



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

SHERIFF DUANE M. WALDERA

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Rolbiecki called the meeting to order at 10:10 a.m. Thursday, July 18, 2024, in the County Board Room of Jackson County Courthouse All members present. Also present were Sheriff Waldera, HR Director Jessica McDonald, Rick Poff Facilities manager, County Board Chair Jeff Amo. Also present all members of property committee except Desiree Gearing-Lancaster.

Agenda Revisions

None

Set Next Meeting Date & Time

August 15, 2024 10:00 a.m.

Approve minutes previous meeting(s) Discuss/Act

Motion by Laurent 2nd by Hart to approve minutes. All in favor, motion carried.

Public Comment

No public comments allowed today.

Discuss/Act on Building Needs

- i. Jail Needs – Judicial Hearing Room
 - a. Discussion regarding reasons a judicial hearing room is needed and cannot continue using the program room to hold attorney/client zoom meetings/hearings. Recommend allowing Sheriff to utilize jail assessment funds to help cover costs of getting a judicial hearing room up and running. Sheriff and Poff will continue working on solutions and bring back to LEC in August.
- ii. Recommendation to create Ad Hoc Committee for New Jail Planning
 - a. There is a need to work together to move forward with planning. Ad Hoc committee would be appointed by the County Board Chairman. Chairman Amo agrees ad hoc committee is a good way to go created of board members but also include staff to assist. Discussion regarding next steps. Members of property agree something needs to be done and we need to keep moving forward because the longer it takes the higher the costs will continue to increase. Did the original 1986 blueprints include approved expansions that were approved by DOC?
 - b. Need architectural design firm to come in and provide design.
 - c. Motion by Hart to recommend formation ad hoc committee by County Board Chariman Amo consisting of 2 members from the LEC and 2 property committee members plus at least one additional person along with necessary staff members from facilities and law enforcement. 2nd by Carney; Roll call Anderson Yes, Carney Yes, Laurent Yes, Hart Yes, Rolbiecki Yes. All in favor motion carried.



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Chapter 5

- i. Resolution 5.02 Sheriff's Department – Motion by Carney; 2nd by Hart to approve resolution. Motion by Laurent 2nd by Anderson to postpone and seek legal counsel review and bring back to August meeting. Roll call all Yes. Motion carried.
- ii. Resolution 5.07 Provision for Chief Deputy Motion by Hart; 2nd by Anderson to approve resolution for 5.07 Provision for Chief Deputy. Hart yes, Anderson yes, Carney yes, Rolbieki Yes Laurent No. Motion carried 4 to 1.
- iii. Discuss/Act on 5.09(1) Jail Expense Reimbursement Policy & Changes Postponed to August.

Select/Approve Jail Meal Contract

Two bids received. BRMH and Perkins. BRMH is \$20.75/day per inmate/day first year \$21.95 Perkins \$17/day per Motion by Anderson 2nd by Hart to move forward with Perkins for jail meals. All in favor; motion carried.

Divisional Reports

Written reports submitted. No discussion.

Staff Vacancies and Recruitment Updates

Male applicant coming on board in Jail FTE. Current vacancies Transport, rec deputy, village contract deputy. Chief Deputy waiting on ordinance updates, Lieutenant interviews scheduled; Communications has 2 part time and one full time coming on board. 2 coming on board for the Opioid Grant positions.

- i. K9 Assignment – Scott Thorson creates opening for Village Contract Deputy
- ii. Staff Recruitment strategies and incentives. Discussion regarding covering cost of recruit schooling for a new deputy and hiring them as an LTE while going to school so they would be paid during schooling. HR and Sheriff will work on details and potential agreement.

Approve Vouchers Payable Discuss/Act

Motion by Laurent; 2nd Hart all in favor; motion carried.

Budget

No action taken.

Motion to Adjourn

Motion by Hart 2nd by Laurent to adjourn at 12:49. All in favor; motion carried.

DRAFT TO BE APPROVED AT 8/15/24 LEC Meeting