

Jackson County Local Emergency Planning Committee

January 28, 2016 Meeting Minutes

Meeting was called to order at 0920 by Chair Schreiber.

Previous meeting minutes were approved as read. There was discussion on the meeting dates. It was decided to keep the meeting dates as is.

Members present: Steve Schreiber, Peggy Holmgreen, Nick Flugaur, Dan Henderson, Kyle Deno, Jay Borek, Gaylord Olson II, Randy J. Anderson, Terry A. Schmidt, Christine Hovell, Kristina Page, Mark Moan and Mary Nelson

Members absent: Roger Turner, Karla Wood, Chris Danou, Darren Vase, and Doug Blasse.

Update Bylaws: The secretary position was discussed. Mary Nelson has retired and it was decided that the recording secretary shall be assigned prior to each meeting and will record the meeting. The LEPC chairman, vice-chairman or community coordinator will assign the recording secretary prior to the meeting. The Sheriff's office will possibly provide a secretary if needed. Christine Hovell made the motion to approve and Randy Anderson seconded the motion to approve the changes to the Bylaws.

Update Membership: The membership list was reviewed. Mary Nelson will be removed as the Deputy EM Director. She will stay on the committee as a community member. The Red Cross has been realigned. They are now located in Altoona. The new representative for this area is Jenny Legaspi. Kristina stated that she is now full time Emergency Management Director. Chief Deputy Mark Moan is now the Deputy Emergency Management Director. Kristina Page made the motion to approve the membership list with changes made. Kyle Deno seconded the motion.

Review of Strategic Plan: There was some discussion of key members. Kristina said that the strategic plan requires each agency to keep all spill reports for 10 years. Kyle Deno made to motion to approve and Kristina seconded the motion.

EOC Structure – Annex A Update: Emergency Management will get EPCRA credit for doing a Miles Paratus (Ready Soldier) tabletop and full scale exercise. There will be an EOC activation – full scale or partial, which is determined by EM director. Plans should reflect what will be done, not a certain scenario. The EOC structure was discussed, what would be needed for each incident. The Emergency Management Director and the County Board Chairman would decide which people would be needed for each incident.

Miles Paratus Exercise: The Law Enforcement committee approved our participation in the exercise. June 8th is the date of the exercise. Planners are looking at 8 hours of EOC play for this exercise. There will 5 days of live play throughout the state. The scenario starts with tornadoes throughout the state. There is also local militia that are headquartered in Jackson County who do not approve of the local response to the incident. Our involvement would be on Day 4. Jackson County ERT would be participating on that day at Fort McCoy. The EOC would be located at the court house. There will be four hours of partial activation and 4 hours of full activation of the EOC. The tabletop exercise will be on April 26th.

Reaffirm State Compliance Inspector: Because of the training, it has been decided to keep the State as our primary State Compliance Inspector. Kristina made the motion to approve and Terry Schmidt seconded the motion.

Committee Reports:

Law Enforcement – Chief Deputy Moan had nothing to report.

Health Services – Christine Hovell said that there was a very good response to a survey throughout the county. She listed many areas of response.

Environmental – Terry Schmidt said that there will be a Haz-Mat clean up in June. He also said that there have been updates to the Mapping site which have greatly improved what you see. He stated that the Sharps collection at the recycling center have been very successful.

Transportation – Randy Anderson said that there are no major projects this year. County Road X to Larkin Road is planned to have grinding and overlay done this year. Randy said that state road repairs is like “putting lipstick on a pig.”

Environmental – Gaylord Olson II had nothing to report.

Elected Official – Kyle Deno stated that the County Board is up for re-election in April. The County Board Chairman is not running this term, so there will be a new Board Chairman.

Hospital – Dan Henderson said that they did a non-violence crisis prevention training. He also said that they completed a de-contamination exercise. Both were successful.

Emergency Management – Nick Flugaur asked about an ice jam update from the Weather Service. They usually come out in mid-February. There was some discussion on this issue.

Community – Red Cross – Peggy Holmgreen said that the realignment was approximately 6 months ago. There is a need for volunteers in the county.

Firefighting – Steve Schreiber said that there have been no spills in the county that he was called to. There was a milk truck spill in the Melrose area that he believes the DNR was called to because of some spills from the Tractor.

Motion by Terry Schmidt and second by Christine Hovell to adjourn. Motion carried and meeting adjourned at 10:40.

Mary Nelson

Recording Secretary