



Jackson County Sheriff's Office

30 N. 3rd Street - Black River Falls, WI 54615 - (715) 284-9009 - Fax: (715) 284-0252

DUANE M. WALDERA, SHERIFF – MARK J. MOAN, CHIEF DEPUTY

E-MAIL: sheriff@co.jackson.wi.us

December 17, 2018

Chuck Jensen called the meeting to order at 1:30 p.m. Monday, December 17, 2018 in the Explorer Conference Room of the Jackson County Courthouse. Additional members present were Jeff Amo, Ray Ransom, Ron Carney, and Karena Thundercloud. Also Present Sheriff Waldera, Chief Deputy Moan, Captain Adam Olson, Personnel Director Susie Mienerz

Approve minutes from previous meeting

Motion by Amo 2nd by Carney to approve minutes. All in favor, motion carried.

Agenda Revisions

Move motion to adjourn after Closed Session

Set next meeting date/time

January 17, 2019 9:30

Divisional Reports

Written reports submitted. Booking YTD female/male. Researching inmate medication options. Follow up calls recorded at 430 helps with time management on cases. Have been tracking for a while. Jail violations from inmate violations that need case numbers. TSS position is going well. Callworks and SGTS were two projects she helped out with. Callworks is completely in place but there are some glitches which is common with new software. SGTS – came in at the end of that project but users state it is easy to use and haven't had any troubles with it. Any closer with Spillman mapping? New Spillman tech working on this issue believes it to be a background coding issue not an issue between Spillman and Centurylink. Hopefully it will be corrected soon.

EM – Regional working on revisions to Chapter 12 for rural addressing. Looking for guidance as to where it should go once a draft is completed. Should refer to Corp Counsel at that time.

Staff Vacancies and Recruitment Updates

TSS position is going well. Callworks and SGTS were two projects she helped out with. Callworks is completely in place but there are some glitches which is common with new software. SGTS – came in at the end of that project but users state it is easy to use and haven't had any troubles with it. Any closer with Spillman mapping? New Spillman tech working on this issue believes it to be a background coding issue not an issue between Spillman and Centurylink. Hopefully it will be corrected soon.

- Sergeant selection has been completed. Conditional offer declined by 1st applicant. Stan Edington accepted. He will begin 1/12/19.
- Patrol vacancy was offered to Deputy Thorson and he will begin 1/12/19 as well.
- SRD position could be the next FTE vacancy.
- Jail is in need of applicants. There is a retirement planned for March. Need to hire female LTE. Have meeting scheduled for next applicant. Would like to open up the hiring process for jail LTEs. Have had several applicants that pass the interview but things come up in the background that are less than stellar. Command staff has been meeting with applicants after background completion to discuss.
- Dispatch – one full time vacancy. Met with potential candidate. LTE status Some of the LTEs have reduced hours. Scheduling is difficult in dispatch but have been monitoring time off requests and scheduling accordingly.
- Patrol – 2nd round of interviews finished last week. A couple good applicants. Met with applicant today. Addressed some things in his background. Believe could be very valuable with proper FTO program. Waiting to complete background on next applicant from Florida until he moves to Wisconsin.



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County Rd A Dairyland Power Tower

Met with Jackson Electric. Equipment belongs to Dairyland Power. No issues with Jackson Electric. BRF School Bus routes radio system is not working properly. Lose transmission with Hatfield, Hixton, Disco. Works well within the City & HCN area. BRFSD may want to put up a repeater, County owns the tower, structure is sound and there should be room in the building for the repeater equipment. Should not be any reason we couldn't move forward with this. Would like to put up the equipment and see if it fixes the issue before moving forward with any type of MOU or contract. Will have Corp Counsel draft a letter. Motion by Ransom to authorizer negotiation with Dairyland Power and BRF School Bus garage to use tower. 2nd by Thundercloud; Ransom, Carney, Thundercloud in favor; Amo obtained.

Emergency Management Coordinator

- Resolution for Job Reclassification & Wage Equity Adjustment. When presented at LE and Personnel it was set at \$25.95 when it got to Exec & Finance it was back to current wage of \$24.26. Kyle Deno brought it to our attention that it was not budgeted accordingly and there was no funding for increase in wage. Open for ideas as to funding to keep the wage at \$25.95. Based on experience, there will position vacancies that occur that would allow money in our Sheriff's Office budget for the increase. There is also the possibility of turn back money which could amount to a couple thousand. We get about \$40,000 back annually. Motion by Amo 2nd by Carney to reaffirm that the original resolution passed through LE, Personnel, & Exec and Finance at a wage of \$25.95 is the one that should be presented to move forward through the committees.
- Request to attend FEMA Basic Academy
 - Training is 19 days and is in Madison. Training is free. Would be mileage and meals, possible hotel if stay. Motion by Amo 2nd by Ransom to approve attending FEMA Academy. All in favor motion carried.

School Resource Deputy Update

Things are moving forward. Agreement has been discussed a couple times regarding the details. Working with HCN on changes. BRFSD would like the notice to leave agreement reduced to 90 days from 180. Attorney for HCN and Ben at Corp Counsel are working on this together. Looking for guidance as to how we can set up a fund balance account for the school districts to pay for the projected services and we would be able to use it solely for the funding of the SRD position and school safety related issues. Will ask bookkeeper to add account lines under the 79 community policing accounts to put the funds received. Similar to the K9 account set up.

Update on Callworks & SGTS

Discussed earlier under divisional reports.

Vouchers Payable

Uniform allowances are being spent. Still looking into the inmate medication options to reduce costs. Motion by Amo 2nd by Carney to approve vouchers. All in favor motion carried.

Budget review

Motion to Adjourn

Motion by Carney 2nd by Ransom to adjourn at 3:36 pm. All in favor; motion carried.