



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

**DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY**

E-MAIL: sheriff@co.jackson.wi.us

## **Call to Order**

Chuck Jensen called the meeting to order at 9:00 a.m. Tuesday, December 21, 2021 in the County Board Room of the Jackson County Courthouse. All members present. Also Present Chief Deputy Adam Olson, Jail Captain Kaylan Rich, Patrol Captain Nick Gray, Human Resources Manager Susie Meinerz, Cindy Altman County Clerk

## **Approve minutes from previous meetings**

Motion by Ransom 2<sup>nd</sup> by Carney; all in favor motion carried.

## **Agenda Revisions**

None

## **Set next meeting date/time**

January 11, 2022 1:00 p.m.

## **Request to Proceed with 2022 Squad Bids**

Permission to send out bid requests for 2022 squad. 4 patrol vehicles. Motion by Amo 2<sup>nd</sup> by Carney to proceed with squad bids. All in favor; motion carried.

## **Emergency Management Coordinator Resignation Notice**

Resignation effective end of December. Do we want to leave job description as is or revamp? Questions regarding job description and qualifications. Will research with surrounding counties to see how position is structured. Recommend open recruitment for internal and external candidates. Motion by Carney 2<sup>nd</sup> by Amo to post recruitment for internal external hiring. All in favor; motion carried.

## **Authorization to Open Account**

Approval of Depository Resolution - in the process of switching vendors in the jail for inmate canteen, kiosk, etc. Cleaner transition and preference is to have a new account opened. Would allow Sheriff, Chief Deputy, Jail Captain, Patrol Captain and Lieutenant on the account as signors. County Treasurer view only. Motion by Carney 2<sup>nd</sup> by Ransom to forward to exec and finance. Will need resolution to go to full county board in order to open. Have a deadline with current vendor until January 31, 2022.

## **Discuss/Act -Strategic Planning/Building Needs**

Discussion regarding moving forward with plans to present options to public regarding new jail and location. If build in remote location and keep courts at current location, how do we move inmates safely for court. Would off site create issues with parking for the fairgrounds? The county does own another piece of property near the dog park that may be an option to look into. Further discussion regarding what would happen with the current building. What is the main criteria to make the decision of if we stay or move? Believe it is the transport of inmates. Pierce County transports inmates, Iowa County will also have that when they take occupancy. Transporting inmates would be a division of it's own. If we stay on site at some point there would be a time when the entire building would need to be vacated in order to revamp. Pros and cons to both options. Surprised it would cost more to remodel and add on than to build new off site. Will get transportation costs from other counties that have jail off site from the courts. Need pros & cons of options. May be able to purchase land in the Walmart area to build as well. Once we have figures, LE Committee would be the ones to make the decision as to where the building would be. Moving the courts would be a plan for future. Will also get financial reports to bring back to the committee. Questions regarding staff duties during build if housing out of county. Our staff would be busy with transporting inmates, possibly working at the other counties where our inmates are housed.



# **Jackson County Sheriff's Office**

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

---

***DUANE M. WALDERA, SHERIFF – ADAM M. OLSON, CHIEF DEPUTY***

E-MAIL: sheriff@co.jackson.wi.us

## **Divisional Reports**

TSS report – working on jail vendor projects with Central IT and Facilities to get cables in place and remove any firewall blocks for the new software vendor. Working on getting past list of jail bookings to export to the new vendor. GETAC laptops have issues with the GPS not connecting properly. The flex cad screen conversion has been postponed until mid-January to make sure all dispatchers have had a chance to be trained.

Written reports submitted.

## **Staff Vacancies and Recruitment Updates**

Kristina Page resignation. Doug Hass is retiring. Two candidates moved forward which will leave one vacancy when Doug retires. Will meet with them next week. Promoted 3 internal from jail to Sgts. Will back fill open positions. Bailiff position that was approved 12/20/21. Have had discussion with union regarding side letter to fill position. May need a special meeting to acknowledge Union negotiations depending on the language of the position.

## **Vouchers Payable**

Squad maintenance shows several tires which have been on order for a few months. Motion Amo by 2<sup>nd</sup> Carney to approve vouchers. All in favor; motion carried.

## **Budget Review**

## **Motion to Adjourn**

Motion by Ransom 2<sup>nd</sup> by Carney to adjourn at 10:22. All in favor; motion carried.