



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY**

E-MAIL: sheriff@jacksoncountywi.gov

## **Call to Order**

Vice Chairman Ron Carney called the meeting to order at 9:58 a.m. Tuesday, February 20, 2024, in the County Board Room of the Jackson County Courthouse Chuck Jensen absent. Also Present Sheriff Waldera, Chief Deputy Olson, County Board Chair Jeff Amo, Jail Captain Rich, Patrol Captain Gray, Human Resources Manager Susie Meinerz and County Clerk Cindy Altman.

## **Agenda Revisions**

Add unfinished business and tracking of items

## **Set Next Meeting Date & Time**

March 21

## **Approve minutes previous meeting(s)**

Motion by Rolbiecki; 2<sup>nd</sup> by Hart to approve. Laurent explained what needed documented in December (updated December Minutes) Open item for here. All in favor motion carried.

## **Resolution to Fund or Stop Unfunded Mandates from DOC**

Resolution was approved by Corp Counsel. Motion to approve resolution and forward by Laurant 2<sup>nd</sup> by Rolbiecki; all in favor; motion carried.

## **Update on Jail Planning/Building Needs**

Samuels Group will not be here today. Venture is working on other items. Will return in March.

Tracking of open items: How many agencies use Northpoint. 13 responded and all 13 use Northpoint. Several use paper version. We have sent staff to Marathon County for training put on by Equivant which trains Northpoint. There is no copyright on the paper version and we have permission to use it. Northpoint Equivant is the gold standard in the field but it is an actual jail management system and most counties already have a JMS so that is why they use the paper version. Nine basic classifications and then can go into subcategories. The best way to look at classification is risk management. Pending on the number of linear jails in operation in Wisconsin. Sheriff will compile information on jail design by counties that responded. There are at least 11 linear jails in operation. Jackson is 50<sup>th</sup> in state by population. Will bring back more information in March.

## **Divisional Reports**

Written reports submitted and reviewed. No jail report. Question for Jack: Laurant would like more information about receiving donations during major events post disaster and how that is managed. Will bring back to March meeting. Applied for a MAT grant. Max amount that could be asked for is \$400,000 we were awarded \$425,000+ we applied for all three areas. Assisting inmates with programming, withdrawal, continuity of care, education for staff. Would like to set up a sustainability fund for this. Winona State has reached out to us and wants to do a 5-year contract for mental health internship. Hart would like to commend Captain Rich on the exceptional job she does. She has put a lot of work into the grant and running the jail. The jail report will be sent via email when completed.



# Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY**

E-MAIL: sheriff@jacksoncountywi.gov

## **Staff Vacancies & Recruitment Updates**

2 open sergeant positions 5 internal applicants. 1 vacant position filled for Sgt. One CO came back after about a year. Vacant transport deputy; Admin Assistant position has been filled with M Quarne. Working on how we can transition. One open communications position. Overall sitting fairly well for staffing. Jail has one vacant CO and one vacant Sgt. We anticipate losing 2 full-time deputies to other options.

## **Vouchers Payable**

Motion by Rolbiecki; 2<sup>nd</sup> by Hart to approve vouchers. All in favor; motion carried. Question regarding why Sheriff's office pays secure juvenile detention. It has always been that way but no concrete answer as to why other than it is a secure facility.

## **Budget**

Final 2023 budget will be done in March. Will look at computer line and correct.

## Unfinished Business:

No Compete Clause

December 2021 resolution regarding approval for jail expansion/remodel. No written documentation verbal conversation regarding adding additional receiving cell but it can't be done due to square footage requirements would need to give up something else in order to achieve.

Will break out items and include separate building needs as well as jail needs.

## Tracking of open items

**Closed Session- 11:00 a.m. Motion by LAURANT 2<sup>ND</sup> BY ROLBIECKI ALL IN FAVOR; ROLL CALL ALL YES.**

Motion to enter closed session; All answer yes.

The committee will convene into closed session for the discussion of employee related matters pursuant to Wis. Stat. s. 19.85(1)(c), employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

a. One Year Probationary Evaluation – Patrol Deputy Motion to return to open by Hart 2<sup>nd</sup> by Rolbiecki. All in favor; motion carried at 11:08

B. Motion to move off probation by Hart; 2<sup>nd</sup> by Rolbiecki; all in favor; motion carried.

## **Motion to Adjourn**

Motion by Hart 2<sup>nd</sup> by Rolbiecki to adjourn at 11:09. All in favor; motion carried.