



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

January 17, 2019

Chuck Jensen called the meeting to order at 9:30 a.m. Thur in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney, and Karena Thundercloud. Also Present Sheriff Waldera, Chief Deputy Moan, Captain Adam Olson, Personnel Director Susie Mienerz

Approve minutes from previous meeting

Motion by Amo 2nd by Ransom to approve minutes. All in favor, motion carried.

Agenda Revisions

None

Set next meeting date/time

February 14th 9:30 a.m. .

Shelter Quarterly Report

New shelter is getting close to having the funding set up. There is a committee set up with a good group of core people. Shelter policies are put together in packet and will be presented to review at the Shelter Committee meeting. Currently have 4 dogs in the shelter. Once the new building is done there may be options for inmates to help through diversion programs or similar.

Dive Team

No written report submitted. Need to set a meeting to discuss what direction the dive team will go. There has been declining interest and need to look at how the team is structured. Zodiac boat has not yet been fixed. Don't believe they have deployed at all in the last year under Statute 59. Looking at making an MOU with surrounding counties to establish dive team. There are still some items that are funded through the budget. Sheriff's office covers fuel and maintenance.

Divisional Reports

- TSS Monthly Activity Report going forward it will be presented as a divisional report.
 - Callworks is really close to being completed.
 - Mapping issues have all been taken care of. Spillman and Callworks are working properly.
 - Extra phone line in dispatch because there was only one line. 2nd line is a fall back in case there are problems.
 - SECURES is going to be changing out the Kiosk in the lobby and install in the jail lobby. Need network info working with Central IT on that.
 - Trained the new Central IT person for a day and have been helping out as needed.
 - Hoping that all IT areas can come together and help out each other as needed.
- SAA Training – Travis Brown and Anna Gile will be going to SAA training in Eau Claire February 24th – 28th and will be Spillman certified.
- Looking at moving the interview and intoximeter from the jail into the secure hallway. Also looking at moving our interview room from the Sheriff's office to the secure hallway for safety reasons. SGTS is providing quotes for the server base program rather than the stand alone iRecord system. Update to iRecord would be \$43,000 SGTS provided quote they will move our 3 rooms at about \$8200 each. We are the only county that has the intoximeter in the jail. Right now OWI 1st is not criminal and depending on if the law changes they could still have a signature bond. Money was not budgeted but we did discuss with SGTS at the end of December on options that we could use. SGTS does have a quote they would stand behind for 2018 if funds were available.



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Staff Vacancies and Recruitment Updates

Jail - 23rd will be interview for the jail. Will need to fill with female.

Dispatch – fully staffed. Most recent hire is going through training.

Patrol – Sgt. Edington has now transitioned into his position. Thorson has replaced his vacant FT Patrol deputy.

Transport – Hired John LeGault as transport he is starting Friday.

Set 2019 LTE Staffing

Updated organizational chart presented. John Christophersen and Pat LaBarbera are going to be working on the EMP/Bail monitoring program with Travis Brown. Working on backgrounds on the 3rd – 5th applicants. Scott Frey is transitioning back to jail as LTE. Nelson stayed on part time under the transport division and could do medical transport and she will still help out as needed. Have 3 dedicated to transport and may have a 4th candidate interested.

Resolution

- TSS Support Wage adjustment was on the original list to receive a wage adjustment in January but since she changed positions was taken off the list. Committee felt she should still receive the adjustment. Motion by Ransom 2nd by Amo to forward to Personnel for next step.

Proposed Update to Fee Schedule

Harassment injunctions – would like to add fees for service of harassment injunctions and base it on whether or not they pay the filing fee at the Clerk of Courts office for the injunction.

Open records location fee – based on information from an attorney out of Madison, the statute allows for charging of a location fee. Will present to Corp Counsel for further discussion. Most likely will charge in 15 minute increments and charge the lowest clerical wage. Will present again in February for motion to move forward.

School Resource Deputy Update

Moving forward with the agreements. HCN Attorney is moving the agreement forward to legislature and the attorneys have been working together to get the agreement finalized. Planning to have everything completed by March.

Dairyland Power Tower Update

Sheriff spoke with Jeff at Dairyland and Jeff at bus garage. Will set up a site visit. Need letter from Sheriff to move forward with the BRFSB bus garage using the tower on a trial basis to see if that would help out their communication problem. School District is willing to pay the electrical for the tower.

2019 Squad Purchases/Bid Review

- Rec truck needs to be replaced looking at the Dodge 1500 PI (Forestry and Parks is also buying the same truck)
- 3 sedans – only option is Dodge Charger police package. One would be Lt Brown, Deputy Peters & Deputy Thorson will get a new vehicle. All three police package.
- 5th vehicle is still undecided what needs to be replaced but would be an administrative vehicle.
- Should be able to get all squads set up and equipped with the amount of capital money budgeted.

Motion by Amo to by 3 Dodge Chargers and 1 Ram Truck 2nd by Carney all in favor; motion carried.

Motion Ransom 2nd by Carney to purchase 5th admin vehicle staying within the budgeted vehicle capital line. All in favor motion carried.

2017 Annual Report

Presented in a format that shows the budgeted outcome of 2016 and 2017 years.



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Vouchers Payable

Prescription meds for inmates is still high. Met with Advanced Healthcare regarding mental health. Waiting for proposals to be presented. What about the lease for the snowmobiles at Al Muth. Lease is specific to Al Muth and he is going to keep the Al Muth Inc. open for a while and we should be fine to keep paying the monthly cost. If not we just pay the lump sum due at the end of the lease. Motorola Solutions maintenance costs is \$63,000 plus a year. It is broken down by modules. Motion by Carney 2nd by Thundercloud to approve vouchers. All in favor; motion carried.

Budget review

Biggest problem is \$59,000 short on EMP and \$5000 on warrant transfer fees revenue. Bailiff salaries budget line is not enough courts keep asking for more and more bailiff coverage. When the 2nd judge is assigned we will need a minimum of 3 bailiffs every day. Vehicle fuel is over by \$25,000.

Motion to Adjourn

Motion by Ransom 2nd by Thundercloud to adjourn at 11:44 a.m. All in favor; motion carried.

Facilities Tour

cc: Banner Journal WWIS Radio Bulletin Boards County Website
 Ray Ransom Personnel Department County Clerk

NOTICE OF QUORUM: Based on the composition of the members of the Executive and Finance and Personnel & Bargaining Committees, a quorum of the Executive and Finance and Personnel & Bargaining Committees will also be present at the above noticed meeting. There will not be any formal discussion or any official action taken of any pending or future matters pertaining to Jackson County under the authority of the Executive and Finance or Personnel & Bargaining Committees at this meeting. The action items at this meeting will be limited to the Law Enforcement Committee as to the items posted on this agenda.