

Jackson County Highway Department
Committee Meeting
June 19, 2024

1. Call to Order

Chairman Chamberlain called the meeting to order at 8:30 A.M. in the Conference Room at the Jackson County Highway Department, 119 Harrison Street, Black River Falls, WI on Wednesday, June 19, 2024.

2. Roll Call

The following Highway Committee members were present: Ed Chamberlain, Mike Kunes, John Higgins, Mike Beck and David Holen.

Jay Borek, Highway Commissioner
Kevin Kamrowski, Operations Manager
Joe Rowekamp, Patrol Superintendent
Ann Klieforth, Accountant/Office Manager
Jeff Amo, County Board Chairman
Cindy Altman, County Clerk
Tom Cooper, Jackson County MRRPC Commissioner

3. Approve Committee Meeting Minutes

The minutes from the meeting on May 15, 2024, were reviewed.

M/S Higgins/Kunes to approve the Highway Committee minutes as presented. Carried unanimously.

4. Equipment Update

- ▶ #0071 – 2016 Mack Tandem Axle: Sent to Nuss Truck & Equipment for new hood, A/C lines, wiring and brake repairs from tire blowout. Unit is back in service. Cost = \$11,792.75, submitted to insurance.
- ▶ #0074 – 1998 International Auger Truck annual inspection performed by Utility Sales and Service. *Passed inspection. Cost = Bill not received yet.
- ▶ #0036 – 2018 Western Star Single Axle: Complete new exhaust system will need to be replaced. Parts will total approximately \$15,000.00. We will attempt to perform work in-house but will possibly need to outsource for programming or calibrations. (*Note: this is one of the oldest Western Star trucks in the fleet and this will now be an ongoing issue for the other Western Star trucks as they age and rust.*)
- ▶ #2138 – 2014 CAT 950K: ARD system will need replacement every two years as it faults out (the ARD system ignites the aftertreatment during regenerations.) Cost = \$2,500.00 for the part, with work being done in-house.
- ▶ #0043 – 2009 Mack Tri-Axle: Will be sent out to Kriete for symptoms of a faulty ECM. Will need programming and calibration.
- ▶ #0069 – 2011 Chevy 1 Ton: Transmission is going out and will be switched with the transmission out of the truck #0062. This transmission was rebuilt three years and 40,000 miles ago. The work will be done in-house.
- ▶ New Plow Truck Update: build dates are scheduled for: 6/17/2024 – Tandem, 7/23/2024 – 07/23/2024 – Two (2) Tri-Axles

5. Update on Highway Operations (County and State)

Kevin Kamrowski, Operations Manager, reported on County operations:

- ▶ Completed chip sealing on CTH O; repaired shoulders throughout the County; sealed bridge decks; and prep work for paving on CTH H.

Projection for next month:

- ▶ Finish installing rip rap; final prep work on CTH H for paving; and paving on CTH H.

Joe Rowekamp, Patrol Superintendent, reported on State Operations:

- ▶ Finished spraying growth inhibitor, sealed bridge decks, hot rubbered bridge joints and crack filled on STH 54 East.

Projection for next month:

- ▶ Mowing, continue to crack fill on STH 54 east, concrete repair on I-94 at mile marker 106, haul material for County work (chips/hot mix) and replace a culvert on STH 54.

6. Discuss/Act on CTH H Driveway

Commissioner Borek reported on an unpermitted driveway variance request and discussed with Committee.

M/S Higgins/Beck to deny the variance. Carried with Kunes being recorded as a 'No' vote.

7. Discuss/Act on Consultant Selection (Feasibility Study, River Crossing)

Commissioner Borek and Committee reviewed RFPs from Consultants for the County Highway and River Crossing Feasibility Study.

M/S Kunes/Higgins to select Jewell Associates Engineers as consultant for the Feasibility Study. Carried unanimously.

8. Discuss/Act on AC Service Machine

Commissioner Borek reviewed quotes with the Committee for an AC Machine (Refrigerant Handling System) for equipment repair and maintenance.

M/S Higgins/Beck to purchase the unit from Nuss Truck Equipment in the amount of \$4,480.73. Carried unanimously.

9. Discuss/Act on Right-of-Way Acquisition Payments

Commissioner Borek reviewed right-of-way purchase agreements for the CTH N and CTH O projects.

M/S Holen/Kunes to have the Commissioner sign agreements and make payments. Carried unanimously.

10. Discuss/Act on Right-of-Way Transfer to WisDOT (STH 108)

Commissioner Borek informed the Committee of a right-of-way transfer order to the Wisconsin Department of Transportation on STH 108. The Committee concurred to follow through with the land transfer.

11. Approve Vouchers

M/S Chamberlain/Higgins to approve the vouchers in the amount of \$300,160.29. Carried unanimously.

12. Office Manager's Report

The 2024 year-to-date financial analysis was presented by Ann Klieforth, Accountant/Office Manager.

13. Highway Commissioner's Report

- ▶ Commissioner Borek updated Committee on the status of a highway right-of-way encroachment.
- ▶ Commissioner Borek informed the Committee on the Sand Creek Bridge replacement on STH 108 for 2027, or potentially 2026.

14. Employee Conferences, Training and/or Seminars

None at this time.

15. Set/Confirm Future Highway Committee Dates

July 24, 2024 @ 8:30 A.M.

August 28, 2024 @ 8:30 A.M.

September 18, 2024 @ 8:30 A.M (Tentative)

16. Adjournment

M/S Higgins/Kunes to adjourn the meeting. Carried unanimously and meeting adjourned at 10:15 A.M.