

**MINUTES**  
**JACKSON COUNTY ZONING & LAND INFORMATION COMMITTEE**  
February 15, 2016

**February 15, 2016:            Committee Site Visits, Committee Meeting and Public Hearing.**

**Meeting called to order** at 8:00 a.m. by Chairman Gaylord Olson. Committee members in attendance are Gaylord Olson, Ray Ransom, Hoyt Strandberg, John Chrest and Norm Stoker. Others present were April Schoolcraft, GIS Specialist; Tim Jeatran, County Surveyor; Beth Storlie, Administrative Assistant; Dustin McCune, Zoning Technician; Terry Schmidt, Zoning Administrator and Kerry Sullivan-Flock, Corporation Counsel.

**A Motion by John Chrest, to approve the minutes of January 18, 2016, seconded by Ray Ransom. Motion carried.**

**A Motion by Ray Ransom, to approve the vouchers for payment, seconded by John Chrest. Motion carried.**

**RETURN OF TABLED REQUEST # 2016-05 AND #2016-06 FOR CLAIRE, LOIS AND JOHN BAHNUB:**

- #2016-05 – John Chrest questioned if the reclamation plan that has been previously approved by the Land Conservation Department addressed the railway and ties removal. This question is more appropriate for # 2016-06 as the current request is addressing filling and grading within a shoreland area.

Terry Schmidt stated that the WI-DNR and Army Corp of Engineers have 120 days for the review process. Wetland mitigation and alternative plans must be approved by both the DNR and Army Corp.

Hoyt Strandberg questioned who would police the construction process? Terry stated that wetland mitigation is the DNR's responsibility. Our jurisdictional area is limited to within the 300 foot shoreland area which is from the ordinary high water mark. There are two minimal wetlands that fall within this area.

Additionally, the township supports this request without condition.

**A Motion by Hoyt Strandberg, to approve conditional use permit petition # 2016-05 requested by Claire, Lois and John Bahhub with the stipulation that all WI-DNR and Army Corp of Engineers approvals are obtained, seconded by Norm Stoker. Motion carried 4 – 1 with Ray Ransom in opposition.**

- #2016-06 – John Chrest would like to stipulate that the railway and ties are removed after inactivity at the site for five years.

The committee questioned if the Reclamation Plan addressed this railway situation.

Dan Hedrington of SEH, stated that the approved Reclamation Plan has the rail remaining in place. He added that most municipalities found it beneficial for it to remain for potential future use.

Kerry Sullivan-Flock stated that it could be a condition of approval but if the Reclamation Plan is not amended to reflect this, then in essence the CUP would not be approved. Then something would need to be sent to the parties involved that the reclamation plan needs to be updated as a condition of the CUP approval.

Terry added that his concern is that the Reclamation Plan and Financial Assurances have been approved and the line of credit has been issues based on the information within the current plan. The cost of removal of the railway and ties has not been built into the current bonding formula.

John Behling, Weld, Riley, Prenn & Ricci stated that he just conferred with Cindy Chiasson, Manager of Terracor, and if the committee were to make the removal of the railway located within the CUP area as a part of the approval process, at this time they are willing to make that commitment. They would not object to the stipulation of removal if the site is inactive for a 5 to 10 year period and the CUP is granted.

**A Motion by John Chrest, to approve conditional use permit petition # 2016-06 requested by Claire, Lois and John Bahnub with the stipulation that all conditions detailed in Addendum A are met and if the rail siding is not utilized within a 10 year period then the company will remove the rail siding at the owners expense and the reclamation plan shall be amended accordingly, seconded by Hoyt Strandberg. Motion carried 4 – 1 with Ray Ransom in opposition.**

**PERSONNEL:**

In order to begin the hiring process as quickly as possible, Diane Peterson, Personnel Director informed Tim that committee approval and authorization to move forward with advertising and hiring of the LTE Survey Technician is required.

**A Motion by Ray Ransom, to authorize the advertising and hiring of the LTE Survey Technician position, seconded by Hoyt Strandberg. Motion carried.**

**A Motion by John Chrest, to adjourn to closed session pursuant to s. 19.85 (1) (c) and 19.85 (1) (g) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, seconded by Norm Stoker. Olson – yes, Ransom – yes, Stoker – yes, Chrest – yes, and Strandberg – yes.**

**Meeting was closed at 10:25 a.m. Returning to open session at approximately 10:30 a.m.**

**A Motion by Ray Ransom, to return to open session at 10:45 a.m., seconded by Norm Stoker. Motion carried.**

**A Motion by Ray Ransom, to accept the evaluations for Terry Schmidt and Tim Jeatran and to forward them to the Personnel Committee for approval, seconded by John Chrest. Motion carried.**

**ZONING REPORT:**

- The City of Black River Falls has begun hauling their recyclables directly to Modern Disposal Systems in Sparta. They purchased a new garbage truck and are utilizing their older model for the curbside recycling collection. In 2015, 350 switch trips came out of the Recycling Center totally a cost of \$60,000.00. We will see a drop in the number of these trips needed in 2016. We will be charged \$15.00 per ton of material processed from Black River Falls but this will be a cost savings for the program. We need the City to continue under the County's program as they insure that we meet the 75% participation by population for our grant award.

