



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Chuck Jensen called the meeting to order at 10:06 a.m. Tuesday, January 16, 2024, in the County Board Room of the Jackson County Courthouse All committee members present. Also Present Sheriff Waldera, Chief Deputy Olson, County Board Chair Jeff Amo, Jail Captain Rich, Patrol Captain Gray, Human Resources Manager Susie Meinerz and County Clerk Cindy Altman.

Agenda Revisions

None

Set Next Meeting Date & Time

February 20, 2024 10:00 a.m.

Approve minutes previous meeting(s)

Motion by Carney 2nd by Rolbiecki to approve minutes. All in favor; motion carried. Add criteria for Samuel's group action item for follow up. Motion by Rolbiecki/2nd by Hart to amend minutes.

Public Comments

Tom Cooper researched inmate classifications and presented packets of the information he obtained. Jackson County uses a paper version of Northpoint. Northpoint is an accredited inmate classification system meaning if we purchase and implement the full Northpoint System our facility could become an accredited facility. The estimated cost for an 80 bed facility is a \$70,000 one time set up fee with annual maintenance of \$16,000 - \$19,000. An estimate for a facilities study by Northpoint is about \$6,000. Cooper strongly suggests we get the facilities study done by Northpoint. There are about 30 different companies that provide some type of inmate classification system. Sheriff Waldera will check with BSSA to see if they have a recommendation as far as what company to use for inmate classification. Cooper is aware of three agencies in Wisconsin that use the full Northpoint System. Did not ask if the State reviews inmate classification accreditation. The counties that were polled are within 500-1000 of our population. We have sent jail staff to Northpoint training. Jail Inspector states majority of counties in his region use Northpoint. DOC does not require a specific system to be used as long as classification is objective. Additional questions from LEC Member Laurent will need follow-up to be answered. (Definitive answer as to classification overrides to meet housing needs and can a medium and low risk inmate be housed together?). Attorney Bach states items discussed in public comment are not meant to be a back and forth discussion. If more discussion is needed, items will need to be added as future agenda items.

Resolution to Fund or Stop Unfunded Mandates from DOC

In September a number of discussions began regarding action to write something up for funding assistance. After speaking with several Legislative Representatives, it was suggested to present a resolution. Laurent presented a resolution. Motion by Laurent to approve resolution upon contingency of Corp Counsel approval and bring back to LEC in February, 2nd by Rolbiecki. All in favor; Motion carried.

Divisional Reports

Written reports submitted and reviewed. No discussion.



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Staff Vacancies & Recruitment Updates

Corrections working on filling vacancies. First round interviews completed for AJA. The second-round interviews will be this week. Patrol & Communications holding steady. Need to set up interviews for Admin Assistant and advertise for Transport Deputy.

Vouchers Payable

Payment to Enterprise which is part of the process of the transition for vehicles. Our fleet can't sustain a two year wait time for vehicles. Enterprise can get us vehicles faster. Police rated sedans are not made anymore. Fleet will be SUV. Motion Motion by Carney 2nd by Hart to approve vouchers. All in favor: motion carried.

2023 Budget

Waiting on a couple 2023 invoices and one week of payroll and sick payout to 2023. Budget excess goes back to general fund and Sheriff's Office is pretty heavily funded by levy vs grants/state aid.

Closed Session

Motion to enter closed session at 11:22 a.m. by Carney; 2nd by Rolbiecki; Rollcall All answer yes.

- a. The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(b), To consider dismissal, demotion, licensing or discipline of any public employee licensed by a board or commission or the investigation of charges against such person(s);
 - Discuss letter regarding sergeant employee misconduct and complaints – no action taken

Motion by to return to open session at 12:07 p.m. by Rolbiecki; 2nd by Carney;. All in favor; motion carried.

Motion to Adjourn

Motion to adjourn by Carney; 2nd by Hart at 12:08 p.m. All in favor; motion carried.