. The Atlas Crypt bill is for the cold case. Brauner's bills for towing were related to a traffic accident. We will be able to bill at least one of the insurance companies. Currently the restitution process does not work very well. Motion by Carney 2<sup>nd</sup> by Kapfer to approve the vouchers all in favor motion carried.

## **Budget Report**

Patrol overtime costs are being evaluated and monitored. Looking at ways to see if that can be reduced and recouped. Sheriff will put out special agenda for 11:30 LE Strategy for Contract Negotiation. Aug 5<sup>th</sup>. Will there be any costs for the cold cases? Yes, there are some costs. We are looking at using some crime prevention funds which is donated money.

## **Closed Session – Motion by Ransom 2<sup>nd</sup> by Carney to enter closed session at 11:03 all in favor motion carried.**

### **CLOSED SESSION –**

- Motion by Ransom 2<sup>nd</sup> by Carney to enter closed session at 11:03; The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(b)(c) employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;
  - Corrections 6 Month Evaluation
- Motion by Kapfer; 2<sup>nd</sup> by Carney to return to open session pursuant to sec 19.85(2) at 11:15 a.m.

## **Motion to Adjourn**

Motion to Adjourn at 11:16 a.m. by Ransom; 2<sup>nd</sup> by Kapfer

**\*\*\*\*\*These minutes will be approved by LEC Committee at the 8/25/14 LEC meeting**