



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY

E-MAIL: sheriff@jacksoncountywi.gov

Call to Order

Chairman Chuck Jensen called the meeting to order at 10:01 a.m. Thursday, February 16, 2023 in the County Board Room of the Jackson County Courthouse. Ron Carney, Garth Rolbiecki, Max Hart and Bill Laurent present. Also Present Sheriff Waldera, County Board Chair Jeff Amo, Chief Deputy Olson, Captain Nick Gray, Human Resource Manager Susie Meinerz, EM Coordinator Jack Workman, Facilities Manager Rick Poff, DHHS Director Christine Hovel, and County Clerk Cindy Altman

Agenda Revisions

None

Set next meeting date/time

March 21, 2023 10:00 County Board Room

Approve minutes from previous meetings

Motion to approve minutes by Rolbiecki; 2nd by Laurant; all in favor motion carried.

Discuss/Act -Strategic Planning/Building Needs

Met with consultants Wednesday. Working on communications plan. Working on square footage design and use. Goal is to get communications plan out to public. Some costs are coming down and will bring a better cost estimate when presented in March. Met with Judicial staff and will bring them back to meet again once the design plans are presented. Location is still undetermined but still looking at Bauer Road. Minimum acreage needed is between 12-15 acres which allows for future expansion.

Divisional Reports

TSS: Internet Explorer will no longer function in Windows. Worked with our major vendors this past month so they could access their systems and prepare for the change to Microsoft Edge. The two major changes were with the NICE server that records our telephone audio and State Portals used primarily by dispatch and jail employees. It is anticipated there will be other minor web sites that do not work which will be addressed as they are discovered. Ongoing projects are future plans for body cams and switch replacements in the radio room.

Written reports submitted. EM: Balance messaging for community by betting them enough information without overloading them with information. Regarding grants is there a backup person that can help with that if County EM Coordinator is out during a disaster? HCN Coordinator was available to help out and the Regional Director. Chief Deputy also has access to some of the grant paperwork.

Jail: Reported out 6 emergency/medical health events. Line of sight is an issue even with 24/7 camera monitoring sometimes you can't see what is going on. Introducing staff to possibility of injury during inmate movement depending on status of inmates. There aren't a lot of secure mental health facilities. Other counties have the option of saying no they won't house them or may send them back to our jail at any point as they want. There have been complaints from the Judge's office about noise from the jail coming through the vent system. The water leaking into Lieutenant's office has been fixed. D3 security light isn't always working. It is a custom



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switch that costs about \$700 to make. Suggested that footnote be made explaining better that it is a problem with the light on the switch so that it is not interpreted that the door lock itself doesn't work. Inmate "trustee" program isn't really a thing anymore. Do have laundry in the jail and sometimes they can help out with. Most jails in Wisconsin don't have maintenance that come into the secure part of jail anymore it is handled with inmate trustee program.

MILO Decision Making Training

Milo Range Training Systems. MILO is completed every other year. Will expand into jail and bailiff this time. MILO training is accepted as force on force training by Training and Standards. There are many scenarios for use with the MILO system.

Staff Vacancies and Recruitment Updates

Review current LTE position status – 6 jail slots, 6 bailiffs, 3 patrol, communications 4 spots. Transport has 2 spots but primarily only one that does transports. 2 project employees. Utter is evidence project employee works on purging evidence and getting evidence ready for courts. LaBar does random projects for us from brakes to squad setups and other things.

Corrections: Full staff

Communications: Full Staff

Patrol: Recruitment process for one full time deputy. Low number of applicants so far.

Update SRD Intergovernmental Agreement HCN

Started in 2019 for an original 3 year contract which ended in 2021. New contract was signed in 2022 by all the school districts but the Nation did not sign and have not paid for 2022. Still determining if HCN will pay for 2022 or not. Agreement is between the 3 school districts, HCN and County. Would like language to allow for auto renewal.

Inmate Mental Health Options

Dr. Hakes has submitted resignation effective February 17th but she has agreed to stay on until a solution is established. Dr. Hakes won't come into the jail anymore but the two working already, will be coming into the jail. Tentatively, Jones will be providing services to the jail. Need to clarify with Jones what her pay rate expectation would be. Current budget is set at 450 hours per year. Recommendation was made at Opioid meeting and may be able to use funding from that. It was agreed that jail would come back with proposal to the March 16th opioid meeting for possible funding. Will present contract in March for inmate mental health.

Vouchers Payable

Motion by Carney 2nd by Hart to approve vouchers. All in favor; motion carried.

2022 Budget Review

2022 QuickBooks may vary from County Clerk numbers but bottom line is ok. Will need line-item transfers. Salaries for different departments. Tribal salaries % are a little higher. It is an issue with the way the hours for grant are worked and tracked.



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2023 Budget Review

No discussion.

Motion to adjourn

Motion by Hart; 2nd by Rolbiecki to adjourn at 11:39. All in favor; motion carried.