



# Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

Chuck Jensen called the meeting to order at 9:34 a.m. on Tuesday December 20, 2016 in the Compass Conference Room of the Jackson County Courthouse. Members present were Jeff Amo, Ray Ransom, Ron Carney & Michelle Greendeer-Rave. Also present Sheriff Waldera, Chief Deputy Moan, Captain Bakken and a representative from SGTS.

## **Previous Minute Approval**

Motion by Ransom, 2<sup>nd</sup> by Carney to approve minutes from the November 15<sup>th</sup> meeting. All in favor; motion carried.

## **Agenda Revisions**

Move Item K to after set next meeting date. Move closed session to right after item K is completed.

## **Next Meeting Date/Time**

Tuesday January 24<sup>th</sup> 9:30 a.m.

## **SGTS Inc Purchases/Possible Resolution**

- Jail Intercom Project – This was on the jail inspection. Proposal is for \$13,000+ We would like to use jail assessment funds to proceed with this. Motion by Amo 2<sup>nd</sup> by Carney to buy security intercom system for \$13,814 from SGTS using jail assessment funds because it does integrate with our current system. All in favor, motion carried.
  - a. Would incorporate the intercom into the touchscreen and would also operate all the door access. Shows an outlay of where everything is (doors, cameras, and intercoms) does not have the cameras on this screen. The cost of this project is \$37,445 and would also qualify to use jail assessment funds. Motion by Greendeer-Rave 2<sup>nd</sup> by Amo to proceed with the upgrade on our current system using the SGTS proposal.
- Door Access Software - Old Stanley system that allows access to most of the doors Platform is outdated and no longer supported. This proposal adds the 3 main doors in the courthouse and some other doors in the courthouse to integrate them to all one system for a total of 12 door strikes all in the old part of the courthouse. Will need to add the DA's office to the proposal. There is already a strike on that door. Funding would come from maintenance and balance would be paid by Ho-Chunk Funds. Motion by Carney 2<sup>nd</sup> by Greendeer-Rave All in favor; motion carried.
- Complete System Integration – Issues with Stanley continue. We still have problems that have not been fixed, training has not been completed and finalization has not happened yet so the 1 year warranty has not yet started. Stanley does not respond to phone calls and we still owe them money. Currently get a lot of door alarms which require staff to check on the doors. SGTS has also provided a quote to integrate the camera system. Contracts usually have language that has a fault provision and right to cure. Can work with Corp Counsel and put issues together for January meeting. Would like to meet with Market & Johnson, Maintenance, and Sheriff's personnel to list the issues and discuss holding funds. Specs had 40 hours of training, view access at the doors and they are not working properly. The camera system is \$65,500 and does not have to be done at this time and can be done at a later date.

## **CLOSED SESSION**

- Motion by Ransom; 2<sup>nd</sup> by Amo to enter closed session. All answer yes at 10:21 The committee will convene into closed session for the discussion of employee related matters pursuant to section WSS 19.85(1)(g); conferring with legal counsel regarding strategy to be adopted by the LEC with respect to litigation in which the County is likely to become involved regarding mechanics lien by Marshall Thompson.
  - Civil Issue/Vehicle Tow – Garrett will send letter.
  - Ransom 2<sup>nd</sup> by Carney All answer yes. Return to open session 11:01 Motion to return to open session pursuant to sec 19.85(2)

## **Divisional Reports**

Written reports presented. Still housing out of county at Clark County. As of 12/19 we were down to 4 housed out of county.



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## **Snow Creek Tower**

\$12,500 was paid out of the Sheriff's office budget. \$14,985.05 was paid from the communications project fund 76 leaving \$14.95 to be covered from a different line item.

## **2016 Squad Sale Update**

Updated the committee on the amount of the squad sales. We ended up with just over \$19,000 for sale of vehicles.

## **2017 Squad Bid Review/Purchase**

Spreadsheet presented showing all the squad bids received. Discussion took place on data presented. Motion by Greendeer-Rave 2<sup>nd</sup> by Carney to proceed with purchase of 2017 squads getting 1 Ford Utility and 2 Sedans police package squads from Osseo Ford and 2 Dodge Durango civilian package vehicles from Urban Sales and Services. All in favor; motion carried.

## **Staff vacancies and Recruitment Updates**

Jail and patrol are in the testing phase for LTE's. Somewhere around 20 applicants for each. Completed interviews for the communications LTE's. Proceeded to background phase. Will hire one full time and one LTE.

## **Vouchers Payable**

Inmate medication is high. Motion by Greendeer-Rave 2<sup>nd</sup> by Ransom. All in favor motion carried.

## **2016 Budget Report**

Budget is on track for 2016. Budget will be close but should be within budgeted amount.

## **Motion to Adjourn**

Motion by Greendeer-Rave 2<sup>nd</sup> by Carney to adjourn at 11.50 a.m. All in Favor; Motion carried.