



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

January 21, 2021

Chuck Jensen called the meeting to order at 10:00 a.m. Thursday, January 21, 2021 in the County Board Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney. Also Present Sheriff Waldera, Chief Deputy Adam Olson, Kristina Page Emergency Management Coordinator (appeared by Zoom), and Human Resources Manager Susie Meinerz

Approve minutes from previous meeting

Motion by Ransom 2nd by Carney. All in favor motion carried.

Set next meeting date/time

February 18, 2021. 10:00 a.m.

Animal Shelter Quarterly Report

Quarterly report and year end presented. Numbers still seem to remain down. How do citizens know the hours the animal shelter is open? December was pretty short handed. Shelter was only open on limited basis by appointment only due to Covid exposure. Currently back open 1-4 and need to publish hours better. Not sure what the best option is for being open. By appointment only has been working well for screening individuals who want to adopt. The safe room drop off has been very successful. Due to pandemic LE committee feels the hours should be able to be adjusted as needed to meet the needs. Information is posted on the animal shelter Facebook page. Trying to figure out how to get the GPS directions people google to change the address location to the current address. Sheriff's office will contact GIS to see if they can help with this.

Facilities – Animal Shelter

Old animal shelter – met with the City of Black River Falls to remove any equipment that they want to have. Resolution states as of February 1st City will take over. Ideally, equipment will need to be removed by Friday but for sure by the 1st of February. Would like to determine what the maximum number of animals that can be at the shelter at the same time. Seems there are too many cats on site. Need to figure out what to do regarding ventilation and number of cats. The Sheriff's Office does not oversee the animal shelter employees. It has always been the LEC for oversight but need to clear up who does in fact supervise the employees. Need to be careful but will need to limit the number of cats and work with the Humane Society to figure out what the best option is. Is it the belief that the Sheriff's office should be a liaison with the animal shelter? On the criminal side yes, we have deputies who are trained in animal investigations. Someone from the committee needs to attend the Humane Society meeting and bring this to their attention and look for ideas. Will meet with Barb and ask to be put on the next agenda. Chuck & Rick will meet with Barb. Ray and Rick from facilities will plan to attend the Humane Society meeting. Shelter is doing exactly what it was designed to do which is making a safe place for the animals to go but need to figure out what the limits on occupancy is. Policy book was drafted in 2019. Clark County is a rescue shelter but not sure if we are able to utilize them to help reduce the number of animals in our shelter at any given time.

Dive Team Update

Should be at the end of the transition. Dive team is not adequately staffed to maintain a dive team. At this point we feel that all the equipment that we had was given back to the dive team except for the boat which the Sheriff's office is maintaining possession of. There has since been mention of a wench which has not been used in many years. Unable to locate that. At this point the rest of the equipment has been returned to Keith and the dive team. What will we do with the boat? No specific plans at this point could sell, donate to another community team, may look into a new to us motor from the 1033 program. At this time it is unknown what will be done with the boat. Does the committee have wishes for the boat? Suggest that possibly it be donated to the Hatfield Fire Dept.



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Emergency Atlas Update

At the time of creation DNR had given \$7500 towards it. It is now time to print the 300 atlases. Total cost of printing is \$7500 DNR and remaining balance is \$2465.34 which would be the amount requesting the county covers. Fire Dept may be able to get additional grant to cover this but if not. Motion my Amo 2nd by Carney to take the balance out of Ho-Chunk funds. Total funds will come from the County and the reimbursement will come from the DNR. Completion of the atlases will be done fairly quickly.

2021 Squad Bid Review/Authorization to Purchase

Chief Deputy sent out squad bids earlier in the month. Received bids from Gross and Chilson Cadott. We have not received any bids from the State or Osseo Ford. We have bids on the Dodge products but don't have any Ford products to compare it to. State bids usually come out in Sept/Oct. and we often miss out on the deadline for ordering. Haven't put together what we would like to purchase in 2021. Some detective vehicles are getting old but have low miles. At this time we would likely be looking at two SUV police package for patrol. Detectives can be civilian. Looking at replacing 4 fleet vehicles in 2021. Would like to see the Ford pricing before making decision. Will stay under the capital budget amount. Motion to approve purchase of 4 vehicles at the price most advantageous to Jackson County. Motion by Amo 2nd by Carney to approve. All in favor, motion carried.

Divisional Reports

No TSS report to provide. Verbal report by Sheriff regarding the court system. Working with facilities and courts so that Judge can hold court and place people in certain arrangements so that court may take place without being in the courtroom. Anna, Facilities and Central IT have been jointly working on this. Have not been able to maintain steady reliable connectivity. Grant came through the judicial system for \$60,000. Working on setting up the County Board room so it can be used as a jury room for deliberation which is what the grant will be used for. Also to tie the County Board room to the Explorer Room as well. Training Center has had issues with keeping the internet working. Hop between the training center and Hwy is dropping at least every 15 minutes. Cisco is bringing in two no pieces of equipment to replace the hardware.

Written reports submitted. Increase in traffic stops in December due to Click or Ticket and OWI enforcements. La Crosse County does bring in DARE to the Melrose-Mindoro school district but they still plan to keep on the School Resource Deputy.

Staff Vacancies and Recruitment Updates

Patrol: Deputy Csavoj has filled our vacant deputy position. Will be in FTO for 12 weeks. Detective Wathke has been transitioned into full time as detective. Still need LTE deputies and have started backgrounds on them this week.

Dispatch: One full time will start Feb 1st. Working on 2nd background

Jail: Brought one part time on board. Moving forward with the jail administrator promotion.

Vouchers Payable

There is a \$3600 bill for a John Doe Project. Detective Koran has been working with DCI regarding an unsolved case from 1978 stemming back to the Chicago area. Have been able to identify the remains using this service. Will be an interesting case once it is completed. Spillman maintenance cost continues to increase. Motion by Amo 2nd by Ransom to approve vouchers. All in favor; motion carried.

Budget Review

2020 budget has most everything entered for the year. There are the last few days of 2020 payroll that will need to be charged back.



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CLOSED SESSION By Amo 2nd by Carney all answer yes at 11:18 a.m.

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- a) 1 Year Patrol Deputy Probationary Eval – Motion by Amo 2nd by Carney all in favor motion carried to take off probation and continue to monitor and counsel with what needs improvement.

Motion by Amo 2nd by Ransom to return to open session, all answer yes at 11:25 a.m.

Motion to adjourn by Carney 2nd by Amo at 11:26 a.m.