With any cost savings generated by this change, Terry would like to begin exploring purchase or lease of a horizontal baler and to phase out the two vertical balers we currently have. They are quite old and due to annual maintenance have worked well but the newer horizontal versions have larger hoppers and make larger bales. He feels due to their age, they probably aren't worth much any longer. We will begin obtaining information about these types of units and will bring back for additional discussion in the near future.

**PUBLIC HEARINGS**

- **ZONE CHANGE PETITION # 2016-07** as requested by Grady and Nina Severson on property located in the SW1/4-NW1/4, Section 36, T21N, R6W, Town of Springfield, Jackson County, WI. The request is to change 1.5 acres of the Official Zoning Map from the A-2 (Forestry and Limited Agriculture) District to the R-2 (Residential) District for the construction of a single family home.

Township supports the request.

**A Motion by Ray Ransom, to approve zone change petition # 2016-07 as requested by Grady and Nina Severson, seconded by Norm Stoker. Motion carried.**

- **ZONE CHANGE PETITION # 2016-08** as requested by Larry and Wendy Rodenberg on property located in the NW1/4-NW1/4, Section 14, T19N, R6W, Town of North Bend, Jackson County, WI. The request is to change 39 acres of the Official Zoning Map from the A-1 (Agriculture) District to the R-6 (Rural Residential) District for the construction of a single family home.

Township supports the request with the stipulation that only three acres be changed.

**A Motion by Norm Stoker, to approve zone change petition # 2016-08 as requested by Larry and Wendy Rodenberg with the stipulation of only three acres being changed,**

**seconded by Hoyt Strandberg. Motion carried.**

- **CONDITIONAL USE PERMIT PETITION # 2016-09** as requested by Cindy Nemitz on property known as Lot 2 of CSM 1262 being part of Government Lots 1 and 2, Section 20, T19N, R5W, Town of Melrose, Jackson County, WI. The request is to allow for filling and grading work along the Black River to allow for bank stabilization and riprap project.

At the time of the public hearing, no position form has been received by the township.

**A Motion by John Chrest, to approve conditional use permit petition # 2016-09 as requested by Cindy Nemitz with the stipulations that all Land Conservation Department standards are met, WI-DNR and Town Board approval are received, seconded by Hoyt Strandberg. Motion carried.**

**SURVEYOR'S REPORT, see report:**

- The DOA reviewed the Modernization Plan and the peer review has been completed as well. According to the DOA, formal approval is required from the Land Information Council and a meeting is scheduled for tomorrow for their review. The Zoning and Land Information Committee reviewed the plan.

**A Motion by Ray Ransom, to approve the Jackson County Modernization Plan as presented, seconded by Norm Stoker. Motion carried.**

- Ayres Associates contacted Tim with the final reimbursement figure from the WROC flight. Several partners contributed to the flight to help reduce the costs and we should be receiving \$6,643.00 sometime between mid-April and May. The committee discussed how the refund should be handled. Tim asked for them to consider depositing it into the LiDAR/Orthophotography non-lapsing account to be used towards our next flight expenses.

**A Motion by John Chrest, to recommend the depositing of the WROC Partners reimbursement funds totally \$6,643.00 to the LiDAR/Orthophotography Non-Lapsing Account, seconded by Norm Stoker. Motion carried.**

- ROD Direct is being phased out effective March 1<sup>st</sup>. Shari Marg has been working with GCS and other Register of Deeds to determine what options she has to serve up deeds online. GCS has an app that will be utilized and is working directly with her to get it up and running in Jackson County.
- Ethan worked with Greg Goetzka, Ho-Chunk Nation, on a missing corner.
- During the summer and fall, Ethan completed the fieldwork for approximately 200 corners around the boundary of the county. He's been busy drawing the tie sheets for these corners and is about half done.

- Interviews were completed for the GIS Technician position and it was offered to the 1<sup>st</sup> place and 2<sup>nd</sup> place candidates. Both wanted to work remotely from home instead of relocating to Jackson County. This was never mentioned during the interview process and threw everyone for a loop. Ultimately, both declined the position because they would not be allowed to work remotely. They will interview additional candidates on Tuesday.

**GIS REPORT:**

- Attended the WLIA Conference last week. It was a wealth of information and April learned a lot about the online technology, LiDAR/Orthophotography proposed update schedules, etc.
- After additional discussion, IT will be working with April on the Amazon cloud storage issues. They want to have a better handle on how our information is managed and distributed. Amazon staff are updating the document of instructions for clients that details the instructions for downloading our data.
- Continuing to work on completing the 2015 splits and work roll updates.

**A Motion by John Chrest, to adjourn the meeting, seconded by Hoyt Strandberg. Motion carried. Meeting adjourned at 11:30 a.m.**