



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 8:30 a.m. on Thursday, July 20, 2017 in Compass Conference Room of the Jackson County Courthouse. All members present. Also present Sheriff Waldera and Personnel Director Diane Peterson.

Approve minutes from previous meeting

- Motion by Greendeer-Rave 2nd by Carney to approve minutes from previous meeting. All in favor motion carried.

Set next meeting date/time

August 17th 9:30 a.m.

Agenda Revisions

None needed

Animal Shelter Quarterly Report

Written report submitted. Shelter fund has raised over \$300,000 at this point.

Authorization for Animal Casual Employee Hire

Would like to add a 4th casual employee as long as not exceed budgeted funds. Motion by Amo 2nd by Greendeer-Rave to allow for hire of additional casual employee. All in favor; motion carried.

Merit Pay Increases for Animal Shelter Employees

Would like to move wages accordingly. Motion by Greendeer-Rave 2nd by Carney to approve merit pay increases; all in favor motion carried.

Review of Comparable Wages for Sergeants

Summary of wages distributed of counties that responded. Trying to stay within the scope of hourly wage and trying to stay ahead of the compression with the union contract for detectives. Appears we are in the ballpark with the comparable wages received from surrounding counties.

Divisional Reports

Written reports submitted. Discussion regarding corrections. May have a secondary meeting during budget cycle. We have an increase in probation holds. Would like to process PO holds in a timely matter which will free up bed space. Need to find out why there is such a delay in the probation hearing process. Coming into an agreement with Ho-Chunk Nation to house inmates as well which may not impact our numbers. May need to increase the program for bond monitoring and add personnel to adjust accordingly. Does the monitoring also include the urine analysis? It is trying to go that way so may need to add a female to staff. We are not able to increase the size of the jail so need to come up with alternative measures to satisfy the incarceration. Biggest increase is in the female inmates. Probation holds have to be housed in the County. Need to find out if we are responsible for probation holds where the conviction originated in another county but have moved to Jackson County. Need to meet with probation to see if there is a way to help control the probation holds. Also don't get full reimbursement from the State for the cost of the probation holds. Need to find some kind of alternative "in between" setting for inmates. Many of them are reoffenders and also dealing with a relapse of some sort.

Dive Team Quarterly Report

There was a call out for a submerged vehicle.



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

Staff Vacancies and Recruitment Updates

- Communications FTE Vacancy – Retirement of Tim Hovell, filling of position is pending with applicant that is on the list. Should also get some LTE's out of that interview group.
- General Staffing Discussion – Corrections has some stresses for time off and call ins. We don't have a limit to the number of LTE's but within set budget dollars. 2 LTE's are pushing the hours for the LTE cap. Might have to increase from 2/2 to 3/3 creating more availability. 12 FTE with 4 being corporals. 4 LTE. Would like to increase by 1 or 2 each gender. Not a lot of applicants for corrections. Patrol staffing – verbal notice that our Patrol Captain will be moving on. No official written notice given as of now. Motion by Greendeer-Rave; 2nd by Amo to authorize advertising for corrections LTE staff. All in favor; motion carried.

Establish 2018 Budget Timeline

We have budget parameters. Would like to hold special budget meeting after LEC meeting in August. 29th 9:00 a.m.

Vouchers Payable

Motion by Greendeer-Rave 2nd by Amo to approve vouchers. All in favor; motion carried. We have not yet looked at other options for inmate meds. Recreation capital equipment is reimbursable. Tentative report is that we will get almost \$65,000 reimbursed this year by DNR for Rec position. Next Gen 911 we have started to meet with vendors to discuss the upgrade. Will have up to 3 vendors to compare with for 2018.

2017 Budget

Some of the Next Gen 911 equipment is at end of life and no longer backed up.

CLOSED SESSION

- Motion by Carney 2nd by Greendeer-Rave to enter closed session at 10:07 Roll call all answered yes.
- The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 - a. 6 Month Patrol Deputy Evaluation – No action needed.
 - b. Motion to adjourn by Amo 2nd by Carney all in favor motion carried at 10:18

Motion to Adjourn

Motion by Amo 2nd by Carney to adjourn at 10:18 a.m. all in favor; motion carried.